

[Insert details including name and address of licensing authority and application reference if any]

Application to transfer premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

GLASS PALACE LIMITED
I/We apply to transfer the premises licence described
(Insert name of applicant)
below under section 42 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

0808 - CH4N - 4499 - 9K779

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description	
32 RAILWAY APPROACH	
Post town HARROW	Post code HA3 5AA
Telephone number at premises (if any)	

Please give a brief description of the premises
GROUND FLOOR AND FIRST FLOOR CLUB

Name of current premises licence holder
DAWN ELAINE ROBSON

Part 2 - Applicant details

In what capacity are you applying for the premises licence to be transferred to you

- Please tick yes no
- a) an individual or individuals* please complete section (A)
- b) a person other than an individual *
- i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)

RECEIVED AT LICENSING OFFICE
03 NOV 2008
TIME

#328304106

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) an individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname First names

I am 18 years old or over Please tick yes

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

I am 18 years old or over Please tick yes

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	GLASS PALACE
Address	43 COTMAN GARDENS EDGWARE HAR 5TH
Registered number (where applicable)	03663056
Description of applicant (for example partnership, company, unincorporated association etc)	limited company
Telephone number, if any	
E-mail (optional)	

Part 3

Please tick Yes

Are you the holder of the premises licence under an interim authority notice?

Do you wish the transfer to have immediate effect?

If not when would you like the transfer to take effect?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please tick Yes

I have enclosed the consent form signed by the existing premises licence holder

If you have not enclosed the consent form referred to above please give the reasons why not. What steps have you taken to try and obtain the consent?

Please tick Yes

If this application is granted I would be in a position to use the premises during the application period for the licensable activity or activities authorised by the licence (see section 43 of the Licensing Act 2003)

Please tick Yes

I have enclosed the premises licence

If you have not enclosed premises licence referred to above please give the reasons why not.

- I have made or enclosed payment of the fee
- I have enclosed the consent form signed by the existing premises licence holder or my statement as to why it is not enclosed
- I have enclosed the premises licence or relevant part of it or explanation
- I have sent a copy of this application to the chief officer of police today
- I understand that if I do not comply with the above requirements my application will be rejected

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 3). If signing on behalf of the applicant please state in what capacity.

Signature *[Handwritten Signature]*
 Date 29.10.08
 Capacity director

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.

Signature
 Date.....
 Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

Notes for Guidance

1. Describe the premises. For example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives.
2. The application form must be signed.
3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application.

Consent of premises licence holder to transfer

I/we DAWN ELAINE ROBSON
[full name of premises licence holder(s)]

the premises licence holder of premises licence number 0808-CH4N-4799-9KW9
[insert premises licence number]

relating to

CLUB MEHEIL
[name and address of premises to which the application relates]

hereby give my consent for the transfer of premises licence number

0808-CH4N-4799-9KW9
[insert premises licence number]

to

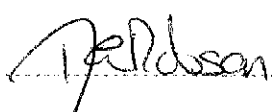
GLASS PALACE LTD
[full name of transferee].

signed

name

(please print)

dated


DAWN ELAINE ROBSON
7th October 2008

Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/we Glass Palace Limited

(full name(s) of premises licence holder)

being the premises licence holder, apply to vary a premises licence to specify the individual named in this application as the premises supervisor under section 37 of the Licensing Act 2003

Premises licence number

0808-CH4N-4-1999-9K79

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description

32 RAILWAY APPROACH
HARROW HA3 5AA

Post town

HARROW, LONDON

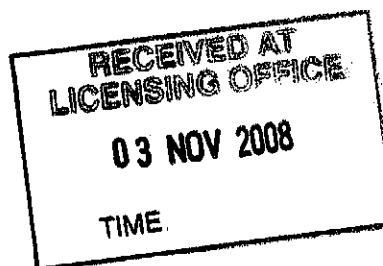
Post code (if known)

HA3 5AA

Telephone number (if any)

Description of premises (please read guidance note 1)

GROUND FLOOR + first floor
nightclub



#328304106

Part 2

Full name of proposed designated premises supervisor

MIHAIL MIHAYLOV

Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)

01SX / WK / 200523 533 BARNET LONDON BOROUGH G4

Full name of existing designated premises supervisor (if any)

DAWN ELAINE ROBSON

Please tick yes

I would like this application to have immediate effect under section 38 of the Licensing Act 2003



I have enclosed the premises licence or relevant part of it



(If you have not enclosed the premises licence, or relevant part of it, please give reasons why not)

