



London UKSPF – Borough Proposal Template

1. Background

The UKSPF Investment Plan for London was submitted by the GLA to UK government on 28th July 2022. The plan was developed in consultation with London Councils and representatives from London Boroughs at several roundtable discussions. The investment plan is subject to approval from UK government (anticipated in October 2022) and must therefore be read in the knowledge that amendments to the narrative and figures may be requested. Provisional funding allocations, outputs and outcomes are included, in addition to narrative which respond to questions posed by UK government. To help assist boroughs in preparation of this proposal template, an abridged version of the plan is available [here](#).

The London Investment Plan sets out the GLA's intention to award London Boroughs and sub-regional partnerships a direct allocation of UKSPF funding for the investment priorities Communities and Place, Supporting Local Business and People and Skills.

2. Instructions

The purpose of this template is to capture detail on UKSPF Communities and Place proposal led by boroughs. It should not be used for the Supporting Local Business and People and Skills investment priority.

The GLA promotes cross borough working, and boroughs may wish to consider opportunities for joint proposals with neighbouring local authorities where a place crosses or defines a borough boundary.

Your responses to the questions should provide enough information so that the person reading it understands what you intend to deliver. Responses should be as straightforward as possible. **Equality Diversity and Inclusion practices should be imbedded throughout your responses to all questions** in addition to any specific focussed questions. There is no strict word limit but we suggest you aim for 1,500 words, across the whole template, to keep your responses concise.

The Annex A (spreadsheet) should be completed alongside this form, the purpose of which is to capture additional information on the expenditure profile, output/outcome profile and delivery timescales covering activity for each investment priority. There are separate instructions on the first sheet of Annex A.

We are proposing that boroughs can use up to 4% of their allocation to undertake necessary Fund administration, such as project assessment, contracting, monitoring and evaluation

and ongoing stakeholder engagement. However, this remains subject to approval within the GLA (anticipated in October).

The Proposal Template and Annex A have been designed to capture only the essential information required by the GLA to enable efficient administration of UKSPF in London. However, there could be instances, between now and the GLA issuing a funding agreement to boroughs, where the GLA asks boroughs to provide additional information. This will be limited as much as possible, but it may be necessary. The GLA is still in the process of working through the guidance and developing processes for UKPSF. In addition, the Department for Levelling Up, Housing and Communities (DLUHC) may amend or add to existing published guidance.

If you have a question on how to complete any of the documentation, or if you would like to discuss specific aspects of your proposals with relevant GLA policy officers please email UKSPF@london.gov.uk.

3. Next Steps

Once you have completed both documents, and sought any approvals necessary, you can submit your proposal by sending it to the following email: UKSPF@london.gov.uk

Proposals should be returned by close of play on Friday 7th October 2022. If this timeframe is difficult to meet, please contact the GLA or London Councils as early as possible to discuss.

Name of Borough	Harrow Council
Contact name and contact details	David Sklair – External Funding Manager David.Sklair@harrow.gov.uk Mob 07773 195192
Name of Investment Priority	Communities and Place
Section A: Information on overarching UKSPF proposal The following questions relate to your Communities and Place UKSPF proposal, information on individual projects where known is requested in section B.	
Strategic Fit with UKSPF Investment Priority	
<ul style="list-style-type: none"> Please provide an overview/description of the overall UKSPF Communities and Place proposal in your borough? Your response should set out key milestones that you expect to deliver as part of your proposal: <p>The Communities and Place proposals reflect Harrow Council’s priorities as set out in the Council’s existing Economic Strategy and Cultural Strategy. This includes sustainable place making through creating vibrant town and district centres and celebrating and increasing use of the borough’s cultural offer including Harrow Arts Centre and the borough’s parks and open spaces. It also reflects Harrow’s new Conservative’s administration aim of “putting residents and businesses first”.</p>	

The UKSPF funding will be used to enhance an existing High Streets Fund programme that includes capital investment to the boroughs smaller district and local town centres. UKSPF funding will help support and speed up the delivery of these projects, add value, and ensure there is a sustainable traders' group to continue to deliver benefits for the area.

