

Cabinet

SUPPLEMENTAL AGENDA

DATE: Thursday 18 June 2020

AGENDA - PART I

- 8. THE COUNCIL'S RESPONSE TO COVID-19 - UPDATE REPORT (Pages 3 - 4)**

An additional update to the report of the Chief Executive is attached.

- 11. APPOINTMENT OF CABINET ADVISORY PANELS, CONSULTATIVE FORUMS AND APPOINTMENT OF CHAIRS (Pages 5 - 10)**

Update Appendix 1 to the report of the Director of Legal and Governance Services is attached.

AGENDA - PART II

Nil

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BRIEFING NOTE:

DISTRICT CENTRES AND OPEN SPACES

OVERVIEW

As of the 15th June 2020, non-essential businesses have been allowed to open as long as they do so in line with Government Guidance. The Council, with Partners, has therefore put a plan in place to manage the public spaces around them to aid in social distancing, as well as assist businesses to get town centres open again

DISTRICT APPROACH

All main shopping districts had been identified and plans put in place to:

- Identification of where pavements / pedestrian areas are narrow and can be widened including suspending loading bays and barriering them off
- Queuing systems outside premises to ensure don't encroach
- Bus stops that can impact social distancing measures, and working with TfL to move
- Marking out pedestrian areas and using "nudge" tactics to encourage sub conscious use, rather than have barriers everywhere
- Identification of tables and chairs requirements and putting in place a safe means to do this ready for July

Not all areas can be addressed due to space, but a plan is in place for all district main areas, with the main ones being actioned by the 15th June to coincide with non-essential shops opening.

The approach will be a 3 stage approach:

- Stage 1: Getting plans in place and implementing in main areas for 15th
- Stage 2: Finalising implementation and adjusting where necessary
- Stage 3: Preparing for further openings announced for July (Restaurants and Cafes)

DISTRICT OVERVIEW

The following is a brief overview of the main districts looked at and the main steps being taken:

Area	Social Distancing Measures	Bus Stop Movement	Widening Pavements
St Annes Road, Harrow			
College Road, Harrow			
Station Road, HTC			
Station Rd (near Mosque)			
Porlock Avenue			
Harrow & Wealdstone Station			
Broadway, Hatch End			
Broadway, Stanmore			
Streatfield Road			
Honeypot Lane			
Burnt Oak Broadway			
Northolt Rd (Petts Hill)			
Kenton Rd (Kingsbury End)			
Kenton Lane (Belmont circle)			
High Rd, Harrow Weald			
Northolt Road (Main)			
Rayners Lane			
Pinner (Main)			
Pinner Marsh Road			
North Harrow			
Wealdstone			

UPDATE FOLLOWING 15TH JUNE

The Town Centre was very busy on the 15th June with the main issues being Primark but tripled their queuing length and solved the vast majority of the issues, and Sports Direct that has had 50+ queueing all the time for a single frontage shop but all kept in order. As per the plan, moving into Stage 2, adjustments have been made over the last 2 days to assist these areas and build on what was in place. Footlocker and Next open Friday 19th June, and work taking place with them to ensure controls in place. St Georges and St Annes well managed, Debenhams and New Look have limited queuing issues. Police, BID, Public Protection and Police have been on site to ensure any issues dealt with quickly and efficiently, but more through engage and educate, and been light touch

All other district centres on the whole been fine, Officers aiding premises and only had issues with Pinner (café with chairs outside) and South Harrow (incident of someone being beaten up, Police attending). South Harrow Sports Direct had 3 hour queues that led to initial closure but all controlled now. Stanmore, Hatch End, Wealdstone, Harrow Weald and all main shopping areas are being monitored directly and are ok, advice given and some markings put in place.

Betting Shops have received the most assistance due to concerns over gatherings inside and potential ASB, but Officers have been in contact with their security teams to ensure all addressed. Banks continue to have the most consistent long queues, which are being managed

Officers are on site all week, and increased presence at weekend in case any further surges in areas by customers.