Reasons why I have failed to enclose the premises licence or relevant part of it

Please tick yes

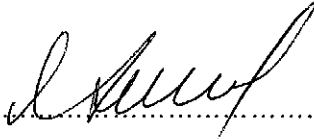
- I have made or enclosed payment of the fee
- I will give a copy of this application to the chief officer of police
- I have enclosed the consent form completed by the proposed premises supervisor
- I have enclosed the premises licence, or relevant part of it or explanation
- I will give a copy of this form to the existing premises supervisor, if any
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent
(See guidance note 3). **If signing on behalf of the applicant please state in what capacity.**

Signature



Date

29.10.08

Capacity

For joint applicants signature of 2nd applicant 2nd applicant's solicitor or other authorised agent (please read guidance note 4). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)

Post town

Post Code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Guidance notes

1. Describe the premises. For example the type of premises it is.
2. The application form must be signed.
3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application.

Consent of individual to being specified as premises supervisor

I Mikhail Mihaylov
[full name of prospective premises supervisor]

of 12 LLANDER COURT
NORTH ACRE
NW9 5GQ
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

DPS VARIATION [type of application]

by GLASS PALACE [name of applicant]

relating to a premises licence 0808-CH4N-4499-9KMG [number of existing licence, if any]

for 32 RAILWAY APPROACH
HARROW HA3 5AA

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made

by GLASS PALACE [name of applicant]

concerning the supply of alcohol at 32 RAILWAY APPROACH
HARROW HA3 5AA

[name and address of premises to which application relates].

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

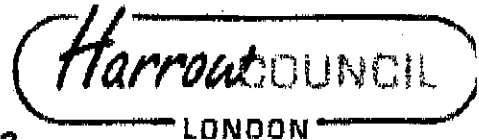
Personal licence number 01SX/rk/200523533
[insert personal licence number, if any]

Personal licence issuing authority
[insert name and address and telephone number of personal licence issuing authority, if any]

Mikhail Mihaylov signed

Mikhail Mihaylov name (please print)

29.10.08 dated



LICENSING ACT 2003

Schedule 12

Part A (Regulation 33,34)

PREMISES LICENCE

HARROW COUNCIL, P O BOX 18, STATION ROAD, HARROW

Premises Licence Number	0808-CH4N-4Y99-9KW9
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Part 1 - Premises details **CLUB MEHFIL**

Postal address of premises, or if none, ordnance survey map reference or description			
32 RAILWAY APPROACH			
Post town	HARROW	Post code	HA3 5AA
Telephone number			
020 8427 7685			

Where the licence is time limited the dates
N/A

Licensable activities authorized by the licence
LIVE MUSIC
RECORDED MUSIC
PERFORMANCE OF DANCE
PROVISION OF FACILITIES FOR DANCING
LATE NIGHT REFRESHMENT
SALE BY RETAIL OF ALCOHOLIC DRINKS IN CONNECTION WITH MUSIC AND DANCING AND SUBSTANTIAL REFRESHMENT



Andrew McKenzie
Head of Community Safety Services

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

HOURS OPEN TO PUBLIC (a)						
MON	TUE	WED	THU	FRI	SAT	SUN
0000-0330	0000-0330	0000-0330	0000-0330	0000-0330	0000-0430	0000-0430
2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000

LIVE MUSIC (b)						
MON	TUE	WED	THU	FRI	SAT	SUN
0000-0300	0000-0300	0000-0300	0000-0300	0000-0300	0000-0400	0000-0400
2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000

RECORDED MUSIC (c)						
MON	TUE	WED	THU	FRI	SAT	SUN
0000-0300	0000-0300	0000-0300	0000-0300	0000-0300	0000-0400	0000-0400
2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000

PERFORMANCE OF DANCES (d)						
MON	TUE	WED	THU	FRI	SAT	SUN
0000-0300	0000-0300	0000-0300	0000-0300	0000-0300	0000-0400	0000-0400
2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000

PROVISION OF ENTERTAINMENT FACILITIES (DANCING) (e)						
MON	TUE	WED	THU	FRI	SAT	SUN
0000-0300	0000-0300	0000-0300	0000-0300	0000-0300	0000-0400	0000-0400
2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000

LATE NIGHT REFRESHMENT (f)						
MON	TUE	WED	THU	FRI	SAT	SUN
0000-0300	0000-0300	0000-0300	0000-0300	0000-0300	0000-0400	0000-0400
2300-0000	2300-0000	2300-0000	2300-0000	2300-0000	2300-0000	2300-0000

SALE BY RETAIL OF ALCOHOL (g)						
MON	TUE	WED	THU	FRI	SAT	SUN
0000-0300	0000-0300	0000-0300	0000-0300	0000-0300	0000-0400	0000-0400
2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000	2100-0000