In addition, the UKSPF funding will support the borough's long-term plans to make Harrow Arts Centre financially self-supporting through a phased investment programme, based on a 4-phase masterplan. Phase 2 of the masterplan is currently being delivered (at a total cost of circa £2m) and UKSPF funding will enable enhancements to the phase 2 proposals to help meet this aim.

The Harrow History Collections project is a long-term project to create a new borough archive and collections store providing a publicly accessible home for a range of artefacts that reflect the long, rich, and diverse history of Harrow. Ideally, UKSPF funding will be used to provide additional (match) funding to a bid to the National Heritage Lottery Fund, following the completion of a feasibility study by architects Architype (Please see Section 4 for more detail). Depending on the outcome of the report and success of the funding bid, UKSPF funding will be used for modular building to support existing structures and facilities.

Harrow's urban parks and countryside sites are key components of the green infrastructure which makes Harrow unique and contribute to the health and wellbeing of residents. UKSPF funding will be used to enhance these spaces, both through supporting voluntary sector development - including a strong Park User Group network and the Harrow Nature Conservation Forum - and by creating and improving habitats to enhance biodiversity and residents' access to and active engagement with nature. This will draw on previous experience in working in partnership to deliver large and small enhancements across the borough.

Proposals to support households to reduce the cost of living and improve energy efficiency build on existing arrangements with the London Borough of Islington's Seasonal Health Intervention Network (SHINE), providing specific funding to support more Harrow households, giving free energy advice and, where relevant, making referrals into suitable services, including support with benefits, home energy visits, fire safety, energy efficiency grants, falls assessments and much more to help keep residents well and warm at home.

In addition to the sustainable placemaking priorities within the Economic Strategy, the proposals for parks and greenspaces and helping residents to implement energy efficiency measures directly supports Harrow Council's priorities as set out in the Council's Climate & Ecological Emergency Interim Strategy.

Milestones:

Harrow High Street Fund:

project delivery dates: Jan 2023 – Mar 2024

- Engaging businesses, residents, local groups and Members on required interventions and priorities for their High Streets: Jan 2023 – Feb 2023

- Drafting design concept options for quick-win High Streets interventions based on feedback, including locations and furniture options: March 2023
- Consultation with the community on drafted quick wins interventions: May 2023
- Ward Cllr meetings – providing feedback on consultation results for further considerations: June 2023
- Programme Board meeting – presenting consultation feedback and seeking approval to progress with schemes: June 2023
- Ordering furniture: July 2023 -Nov 2023
- Installation of benches, festive lights, trees, bin store: Nov 2023 – March 2024

Harrow Arts Centre:

Phase 2 delivery dates: Sep 2022 – Jun 2023

Installation of rooflights and window: Feb 2023

- Photovoltaic: Mar 2023
- Improved lighting: Feb 2023
- Landscaping: Mar 2023

The Harrow History Collections (Archive)

Milestones

Approach 1:

Completion of feasibility study: October 2022

Development and submission of Heritage Lottery Fund bid

- Expression of Interest/Full application Q1 2023/24
- HLF assessment Q3 2023/24

Design/Planning and consultation – Q4 2023/24 to Q2 2024/25

Construction completion:

Approach 2: Modular unit/temporary storage

Tender: Q2 2023/24

Planning application Q3 2023/24

Installation: Q2 2024/25

Parks & Nature Reserves:

Habitat creation/improvement/enhancements

1. Consultation with PUGs & HNCF to identify/prioritise sites & projects (Nov-Dec 2022)
2. Recruitment of Project Officer (Jan-Feb 2023. Start Mar/Apr 2023)
3. Main habitat creation/enhancement
 - a. preparation/procurement Apr-Jun 2023
 - b. site works. Sep-Dec 2023, 2024;
 - c. after care. Mar-July, 2024, 2025
4. Voluntary Groups
 - a. Project officer liaison and support (Apr 2023-Mar 2025)
 - b. Training (in accordance with seasonal availability)
 - c. Grant scheme (linked to 1.) (May 2023-Dec 2024)

Energy advice and support for cost of living

Contract negotiations with SHINE: December 2022
Agreement of enhanced service with SHINE (subject to UKSPF funding availability):
January 2022
Promotion of enhanced service to residents: January 2022
Recruitment of energy and retrofit advice officer post: January – March 2023
Delivery of enhanced SHINE service to Harrow residents: Autumn/Winter 2022/23
onwards and 23/24

