



Warren Lodge.
Upway
CHALFONT ST. PETER
BUCKS; SL9 OAS

28th January 2004

Home 01753 890924
Email. Dawn@palmercsp.fsnet.co.uk

For the attention of Zach Stavrinou, Grants Officer
London Borough of Harrow
PO Box 57
Civic Centre
HARROW, HA1 2XF

Dear Mr Stavrinou,

APPEAL AGAINST THE PENEL'S DECISION
GRANTS TO VOLUNTARY ORGANISATIONS 2004/05

We were extremely disappointed that the Cabinet decided not to approve a grant for our training centre in Harefield and would ask them to reconsider bearing in mind the following .

Willow Tree Centre is used by Youth Groups from London Borough of Harrow and in the last two years 6,000 young people from Harrow have used the centre and will continue to do so.

We have 300 Adult Leaders in L.B.Harrow who give their time freely and unpaid for the benefit of the Brownies, Guides, Rainbows and Rangers. Most Adult leaders meet at least twice a week planning, preparing and carrying out the varied and structured programme provided. This is an estimated total value of £250,000 per year.



Willow Tree Centre plays an important role as it is the only local facility where girls can camp and enjoy outdoor activities in a safe environment. The cost of running Willow Tree is £25,000 per year even though all the volunteering is done free of charge. The main expenditure is Insurance, Gas, Electricity, Water and essential service contracts.. To keep the charges affordable to everyone we keep them low and this normally covers the running cost. In 2003 it did not and our expenditure was greater than the income purely because we had the fire alarm system and ventilation upgraded. Middlesex North West Guides will take this shortfall from their general account which I understand you thought was high. I am sure you appreciate that with a membership of 6,000 our expenditure on programmes and activities has to be provided.

At Willow Tree we have two priorities for 2004.

- **Wood Treatment to the entire exterior of the buildings as some of these are now five years old. We have had these inspected and have been informed that they must be treated in the Spring/Summer otherwise the following year we could have a problem.**
- **Sadolin which I believe is part of THE CROWN GROUP kindly donated all the liquid treatment valued at £1,500 as their contribution for the work we carry out with the young people, We have now had three quotations from reputable firms which are around £4,800 labour only but include scaffolding etc. So far, we have raised £2,000 ourselves and should raise a further £1,000 during the next six months. This still leaves us £1,800 short and we are appealing to you for a financial contribution towards these costs.**
- **Paving around the centre needs attention which we can patch up this year and fundraise in the hopes of getting this done in 2005. It is at present not urgent**

You will appreciate our sense of urgency as we really do need to raise this money for Willow Tree and would welcome a financial contribution towards the costs.

It has been mentioned to us before that Willow Tree is not in Harrow. I would like to point out that we spent twelve months trying to get land from Harrow for the benefit of the young people without any success and were grateful to Hillingdon for letting us have the 15.5 acres of land.

I would be happy to come and give a presentation if that would be beneficial.

Do hope will consider our appeal it is really urgent.

Yours sincerely,



Dawn Palmer MBE
Chairman of Willow Tree Centre and Assistant County Commissioner.



كۆمهڵگای كورد

Kurdish Association

kurdishassociation@btconnect.com

13 February 2004



Zach Stavrinou
Temporary Grants Officer
Business Connections
LB of Harrow
P. O. Box 57
Civic Centre, Harrow
Middlesex
HA1 2XF

Dear Sir/Madam

Thank you for your letter dated 26th January 2004 regarding the decision of the Grants Advisory Panel for not approving the grant application of the Kurdish Children and Youth Project (KCYP) of the Kurdish Association for £4000 of the £56000 of the original cost of the project. I would be grateful if you could kindly forward this letter to the Grants Advisory Panel.

I would like to take this opportunity to thank the London Borough of Harrow for their financial assistance in the past three years. Your financial assistance was very imperative in the past, present and future as it enables us to provide the necessary services for the Kurdish community in the LB of Harrow.

The KCYP has been operating, for more than 10 years, in the west areas of London and its work has considerably increased in the LB of Harrow in the last three years. Assistance from the local authorities is one of the main factors that have enabled us to provide the services.

The requirements of the Kurdish community in general and the children and youth in specific has dramatically grown, in return, the available services should be sufficient to fulfil these demands and requirements in term of their quality and quantity. However, in our point of view, your contribution towards the running cost of a considerable project, like the West Centre, should be matched with the number of the Kurdish resides in the London Borough of Harrow.