THIS LICENCE IS GRANTED SUBJECT TO THE RULES OF COUNCIL ANNEXED HERETO
 I.e. THE "RULES OF MANAGEMENT OF PUBLIC ENTERTAINMENT" AND
 TO THE FOLLOWING CONDITIONS:

1. THE MAXIMUM NUMBERS OF PATRONS ACCOMMODATED AT ANY ONE TIME SHOULD NOT EXCEED 280
2. THE MANAGEMENT SHOULD ORGANISE AND RUN A MEMBERSHIP SCHEME, WHICH ENCOURAGES PATRONS TO JOIN AS CLUB MEMBERS. THE SUCCESS OF THIS SCHEME WILL BE REVIEWED AT THE TIME OF ANNUAL RENEWALS. A REGISTER OF ALL MEMBERS SHOULD BE KEPT AT THE PREMISES AND AVAILABLE TO POLICE AND COUNCIL OFFICERS AT ALL TIMES. IF THIS REGISTER IS OPERATED ON AN ELECTRONIC FORMAT, A PARALLEL PAPER BASED SCHEME SHOULD ALSO BE OPERATED.
3. BEFORE ORGANISING ANY UNDER 18 EVENTS, PRIOR PERMISSION SHOULD BE SOUGHT FROM THE COUNCIL.
4. THE PREMISES MUST EMPLOY A SUITABLE NUMBER OF SIA REGISTERED DOOR STAFF. A "MAGIC WAND" METAL DETECTOR TO BE KEPT, MAINTAINED AND USED ON THE PREMISES.
5. FULL DETAILS OF THE DOOR SUPERVISORS SHOULD BE SUPPLIED TO THE POLICE AND THE COUNCIL AND A REGISTER OF THE DOOR STAFF EMPLOYED SHOULD BE KEPT AT THE PREMISES.
6. CCTV SYSTEM TO BE MAINTAINED AND OPERATED IN GOOD ORDER AND TO

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**DAWN E. ROBSON
22 JENNINGS ROAD
ST. ALBANS
HERTS AL1 4NT**

Registered number of holder, for example company number, charity number (where Applicable)

N/A

Name and address of designated premises supervisor where the premises licence authorises for the supply of alcohol

**DAWN E. ROBSON
22 JENNINGS ROAD
ST. ALBANS
HERTS AL1 4NT**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**LN/200500081
ST. ALBANS DISTRICT COUNCIL**

State whether access to the premises by children is restricted or prohibited

N/A

Annex 1 – Mandatory Conditions

Mandatory conditions where licence authorises supply of alcohol

- (1) No supply or sale of alcohol shall be made under the premises licence
 - I. at a time when there is no designated premises supervisor in respect of the premises licence
 - II. at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
- (2) Every supply or sale of alcohol made under the premises licence must be made or authorised by a person who holds a personal licence

Mandatory conditions: exhibition of films

- (1) The admission of persons under the age of 18 years to exhibitions of films must be restricted in accordance with any recommendation made by the British Board of Film Classification, except where condition 2 applies.
- (2) The admission of persons under the age of 18 years to exhibitions of films must be restricted in accordance with any recommendation made by the relevant licensing authority regarding the film in question.

Mandatory condition: door supervision

Where one or more individuals are required to be at the premises to carry out a security activity, such individual(s) must be licensed by the Security Industry Authority

Annex 2 – Conditions consistent with the operating Schedule

THIS LICENCE IS GRANTED SUBJECT TO THE RULES OF COUNCIL ANNEXED HERETO I.e. THE "RULES OF MANAGEMENT FOR PLACE OF PUBLIC ENTERTAINMENT RI" AND TO THE FOLLOWING CONDITIONS