2. Please describe the strategic fit of your proposal including how it:

- Aligns with the UKSPF investment plan for London and the specific investment priority and its interventions
(You should specifically set out the links to the investment priority. An abridged version of the investment plan is available [here](#))
- Compliments other funding streams, if applicable
- Maximises leverage
- Has been informed by engagement with local stakeholders where boroughs deem this appropriate (such as public, private and civil sector, local MPs etc.)
- Supports equality, diversity and inclusion, including any legal obligations under the Public Sector Equality Duty.
- Focuses on areas of need and addresses the climate emergency

The projects funded by UKSPF will strengthen the social fabric of communities across Harrow, building pride in residents' local place, which is in line with Government's aims for Communities and Place UKSPF. Harrow's proposals align with the Communities and Place theme and the Investment Plan for London, in that they

- (i) create the foundations for economic development at the neighbourhood-level by investing in district and local town centres (Intervention E1) by complimenting existing funding in Harrow's town centres through the council's High Street Fund. This will help to "build resilient, healthy and safe neighbourhoods through investment in quality places in which people want to live, work, play and learn". Harrow's proposals for its high streets also reflect the London Recovery Board's 'High Streets for All' mission aims to create thriving, inclusive and resilient high streets and town centres that are within easy reach of all Londoners. To address climate emergency, trees will be planted in available locations with the inclusion of rain gardens and SUDS where applicable. The festive lights will be LED and the furniture will be from sustainable materials.
- (ii) support key community infrastructure and spaces, through investment in Harrow Arts Centre (Intervention E6) and in supporting the development of the Harrow History Collections (Archive) (Intervention E4). UKSPF investment at Harrow Arts Centre compliments existing funding from the GLA Good Growth Fund programme round 2, and supports additional decarbonisation measures to address the climate emergency. For the Harrow History Collections (Archive), UKSPF funding will potentially provide additional funding to a bid to the National Lottery Heritage Fund.

- (iii) support the creation of and improvement to local green spaces by creating and improving habitats, contribute to enhancing the health and wellbeing of residents using the spaces through increased access to nature, and provide support to local voluntary and community groups to maintain the green spaces (Intervention E3, E9/E11)
- (iv) Provide a range of measures to reduce the cost of living (Intervention E13). This project builds on Harrow's existing work with Seasonal Health Intervention Network (SHINE) and will support households to reduce the cost of living and improve energy efficiency (Intervention E13). This reflects the GLA Investment Plan to promote energy efficiency to local communities (including climate change adaptation as well as emissions reduction).

The Council will carry out an EQIA to ensure all projects meet with the Council's Public Sector Equality Duty and support residents with protect characteristics.

High Street Fund

The Harrow High Street Fund is a continuation from an initial pilot delivered in 2021/22 which focused on improvements to 4 district centres and was informed by several rounds of engagement and consultation with residents, businesses, local schools and groups, and Members. The engagement and consultation were delivered via meetings, roadshows and focus groups. Community stakeholders outside of the 4 areas also asked why the project did not focus on their High Streets – this included from Chairs of Traders Groups, businesses, community groups, residents and businesses. Given the levels of requests, the Portfolio Holders have now decided to widen delivery remit of the project to the whole of the borough and deliver inclusive High Streets. Delivery interventions will be informed by the results of ongoing engagement and consultation with stakeholders (see the milestones section). The project is also funded through BCIL and aims to increase footfall, dwell, vibrancy and spend on the High Streets. The project will also work in partnership with the Traders Groups to align with their action plans and maximise leverage. Funding has also been sought from the Night-time Enterprise Zone and from the Business Friendly Licensing fund. If successful with any or both, they will be used as match-fund towards the UKSPF Harrow High Streets Programme.

