

## ASSESSMENT SUB-COMMITTEE

29 JANUARY 2009

Chairman \* Dr J Kirkland

Councillors: \* Asad Omar

\* Jeremy Zeid

\* Denotes Member present

[Note: Pursuant to Regulation 8 of The Standards Committee (England) Regulations 2008 and the Standards Board for England's guidance, 'Local Assessment of Complaints', this meeting was held in private, with attendance restricted to the members of the Sub-Committee and those officers advising the Sub-Committee only].

**PART I - RECOMMENDATIONS - NIL****PART II - MINUTES**19. **Appointment of Chairman:**

**RESOLVED:** To note that the Independent Member, Dr J Kirkland, would serve as the Chairman of the Sub-Committee for this meeting.

20. **Minutes:**

**RESOLVED:** That the minutes of the meeting held on 20 November 2008 be taken as read and signed as a correct record.

21. **Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business to be transacted at this meeting.

22. **Assessment Sub-Committee - Terms of Reference:**

**RESOLVED:** That the Terms of Reference of the Sub-Committee be noted.

23. **Complaint - Breach of Code of Conduct:**

The Sub-Committee considered a report of the Director of Legal and Governance Services, which set out details of a complaint that a Member had failed or might have failed to comply with the Authority's Code of Conduct, and independent advice obtained in relation to the complaint.

Members having fully considered and discussed the report, it was

**RESOLVED:** That no further action be taken in respect of the complaint.

(Note: The meeting having commenced at 5.34 pm, closed at 6.41 pm)

(Signed) DR J KIRKLAND  
Chairman