1. THE MAXIMUM NUMBERS OF PATRONS ACCOMMODATED AT ANY ONE TIME SHOULD NOT EXCEED 280
2. THE MANAGEMENT IS TO ORGANISE AND RUN A MEMBERSHIP SCHEME, WHICH ENCOURAGES PATRONS TO JOIN AS CLUB MEMBERS. THE SUCCESS OF THIS SCHEME WILL BE REVIEWED AT THE TIME OF ANNUAL RENEWALS. A REGISTER OF ALL MEMBERS SHOULD BE KEPT AT THE PREMISES AND AVAILABLE TO POLICE AND COUNCIL OFFICERS AT ALL TIMES. IF THIS REGISTER IS OPERATED ON AN ELECTRONIC FORMAT, A PARALLEL PAPER BASED SCHEME SHOULD ALSO BE OPERATED.
3. BEFORE ORGANISING ANY UNDER 18 EVENTS, PRIOR PERMISSION SHOULD BE SOUGHT FROM THE COUNCIL.
4. THE PREMISES MUST EMPLOY A SUITABLE NUMBER OF SIA REGISTERED DOOR STAFF. A "MAGIC WAND" METAL DETECTOR TO BE KEPT, MAINTAINED AND USED ON THE PREMISES.
5. FULL DETAILS OF THE DOOR SUPERVISORS SHOULD BE SUPPLIED TO THE POLICE AND THE COUNCIL AND A REGISTER OF THE DOOR STAFF EMPLOYED SHOULD BE KEPT AT THE PREMISES.
6. CCTV SYSTEM TO BE MAINTAINED AND OPERATED IN GOOD ORDER AND TO THE SATISFACTION OF METROPOLITAN POLICE CRIME PREVENTION OFFICER'S REASONABLE REQUEST.
7. A MONITORED CENTRAL STATION ALARM AND SECURITY SYSTEM TO BE

MAINTAINED AND OPERATED IN GOOD ORDER AND TO THE SATISFACTION OF METROPOLITAN POLICE CRIME PREVENTION OFFICER'S REASONABLE REQUEST.

- 8. THE FRONT DOOR TO REMAIN CLOSED, APART FROM AN EMERGENCY, WITH THE REAR DOORS BEING USED FOR EGRESS, AFTER THE HOURS LISTED IN CONDITION 1 IN ANNEX 3

Annex 3 – Conditions attached after a hearing by the licensing authority.

Condition 1: There shall be no admission of persons after 0130 Sunday to Thursday, and 0200 Fridays and Saturdays.

Condition 2: Doors and windows shall be kept shut during the provision of licensable activities, except for purposes of access and egress.

Condition 3: Prominent, clear and legible notices shall be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

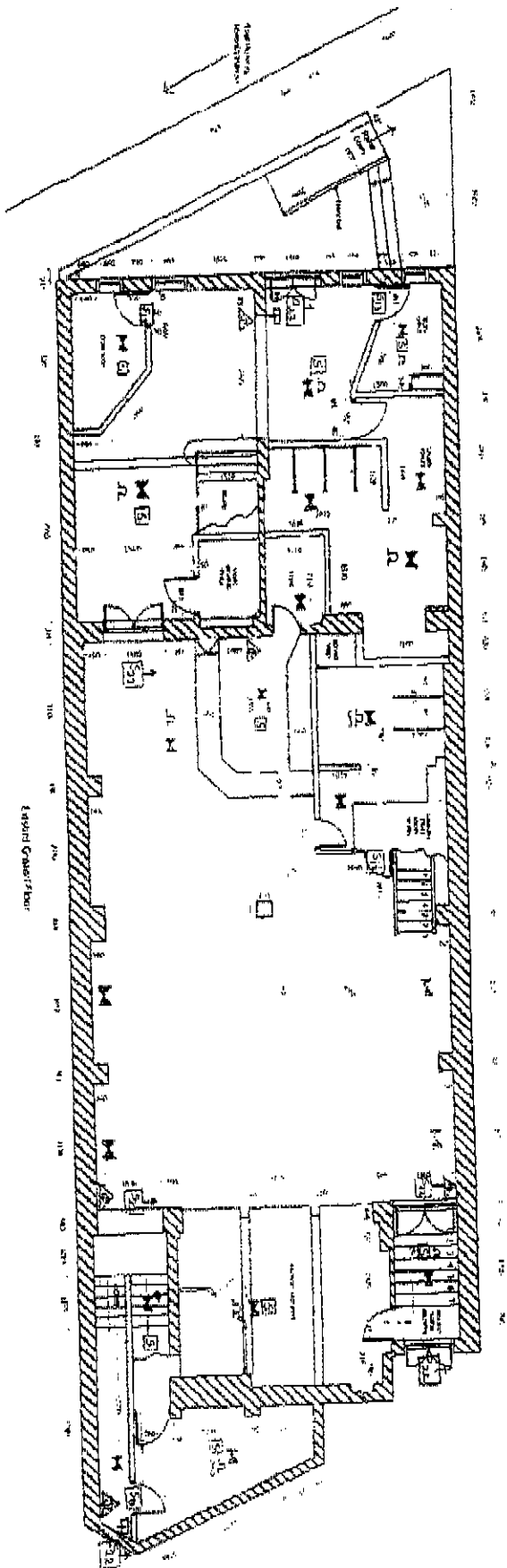
Condition 4: Noise or vibration shall not be permitted to emanate from the premises so as to cause a nuisance to nearby properties.

