

London Borough of Harrow

CABINET FORWARD PLAN (1 February 2012 - 31 May 2012)

MONTH:- February

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
FEBRUARY						

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Non-Domestic Discretionary Rate Relief - charities and non profit making organisations	Change of Discretionary Rate Relief Policy	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance fern.silverio@harrow.gov.uk Tel: 020 8736 6818	None	None
Better Deal for Residents - Mobile and Flexible Working Transformation Programme - Full Business Case	Approve the implementation of the improvements set out in the Mobile & Flexible Working Full Business Case.	Cabinet	9 February 2012	Councillors Bill Stephenson and Graham Henson Andrew Trehern, Corporate Director, Place Shaping andy.parsons@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and managers newsletters; Representations to Mobile&Flexible@harrow.gov.uk or	Mobile & Flexible Working Full Business Case

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					betterdeal@harrow.gov.uk	
Revenue and Capital Monitoring report to 31 December 2011	To approve virement, rephasing and revised capital programme	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None
Final Revenue Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget, including the schools budget	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8242 1393	None	None

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Fees and Charges 2012/13	Set fees and charges for 2012/13	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	None	None
Final Housing Revenue Account Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance donna.edwards@harrow.gov.uk Tel: 020 8424 1140	None	None
Treasury Management Strategy and Prudential Indicators 2011/12	Approve the TM strategy and the prudential indicators	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of	None	None

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				Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573		
Final Capital Programme 2012/13 to 2016/17	Approve final Capital Programme	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	None	None
Carbon Reduction - RE:FIT Tender Returns	Appointment of Preferred Supplier Approval to seek Investment Grade Proposals Delegate authority to the Corporate Director, Community and Environment to enter into a	Cabinet	9 February 2012	Councillor Thaya Idaikkadar Brendon Hills, Corporate Director, Community and Environment Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779	Individual schools and energy budget holders will be consulted to ensure that they are committed to the proposed course of action	Report to Cabinet (May 2011) - Climate Change Strategy Action Plan – report back on public consultation and report back on the RE:FIT scheme http://www.harrow.gov.uk/www2/documents/g60264

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	contract					/Public%20reports%20pack,%20Thursday%2019-May-2011%2019.30,%20Cabinet.pdf?T=10
Council Insurance Renewals 2012	Approval of the recommendations to enter into a contract(s) with the preferred tenderer(s)	Cabinet	9 February 2012	<p>Councillors Graham Henson and Thaya Idaikkadar</p> <p>Tom Whiting, Assistant Chief Executive karen.vickery@harrow.gov.uk Tel: 020 8424 1995</p>	Insurance contracts are a protection for the Council as a prudent organisation, therefore this is a corporate decision and does not require extensive consultation.	Tender recommendation report
Surface Water Management Plan	Approval of the Plan	Cabinet	9 February 2012	<p>Councillor Phillip O'Dell</p> <p>Brendon Hills, Corporate Director, Community and Environment Services michael.bradshaw@harrow.gov.uk Tel: 020 8424</p>	In conjunction with Defra, EA, GLA (Drain London Forum) and London Councils the SWMP has been produced to meet the requirements of the Flood &	PFRA & SWMP

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				1586	Water Management Act 2010 and the EU Floods Directive 2007 and form part of the evidence base to inform planning, DM Policies and the Local Development Framework.	
Harrow Core Strategy	To recommend to Council the adoption of the Harrow Core Strategy	Cabinet Council	9 February 2012 16 February 2012	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping matthew.paterson @harrow.gov.uk Tel: 020 8736 6082	None – the Core Strategy has been the subject of several rounds of formal public consultation in accordance with the Council's adopted Statement of Community Involvement, as well as an independent Examination in Public held by the Secretary of State in Sept	Planning Inspector's report into the independent examination of the Harrow Core Strategy; Revised Local Development Scheme; LDF – Evidence Base Studies; Sustainable Communities Strategy; Sustainability Appraisal; Core Strategy Pre-submission document (April

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					2010	2011); Consultation Responses Report; Equalities Impact Assessments
Shared Legal Practice	Approval for the establishment of a shared Legal Practice	Cabinet	9 February 2012	Councillor Graham Henson Hugh Peart, Director of Legal and Governance Services jessica.farmer@harrow.gov.uk Tel: 020 8424 1889	Staff and unions will be consulted on the TUPE transfer once a decision is made. Staff and unions have been consulted on the proposal but this does not affect the TUPE consultation.	None
Corporate Plan 2012/13	Recommend Council to adopt the Corporate Plan	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Tom Whiting, Assistant Chief Executive mike.howes@harrow.gov.uk Tel: 020 8420 9637	None	Third Quarter Strategic Performance report