Harrow Arts Centre

Harrow Arts Centre (HAC) programme is also match-funded by the GLA Good Growth Fund programme round 2 – it funded the Masterplan, part-funded phase 1 (brought 3 redundant buildings back into use) and part-funded the designs for phase 2. The works for phase 2 is funded through Borough Community Infrastructure Levy (BCIL) and match-funding through the UKSPF is sought to add value and complete the project. The HAC programme is informed by a business plan, which demonstrates delivery of phases 1 & 2 of the Masterplan assist HAC to become self-financing. As part of the project, there have been several rounds of engagement including meetings, attendance at events and online. Residents, existing user groups and new potential user groups were engaged that highlighted additional space was required on site for hire. The engagement and consultation events took part before the initial project started (to identify the need),

during key stages of the design process (at concept design, detailed design and technical design) and statutory consultation as part of the planning process. In addition, new match has also been allocated to the wider site to create an accessible path on greenbelt land behind the building – this phase of the project is funded through Neighbourhood Community Infrastructure Levy and creates a new user group to maintain the space which includes wildflowers and trees. Meetings are continuing as part of that process where updates are also provided on HAC 2 – the last meeting was on 5th September 2022 and the next one is scheduled for November 2022. The rooflights, window and PV's will assist to reduce carbon emissions linked to the building.

The HAC programme meets the following interventions:

- E4 Enhanced support for existing cultural, historic and heritage institutions that make up the local cultural heritage offer.

Activity

3 Have you already identified any projects which fall under the Communities and Place investment priority?

YES

If you have already identified any specific projects at this stage, please provide details of these projects in the section B and complete Annex A following the instructions in sheet 1.

This includes, where known;

- Project name / location
- Overview of project
- Likely impact of the project
- Expenditure profile (cap/rev)
- Output and outcome profile
- Delivery timescales and risk management
- Whether the project is delivered in-house or contracted to a third party to deliver
- How you will engage with local stakeholders in the further development and delivery of activities

4. Are there any deliverables forecast in Annex A that require further development? Describe your rationale for the forecasts in Annex A and, where known, describe the broad activity you plan to deliver:

There are 2 projects where the deliverable forecast in Annex A require further development. These are:

Harrow History Collections (Archive) project. Specifically, the deliverables depend on the result of a feasibility study currently being carried out by architects, Architype. The feasibility study will confirm the approach to be taken, either through an application to

the Heritage Lottery Fund with UKSPF acting as co-funding or a smaller project for the creation of a new holding space that will provide a flexible space to host events and activities for the local community to engage with history on their doorstep.

Energy advice and support for cost of living: Deliverables are based on guidance provided by the service provider (SHINE). The primary focus of the project is on domestic energy advice and support for residents in the borough to retrofit, rather than organisations. Organisations figure based on 30 organisations per annum reached through energy support events. The numbers of households receiving support are based on current annual performance baseline of SHINE in Harrow (150 referrals and 30 household visits) increasing to at least 400 referrals and 75 household visits per annum for two years of enhanced contracted service. The methodology for measuring Outcome E13: Increased take up of energy efficiency measures (% increase) will need to be agreed as part of SHINE reporting methodology.

For the following projects, we believe that the deliverables forecast in Annex A do not require further development.

Harrow High Street Fund: Forecasts are based on an initial pilot delivered in 2021/22 which focused on improvements to 4 district centres in Harrow. The following interventions and outputs will be delivered via the project:

- E1 Funding for improvements to town centres and high streets, including better accessibility for disabled people, including capital spend and running costs.
- Amount of public realm created or improved (m2)
- Number of local events or activities supported (numerical value)
- Number of trees planted (numerical value)
- Increased footfall (% increase)

Harrow Arts Centre - Phase 2: Phase 2 works are currently under way at Harrow Arts Centre; deliverables related directly to the UKSPF will be included as part of these current works. The following outputs and outcomes will be delivered through the project:

- Number of commercial buildings developed or improved (numerical value)
- Amount of commercial buildings developed or improved (m2)
- Amount of public realm created or improved (m2)
- Number of trees planted (numerical value)
- Number of Tourism, Culture or heritage assets created or improved (numerical value)
- Increased visitor numbers (% increase)

Parks and Nature Reserves: The project will support large and small interventions to create, enhance and improve the management of grassland, woodland, wetland and other habitats in public green spaces. The project will also support the development of Park User Groups, Harrow Nature Conservation Forum teams and other volunteers.

