



Report for: Council

Date of Meeting:	28 September 2023
Subject:	Information Report – Use of Urgency Procedure - Council
Responsible Officer:	Jessica Farmer – Interim Director of Legal and Governance Services
Exempt:	No
Wards affected:	N/a
Enclosures:	None

Section 1 – Summary and Recommendations

This information report sets out details of decisions taken under the urgency procedure since the last meeting of Council.

Recommendations:
That the report be noted.

Section 2 – Report

In accordance with the delegations to Chief Officers, the Leaders of each of the Political Groups on the Council were consulted on the following urgent decisions, which were approved on behalf of the Council on the dates below as action was required prior to this Council meeting.

Designation of the Council's Section 151 Officer – 27 July 2023

It was agreed that Sharon Daniels, Head of Strategic and Technical Finance (Deputy Section 151 Officer) be designated as the Council's Section 151 Officer, a statutory post, until the Interim Director of Finance and Assurance (Section 151 Officer) was appointed.

Outside Body Appointment – West London Waste Authority – 30 August 2023

The Conservative Group requested a change to the appointment to this Outside Body in that Councillor Stephen Greek replaced Councillor Anjana Patel.

Group Political Assistant

To ensure Council's agreement to the establishment of a political assistant role for each political group, should they wish to appoint to that post.

Ward Councillors' comments N/A

Legal Implications

The Director of Finance and Assurance (Section 151 Officer) is a statutory role and a decision on behalf of full Council was required to designate this role.

Financial Implications

1. The Director of Finance and Assurance (Section 151 Officer) is graded at D3, £132,168 - £145,575. The cost of this post, which is budgeted for and part of the establishment, is £198,564 (including employers' oncosts). The budget available for the remainder of the financial year (August 2023 to March 2024) is £132,376 and is sufficient to cover the cost until the Interim Director of Finance and Assurance (Section 151 Officer) is appointed, there is no impact of this appointment on the allocated budget.
2. Outside Body Appointment – there is no financial impact as a result of this appointment.
3. Group Political Assistant – there is available revenue budget to cover the appointment of a political assistant role for each political group, therefore there is no revenue impact of this decision.

Risk Management Implications

Risks included on corporate or directorate risk register? **No (**

Separate risk register in place? **No**

Equalities implications / Public Sector Equality Duty

Was an Equality Impact Assessment carried out? No

Council Priorities

1. A council that puts residents first
2. A borough that is clean and safe
3. A place where those in need are supported

Section 3 - Statutory Officer Clearance

Statutory Officer: Ella Kesek

Signed on behalf of the Chief Financial Officer

Date: 19 September 2023

Statutory Officer: Jessica Farmer

Signed by the Monitoring Officer

Date: 20 September 2023

Mandatory Checks

Ward Councillors notified: NO, as it impacts on all Wards

Section 4 - Contact Details and Background Papers

Contact: Alison Atherton, Senior Professional Democratic Services
Email: alison.atherton@harrow.gov.uk

Background Papers: Urgent Decision Forms

If appropriate, does the report include the following considerations?

- | | |
|-----------------|-----|
| 1. Consultation | YES |
| 2. Priorities | n/a |