Therefore district opening plan survived contact, and will improve as signage comes in this week and when further TfL schemes come into play. Work will not continue to manage the public spaces, adjust as necessary and plan for next re-openings

COMMUNICATIONS

All teams feed into a central whatsapp group to collate, triage and task resources as needed. Any large gatherings or immediate problems will be reported directly to the Police Bronze Command for Police to attend. All of this is co-ordinated by a designated Manager for the day and is set out at the bottom of the staffing schedule on the spreadsheet.

Communications provide proactive messaging over social media in the lead up to, and continuing over, weekends. They also form part of the whatsapp group so can feed in intel from social media, as well as get real time messaging back out to residents. MPS will lead on "action based" communications and we will share, retweet and update our website on a required basis.

A status report will be provided to Harrow Gold Command every morning at 09:30(BCU normally meet at 08:30) and then only by exception. This plan will form the basis of the operations taking place, and any update / details provided in the email as required.

In terms of district opening, the Council has signed up to, and use the commonplace website to be the single portal for this. The following links give example of sites the Council has setup for the liveable neighbourhood bid previously <https://wealdstoneinmap.commonplace.is/>

<https://wealdstoneinproposals.commonplace.is/>

As part of the funding agreement, reference must be made to the European Regional Development Fund on some of the posters in the area, and this is taking place at key areas

Further communication methods will include:

- Use of Clearchannel units around the Borough
- Signage
- Use of BID newsletters to businesses
- Social Media
- Updates to Ward Councillors
- Letter from Community & Public Protection to all businesses with advice and guidance

Initial feedback in the media around district openings in Harrow has been positive

<https://harrowonline.org/2020/06/15/hundreds-queue-outside-primark-in-harrow-as-town-centre-shops-reopen/>

CABINET ADVISORY PANELS 2020/2021

(Membership in order of political group nominations)

Labour

Conservative

(1) CORPORATE PARENTING PANEL (6)

(4)

(2)

**I.
Members**

**Sue Anderson
Angella Murphy-Strachan (CH)
Christine Robson
Chloe Smith**

**Janet Mote *
Lynda Seymour**

**II.
Reserve
Members**

1. Simon Brown
2. Dean Gilligan
3. Rekha Shah
4. Maxine Henson

1. Dr Lesline Lewinson
2. Chetna Halai

(CH)

= Chair

* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

(2) HARROW BUSINESS CONSULTATIVE PANEL (4)

(2)

(2)

**I.
Members**

**Jeff Anderson (CH)
Kiran Ramchandani**

**Norman Stevenson *
Bharat Thakker**

**II.
Reserve
Members**

1. Adam Swersky
2. Antonio Weiss

1. Ramji Chauhan
2. Susan Hall

(CH)

= Chair

* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

(3) MAJOR DEVELOPMENTS PANEL (7)

	(4)	(3)
I. Members	Ghazanfar Ali Keith Ferry (CH) Varsha Parmar David Perry	Marilyn Ashton Stephen Greek Paul Osborn *
II. Reserve Members	1. Jeff Anderson 2. Simon Brown 3. Niraj Dattani 4. Kiran Ramchandani	1. Bharat Thakker 2. Anjana Patel 3. Norman Stevenson

(CH) = Chair
* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

(4) TRAFFIC AND ROAD SAFETY ADVISORY PANEL (7)

	(4)	(3)
I. Members	Peymana Assad James Lee Jerry Miles (CH) David Perry	John Hinkley Ameet Jogia * Anjana Patel
II. Reserve Members	1. Kareema Marikar 2. Phillip O'Dell 3. Kiran Ramchandani 4. Sasi Suresh	1. Vina Mithani 2. Lynda Seymour 3. Pritesh Patel

(CH) = Chair
(VC) = Vice-Chair
* Denotes Group Members on Panels for consultation on administrative matters.

To note the membership of the following informal bodies.