Condition 5: Amplified sound equipment shall be governed by a sound limiting device set at a level approved by the Licensing Authority.

Condition 6: Except in an emergency, no egress shall be permitted from the front door after the end of licensable activities.

**Annex 4 –
Plan (attached)**











DATE OF ISSUE 19 AUGUST 2005
REASON FOR RE-ISSUE: VARIATION
DATE OF RE-ISSUE: 26 AUGUST 2008
ISSUE NUMBER: 3

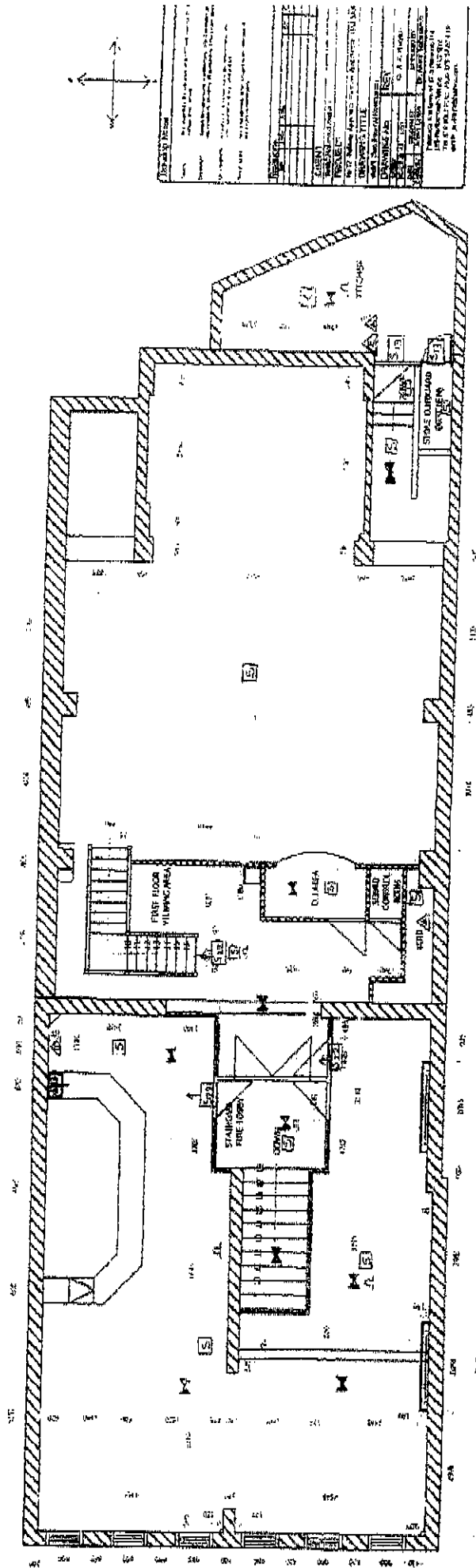


1st Floor Grand Gateway

NO.	DESCRIPTION	DATE	BY
1	REVISION		
2	REVISION		
3	REVISION		
4	REVISION		
5	REVISION		
6	REVISION		
7	REVISION		
8	REVISION		
9	REVISION		
10	REVISION		

SYMBOL DESCRIPTION

-  FIRE ALARM PULL STATION
-  FIRE EXTINGUISHER
-  FIRE BLANKET IN CONTAINER
-  FIRE BELL
-  FIRE DOOR
-  FIRE EXIT SIGN WITH GRAPHIC SYMBOL AND DIRECTIONAL ARROWS
-  FIRE ALARM
-  FIRE ALARM
-  FIRE ALARM
-  FIRE ALARM



Existing First Floor

NO.	DESCRIPTION	DATE	BY	CHECKED	DATE	BY
1	ISSUED FOR PERMIT	08/28/08	HITECH			
2	REVISION					
3	REVISION					
4	REVISION					
5	REVISION					
6	REVISION					
7	REVISION					
8	REVISION					
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99	REVISION					
100	REVISION					

SYMBOL	DESCRIPTION
	EMERGENCY LIGHTING TO BS 5266
	SMOKE DETECTOR
	HEAT DETECTOR
	CALL POINT (FIRE ALARM TO BS 5839)
	FIRE EXIT SIGN WITH GRAPHIC SYMBOL AND DIRECTION NOTICE
	FIRE DOOR KEEP SHUT
	BELL SOUNDER
	FIRE BLANKET IN CONTAINER
	FIRE EXTINGUISHER
	CARBON DIOXIDE / HALON EXTINGUISHER