

Meeting:	Cabinet
Date:	14 May 2009
Subject:	Timetable for the Preparation and Consideration of Statutory Plans and Strategies 2009/10
Key Decision:	No
Responsible Officer:	Director of Legal and Governance Services
Portfolio Holder:	Strategy, Partnership and Finance Portfolio Holder
Exempt:	No
Enclosures:	Appendix A - Timetable for Statutory Plans and Strategies

## Section 1 – Summary and Recommendations

This report sets out the requirements of the Council's Constitution in terms of the development of its policy framework and seeks approval to the timetable for consideration of four statutory plans and strategies.

### **Recommendations:**

That the timetable for the preparation and consideration of the statutory plans and strategies set out at Appendix A to this report be approved.

### **Reason:**

To comply with the requirements of paragraph 3 of the Budget and Policy Framework Procedure Rules set out in Section 4C of the Council's Constitution

## Section 2 – Report

### 2.1 Introduction

2.1.1 The Council's Constitution sets out the process for the development of the policy framework at paragraph 3 of the Budget and Policy Framework Procedure Rules. In accordance with the Local Authorities (Functions and Responsibilities) Regulations 2000, any approval to the following Plans and Strategies is reserved to the Council:-

- Children and Young People's Plan
- Community Safety Plan (formerly Crime and Drugs Reduction Strategy)
- Gambling Policy
- Children and Young People's Strategic Plan (which includes Early Years' Development Plan)
- Licensing Policy
- Local Implementation Plan (the Local Transport Plan)
- Plans and strategies which together comprise the Development Plan
- Sustainable Community Strategy
- Youth Justice Plan

The Harrow Corporate Plan is also reserved to the Council.

2.1.2 The Constitution requires the Executive to determine, at the start of each Municipal Year, a timetable for the preparation and consideration of the statutory plans and strategies listed in paragraph 2.1.1 above that are required to be made in that year. A timetable is attached at Appendix A to this report and shows the meeting of the Executive which it is expected that the Plan or Strategy will be agreed for recommendation to Council, the meeting of the Overview and Scrutiny Committee to which the matter is to be referred (see paragraph 2.1.3 below) and the date of the Council meeting at which the recommendation will be considered.

2.1.3 The Overview and Scrutiny Committee shall receive any proposed Plan or Strategy listed in paragraph 2.1.1 above in sufficient time for the proposals to be included in the agenda for a scheduled meeting of their Committee and for them to make a report or recommendations to the meeting of the Council that is to consider the Plan or Strategy concerned. The Council shall not agree a Plan or Strategy until the Overview and Scrutiny Committee has had the opportunity, subject to the need for the statutory deadlines to be met, to consider the proposals.

2.1.4 On consideration of a Statutory Plan or Strategy the Council may decide to

- (a) adopt the Executive's proposals;
- (b) amend the Executive's proposals;
- (c) refer the proposals back to the Executive for further consideration; or
- (d) substitute its own proposals in their place.

If the Council decides to adopt the Executive's proposals, that decision becomes effective immediately. If the Council decides to amend, refer back or substitute the proposals that decision shall come into effect after 5 clear working days from the day on which the Council meeting makes its decision. If, however, the Plan or Strategy has been amended or substituted, and before the expiry of the 5 clear working days period, the Leader of the Council may give notice to the Chief Executive that he/she objects to some or all of the amendments made by the Council. In these circumstances the matter shall be referred to the next scheduled meeting of the Executive. The Executive may agree the proposals of the Council, reaffirm its original proposals, or make further amendments. The decision of the Executive shall then be referred back to the Council. The Council can agree the proposals of the Executive or amend the proposals. The decision made by the Council then becomes effective immediately.

2.1.5 Members should note that when the Council approves a Plan or Strategy it will also specify the extent of variation within the Plan or Strategy that may be undertaken by the Executive in accordance with paragraph 7 of the Budget and Policy Framework Procedure Rules. The Executive may only make such other changes to a Plan or Strategy as have been agreed by the Council.

2.1.6 Once the Council has determined a Plan or Strategy the Executive shall publish information on the contents of the Plan or Strategy. The Plan or Strategy shall also be made available for public inspection and included on the Council's website, with copies available at a reasonable cost.

## **Financial Implications**

None

## **Performance Issues**

There are no performance issues associated with this report.

## **Environmental Impact**

There are no environmental impact issues associated with this report.

## **Risk Management Implications**

There are no risks associated with this report.

### Section 3 - Statutory Officer Clearance

Name: Myfanwy Barrett



Chief Financial Officer

Date: 23 April 2009

Name: Hugh Peart



Monitoring Officer

Date: 5 May 2009

### Section 4 – Performance Officer Clearance

Name: Tom Whiting



On behalf of the  
Divisional Director  
(Strategy and Improvement)

Date: 22 April 2009

### Section 5 – Environmental Impact Officer Clearance

Name: Andrew Baker



on behalf of the  
Divisional Director  
(Environmental Services)

Date: 23 April 2009

### Section 6 - Contact Details and Background Papers

**Contact:** Alison Atherton, Senior Professional Democratic Services  
Tel:020 8424 1266 or ext 2266

**Background Papers:**

The Council's Constitution

Cabinet – 15 May 2008 - approved the timetable for the preparation and consideration of statutory plans 2008/9

**APPENDIX A**

<b>STATUTORY PLAN/ STRATEGY 2008/9 (AND DEADLINE DATE)</b>	<b><i>OVERVIEW AND SCRUTINY COMMITTEE</i></b>	<b><i>CABINET MEETING</i></b>	<b><i>COUNCIL MEETING</i></b>
<b>1. DEVELOPMENT PLAN</b>	Core Strategy – Preferred Options 24 September 2009	Core Strategy – Preferred Options 22 October 2009	Core Strategy – Preferred Options 29 October 2009
<b>2. LOCAL IMPLEMENTATION PLAN</b>	TBA	TBA	TBA
<b>3. CORPORATE PLAN</b>	10 February 2010	11 February 2010	18 February 2010
<b>4. COMMUNITY SAFETY PLAN</b>	Approved in March 2008 for a 3 year period →		
<b>5. SUSTAINABLE COMMUNITY STRATEGY</b>	Approved in April 2009 for at least two and probably three years →		
<b>6. YOUTH JUSTICE PLAN</b>	Not required in 2009		
<b>7. CHILDREN AND YOUNG PEOPLE STRATEGIC PLAN</b>	Approved in May 2009 for a 2 year period →		
<b>8. GAMBLING POLICY</b>	24 September 2009	22 October 2009	29 October 2009
<b>9. LICENSING POLICY</b>	Approved in 2007 for a 3 year period – Review 2010 →		