Labour

Conservative

CONSTITUTION REVIEW WORKING GROUP (5)

(3)

(2)

**I.
Members**

**Simon Brown
Keith Ferry (CH)
Graham Henson**

**Paul Osborn *
Norman Stevenson**

**II.
Reserve
Members**

1. Jeff Anderson
2. Pamela Fitzpatrick
3. Varsha Parmar

1. Amir Moshenson
2. Chris Mote

(CH)

= Chair

* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

MEMBER DEVELOPMENT WORKING GROUP (5)

(3)

(2)

**I.
Members**

**Jeff Anderson
Sue Anderson (CH)
Niraj Dattani**

**Jean Lammiman *
Mina Parmar**

**II.
Reserve
Members**

1. Simon Brown
2. Pamela Fitzpatrick
3. Natasha Proctor

1. Janet Mote
2. Kanti Rabadia

PLANNING POLICY WORKING GROUP (7)

(4)

(3)

**I.
Members**

**Ghazanfar Ali
Simon Brown
Keith Ferry (CH)
Sachin Shah**

**Marilyn Ashton *
Stephen Greek
Bharat Thakker**

**II.
Reserve
Members**

1. Peymana Assad
2. Christine Robson
3. Kiran Ramchandani
4. Ajay Maru

1. Pritesh Patel
2. Christopher Baxter
3. Anjana Patel

SOCIAL SERVICES EXECUTIVE BODIES

ADOPTION PANEL (1)

- I.** Christine Robson
Members

FOSTERING PANEL (1)

- I.** Christine Robson
Members

[Note: In relation to the Adoption Panel, the statutory guidance states that 'where possible, the Local Authority should appoint an elected member from the corporate parenting group or a member with responsibility for children's services.']

CLINICAL COMMISSIONING GROUP JOINT WORKING BODIES

CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP (2)

- I.** Christine Robson (CH) Janet Mote
Members

CONSULTATIVE FORUMS

“ADVISORY” COMMITTEES ESTABLISHED UNDER SECTION 102(4) OF THE LOCAL GOVERNMENT ACT 1972, APPOINTED BY CABINET

(Membership in order of political group nominations)

Labour

Conservative

(1) EMPLOYEES’ CONSULTATIVE FORUM (7)

Council Representatives

(4)

(3)

**I.
Members**

**Pamela Fitzpatrick
Graham Henson
Angella Murphy-Strachan
Adam Swersky**

**Camilla Bath
Philip Benjamin
Mina Parmar**

**II.
Reserve
Members**

1. Ghazanfar Ali
2. Varsha Parmar
3. Kiran Ramchandani
4. Sachin Shah

1. John Hinkley
2. Pritesh Patel
3. Susan Hall

(CH)

= Chair

*

Denotes Group Members for consultation on Delegated Action and/or administrative matters.

[Note: In accordance with the Forum’s Terms of Reference, the Council membership should include the Leader and/or Deputy Leader, Portfolio Holder with responsibility for human resources].

Employee Representatives: (minimum of one to a maximum of three representatives from each recognised Trade Union)

UNISON Representatives
GMB Representative:
Teacher Representatives

Darren Butterfield, Gary Martin, Davis Searles
Pamela Belgrave
Louise Crimmins (National Union of Teachers), Anne Lyons (National Association of Headteachers),
(1 vacancy)

(Note: The Chair of the Employees’ Consultative Forum shall be an Employee side representative in 2020/21, and the Vice-Chair is to be appointed by the Council side. These appointments shall thereafter alternate in succeeding years).

JOINT ARRANGEMENTS COMMITTEE

**WEST LONDON ECONOMIC PROSPERITY BOARD (5) (1 Member, 1 Reserve)
(Joint Committee of the Boroughs of Barnet, Brent, Ealing, Harrow and Hounslow)**

	Labour	Conservative
	(1)	(0)
I. Members	Graham Henson	-
II. Reserve Members	1. Keith Ferry	-