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Modernising Terms and Conditions of Employment	To agree variation to terms and conditions of employment	Cabinet	9 February 2012	<p>Councillor Graham Henson</p> <p>Jon Turner, Divisional Director HRD & Shared Services lesley.clarke@harrow.gov.uk Tel: 020 8420 9309</p>	<p>Trade union representatives – through fortnightly and latterly weekly negotiation meetings</p> <p>The workforce – through the March and September staff surveys, briefing sessions, focus groups and newsletter articles</p> <p>Representations can be made via the trade unions or directly to the author</p>	<p>Cabinet report 17 March 2011 titled 'Modernising Terms and Conditions of Employment'http://modern.gov:8080/documents/s74035/Modernising%20Terms%20and%20Conditions.pdf</p>
MARCH						
Appointment of Contractor(s) to deliver responsive Repairs Services and Cyclical Maintenance	Approval to proceed to award of contract(s)	Cabinet	8 March 2012	<p>Councillors Bob Currie, Thaya Idaikkadar and Graham Henson</p> <p>Brendon Hills, Corporate Director,</p>	<p>Tenants', Leaseholders' and Residents' Consultative Forum will be consulted. All Leaseholders</p>	<p>Cabinet Report - 8 September 2011</p>

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				Community and Environment Services Andrew Trehern, Corporate Director, Place Shaping paul.mullins@harrow.gov.uk Tel: 020 8424 1227 david.lewis@harrow.gov.uk Tel: 020 8736 6848	will be consulted directly. The Schools Forum will be consulted	
Local Development Order, North Harrow District Shopping Centre	Approval of the final version of the Local Development Order North Harrow for submission to the Secretary of State. Subject to no subsequent direction by the Secretary of State, that the LDO be adopted.	Cabinet	8 March 2012	Councillor Keith Ferry Stephen Kelly, Divisional Director of Planning Services andrew.clements@harrow.gov.uk Tel: 020 8736 6535	Stakeholder and engagement and statutory consultation to be undertaken in January 2012. Findings of the consultation to be included in the contents of the March 8 th Cabinet Committee Report	Draft Local Development Order Cabinet Committee Report 15th December 2011; Appendix A Draft Local Development Order North Harrow District Shopping Centre; Appendix B L Statement of Reasons Local Development Order; Appendix C Area Map for Local

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						Development Order; London Borough of Harrow Outer London Fund Round One Bid
Grant Recommendation 2012/13	Approval of grant recommendations for 2012/13	Cabinet	8 March 2012	Councillor David Perry Brendon Hills, Corporate Director, Community and Environment Services kashmir.takhar@harrow.gov.uk Tel: 020 8420 9331	Representations can be made to the Grants Advisory Panel – 1 March 2012	Grant Applications (Part II)
Adopt Street Lighting Policy	Approval of new Street Lighting policy and Capital Investment to align with British Lighting Standards and aligning with Climate Change Strategy to reduce energy consumption and carbon footprint	Cabinet	8 March 2012	Councillor Phillip O'Dell John Edwards, Divisional Director, Environmental Services dave.masters@harrow.gov.uk Tel: 020 8424 1580	Residents, Age UK and HAD	DRaft Policy, Police Stats, Proposals costed out

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APRIL						
Appointment of Contractor(s) to deliver responsive gas maintenance and servicing	Approval to proceed to award of contract(s)	Cabinet	4 April 2012	<p>Councillors Bub Currie, Thaya Idaikkadar and Graham Henson</p> <p>Paul Najsarek, Corporate Director, Adults and Housing Brendon Hills, Corporate Director, Community and Environment Services paul.mullins@harrow.gov.uk Tel: 020 8424 1277</p>	<p>Tenants', Leaseholders' and Residents' Consultative Forum will be consulted.</p> <p>All Leaseholders will be consulted directly Schools forum</p>	Cabinet report 8th September 2011
Corporate Equality Objectives and Equality of Opportunity	Endorsement of Objectives and Policy	Cabinet	4 April 2012	<p>Councillor Graham Henson</p> <p>Alex Dewsnap, Divisional Director, Partnership, Development and Performance mohammed.ilyas@harrow.gov.uk</p>	Consultation has been undertaken with staff, members, residents and community groups	Harrow Council's Corporate Equality Objectives and Equality of Opportunity Policy

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				Tel: 020 8424 1322		
MAY						
Harrow Mental Health Day Services Review	<p>To decide on:</p> <ul style="list-style-type: none"> - The new model for mental health day services in Harrow - Whether services should be preventative or statutory - The location of the new services - How to determine who services should be provided by in the future 	Cabinet	17 May 2012	<p>Councillor Margaret Davine</p> <p>Paul Najsarek, Corporate Director, Adults and Housing amanda.dade@harrow.gov.uk Tel: 020 8424 1327</p>	<p>Consultation period from 12 December 2011 to 2 March 2012. Consultation document produced and circulated and is also available on the Council's website. Questionnaire attached to consultation document and again available to complete on line.</p> <p>Several consultation events arranged which include events in day services and in non-day service</p>	<p>Consultation document; Service Model Specification; Final Report including outcome of consultation with service users, carers and the wider public; Equality Impact Assessment</p>

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					venues. Steering Group involved throughout process.	

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: daksha.ghelani@harrow.gov.uk

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Finance and Business Transformation	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Group Office: (020) 8424 1897 Home: (020) 8427 0247	Email: bill.stephenson@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Group Office: (020) 8424 1897 Home: (020) 8861 0090	Email: phillip.odell@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07505 430133	Email: david.perry@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
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Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Group Office: (020) 8424 1897 Home: (020) 8864 9990	Email: graham.henson@harrow.gov.uk
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Schools and Colleges	Brian Gate	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07939 540412	Email: brian.gate@harrow.gov.uk