Unfortunately, your current decision force us to simply tell our clients and community that we are unable to continue to provide our services in this borough due to the lack of adequate financial resources.

241 King Street
London W6 9LP

Tel: 020 8563 7918
Fax: 020 8563 1918



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We are currently focusing our strength on introducing KCYP services to the entire Primary and Secondary Schools and the LEA in the West London boroughs.

We hope that you reassess our grant application and consider the points we highlighted in this letter.

Thank you again and please do not hesitate to contact us if you require further information.

Yours sincerely

A handwritten signature in cursive script that reads "Adnan".

Adnan Shaswar
Kurdish Children & Youth Project Manager



کۆمهڵگه‌ی کورد

Kurdish Association

kurdishassociation@btconnect.com

24 February 2004



Zach Stavrinou
Temporary Grants Officer
Business Connections
LB of Harrow
P. O. Box 57
Civic Centre, Harrow
Middlesex
HA1 2XF

Dear Sir/Madam

Following our letter dated 13th February 2004 regarding the decision of the Grants Advisory Panel for not approving the grant application of the Kurdish Children and Youth Project (KCYP) of the Kurdish Association.

I am writing to you to highlight a fact that we are in the process of improving and expanding the existence services to the Kurdish children & youth in the entire West London Boroughs to meet the amounting needs.

Although, Connexions West financially mainly supports us, we require a great deal of help from the west London boroughs to enable us to continue our services in these areas.

Hence, we believe the financial assistance of these boroughs are vital and without them, we will not be able to provide a quality service to the Kurdish children & youth in these areas.

Therefore, we request you to review your decision and not deprive the Kurdish children and youth in your borough from an opportunity to rebuild and improve their live.

A copy of the attached document will be sent to the LEA of Harrow and all the primary and secondary schools in the Borough, also to the related statutory bodies.

Thank you again and please do not hesitate to contact us if you require further information.

Yours sincerely

Adnan Shaswar
Kurdish Children & Youth Project Manager

241 King Street
London W6 9LP

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Fax: 020 8563 1918



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كۆمهڵه ئهكاي كورد

Kurdish Association

kurdishassociation@btconnect.com



24 February 2004

Dear all

One of the main aims of the Kurdish Association, which was established in 1992, is to provide services to Kurdish children and young people.

Our, **Kurdish Children & Youth Project (KCYP)**, mainly funded by the Connexions west and supported by some of the west London Local Authorities, to run its Kurdish Children & Youth Centre/West.

The Kurdish Children & Youth Project aims to:

- Establish and develop partnerships with LEA and mainstream Schools,
- Raise the academic achievement of Kurdish children aged 5 - 11 and young Kurdish people aged 11 – 24.
- Raise awareness among families to respond to their children's needs.

The above aims will be achieved by:

- Running after school club for primary school students that includes mother tongue, supplementary and art classes.
- Running pre GCSE and GCSE supplementary classes for secondary school students for English, Chemistry, Biology, Physics and Maths.
- Running a youth club.

All above activities run at:

Bollo Brook Youth Centre, Bollo Bridge Road, South Acton Estate, Acton, W3 8DG.

- Facilitating and providing better understanding between the administrations in the mainstream schools and Kurdish students.

If you require further information, please do not hesitate to contact us on the above address and telephone number.

Adnan Shaswar
Kurdish Children & Youth Project Manager

241 King Street
London W6 9LP

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Fax: 020 8563 1918



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كۆمهڵگای كورد

Kurdish Association



" KURDISH CHILDREN & YOUTH CENTRE / WEST LONDON "

Bollo Brook Youth Centre, Bollo Bridge Road, South Acton Estate, Acton: W3 8DG

Tel: 020 - 8992 4001, Fax: 020 - 8896 1157

The nearest tube station is ACTON TOWN, the nearest train station is SOUTH ACTON

NOW WE HAVE BEEN SUCCESSFUL IN EXPANDING OUR SERVICES

AFTER SCHOOL CLUB

**MOTHER -TONGUE & SUPPLEMENTARY CLASSES for
KURDISH CHILDREN
SUNDAYS 10 AM - 01 PM**

YOUTH CENTRE

**ENGLISH, MATHS, PHYSICS, CHEMISTRY & BIOLOGY for
G C S E STUDENTS
SUNDAYS 12 - 05 PM**

**ENGLISH, MATHS & SCIENCE for
PRE - G C S E STUDENTS
SUNDAYS 12 - 03 PM**

CHILDREN & YOUTH CLUB

SATURDAYS 06 - 09 PM

ART CLASSES

SUNDAYS 10 AM - 01 PM

For more information, please contact:

- *The Kurdish Association / Kurdish Children & Youth Project,
Monday to Friday between 11:00 a.m. and 5:00 p.m. on Tel: 020 - 8563 7918*
- *Kurdish Children & Youth Centre / West London
Saturdays from 6:00 p.m. to 9:00 p.m. and
Sundays from 10:00 am to 5:00 p.m. on Tel: 020 - 8992 4001*

PAKISTAN SOCIETY OF HARROW

27 Northolt Road
South Harrow
HA2 0LN

Tel/Fax: 020.8864.2819

Mr. Zach Stavrinou
Grants Officer
London Borough of Harrow
Civic Centre
Harrow HA1 2XF



Dear Mr. Stavrinou

Re. Grants to Voluntary Organisations 2004/05

I refer you to your letter of 26th January 2004 advising us that the Grants Advisory Panel has approved a grant of £1000 for the year 2004/05. Whilst we appreciate with gratitude the grant, yet we must express our disappointment at not being awarded the grant towards the cost of a part time clerical assistant and for this reason we resubmit our plea and request that it may be considered as our appeal against the decision. We respectfully submit as follows:

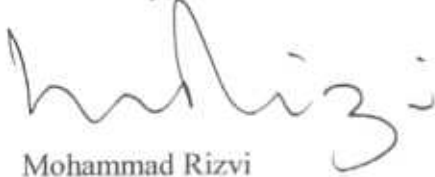
- 1- The Pakistan Society of Harrow was launched on 6th April 2002 with the aim of providing a platform to the Pakistani community. We stress that the Pakistani community is the second largest ethnic community in Harrow with about 10000 families who have resided in Harrow for over thirty years. Since before the launch of the Pakistan Society of Harrow, there was no organization dealing with the hopes and aspirations of the Pakistani community.
- 2- The administrative offices of the Pakistan Society of Harrow are based at the community premises from where we effectively and efficiently manage the activities of the Pakistan Society of Harrow in accordance with the stated aims and policy of the Society. This service is provided by the volunteers who can only attend the office during their spare times as most of the management committee members who volunteer consist of professionals. We are, therefore unable to give the community members our opening and closing times and this has seriously curtailed the number of people visiting us to seek our help and assistance.
- 3- The Pakistan Society holds a number of functions each year for the benefit of the community to advance the education of the public in all aspects of the Pakistani culture, history, language, literature, art and music. In 2002 when the Society was launched, we organized four functions in the year. In 2003 we organized five functions and in 2004 we aim to organize seven functions including an inter-collegiate debate on a topic which would interest the community as a whole.
- 4- The Pakistan Society of Harrow has a complete programme for the Youth, the elderly, the handicapped, the women and we would be delighted to provide you with the details of our aims in this respect.
- 5- The Pakistan Society needs the services of a **part time clerical Assistant** who would help in promoting the welfare of the families offering regular support, friendship and practical help. The clerical assistant should be able to work on own initiatives, carry out a range of administrative duties and compile regular statistics. He/she should be a

committed person with excellent office , communications and networking skills who would provide administrative support with ease. The clerical assistant should also have research and computer skills , knowledge of word processing and spreadsheets and internet. The appointment would be on a part time basis on a four day week i.e. Monday to Thursday between the hours of 11am to 4 p.m..

We request you to kindly reconsider our request for a grant of £5000 towards the appointment of a part time Clerical Assistant . We give you an assurance that we would not require a top up of this grant in future years when the work load would increase.

We look forward to hearing from you,

Yours truly,



Mohammad Rizvi
Chairman
17th. February 2004

Copies to : the members of the Grants Advisory Panel

Chairman: Mohammad Rizvi General Secretary: Ghazanfar Ali Chattha Treasurer: Najam Sheikh

e-mail: pakistansocietyofharrow@hotmail.com
Charity Commission Registration No. 1095249