Outputs and outcomes relate to these 2 elements of the project and are based on pilot projects already delivered (in relation to the amount of blue or green space improved) and through several years' experience of working with the Park Users Groups and other volunteers and groups.

5. Please describe how the volume of outputs and outcomes forecast is proportionate to the amount of UKSPF funding?

The volume of outputs and outcomes are based on experience of past performance for each project or from advice given from companies/organisations experienced in the delivery of relevant services.

Harrow High Street Fund: This is a continuation from an initial pilot delivered in 2021/22 which focused on improvements to 4 district centres. Outputs and outcomes forecasting is based on what was delivered under the initial pilot programme.

Harrow Arts Centre - Phase 2: Phase 2 is currently under construction. UKSPF allocation will help provide additional infrastructure that will address the climate emergency. Outputs and Outcomes are directly related to this expenditure.

Support to Parks: Outputs and outcomes forecast for improved green space is based on a successfully completed project; while the support for volunteering opportunities relates to long term work with the voluntary Park User Groups and Harrow Nature Conservation Forum.

Harrow History Collections: The proposals will lead to the creation of a culture asset – the overall scale is dependent on the results of the feasibility study. Improvements to accessibility to heritage and improved perception of facilities and amenities for long term preservation of historic assets and increased footfall and engagement to stored collections.

Energy advice and support for cost of living: Outputs and outcomes forecasting are as a result of recent discussions with the provider of advice (SHINE) as part of the development of these proposals. They are based on the level of finance and related current annual performance baseline of SHINE in Harrow.

Subsidy Control

6. Do you consider any activity that you plan to deliver may provide a subsidy to potential recipients of the funding? If yes, describe why you consider it could be a potential subsidy?

NO.

Managing UKSPF

7. Please describe how you will manage your UKSPF allocation? Your answer should consider the following points:

- Staffing (the team in place including experience, capacity, and capability)
- Governance (decision-making arrangements including how risks will be managed)

- Compliance (how will UKSPF guidance be implemented and managed). Government guidance is available at:
[UK Shared Prosperity Fund: additional information - GOV.UK](#)

All of the projects to be delivered under the Communities and Place Theme sit within Harrow Council's Place Directorate. This allows for a corporate approach to allocating and managing the UKSPF allocation. The proposals as set out in this Template and in Annex A have been agreed through meetings with the relevant Council Portfolio Holders (

Staffing:

There will be dedicated leads for each of the projects, those project leads will report to a Programme Manager. The leads will respectively come from High Streets and Supporting Business (Service Manager), Cultural Services (Service Manager), Parks and Green Spaces and Cost of Living (Assistant Director Climate Change). The Programme Manager sits in Economic Development and is responsible for the management of Harrow's Economic Strategy. She reports to the Director of Inclusive Economy, Leisure and Cultural Services (this role includes strategic responsibility for parks and open spaces). When relevant, the named posts will be responsible for procurement and contract management. Where a need for resources to deliver the project has been identified, UKSPF funding will be used to support an officer to deliver the project.

Governance:

Harrow Council's UKSPF programme will be adopted by Cabinet, an Equality Impact Assessment will be required and projects will be monitored accordingly. The procurement of contractors to deliver projects will be in accordance with the council's procurement policies and procedures [Procurement \(sharepoint.com\)](#). The approval of the Place Directorate's Contract Board will be required, this is chaired by the Corporate Director and includes Divisional Directors for Economy & Culture, Environment, Regeneration & Planning, Housing, and Climate Change, with representatives from legal and financial services.

Procurement will also need to go through a Gateway process requiring the approval of legal, finance and the relevant Cabinet Member.

Performance will be reported to a Performance Board which is chaired by the Leader of the Council and which meets quarterly.

Section B

To ensure that all UKSPF proposals are compliant with government guidance, contribute to the required outputs and outcomes set out in the London UKSPF Investment Plan, and enable the GLA to fulfil the reporting and performance management guidelines as set out by DLUHC, the GLA will need to collect a range of information on all UKSPF projects that will be delivered across London.

Whilst specific reporting and monitoring requirements set out by DLUHC will be detailed as part of the grant funding arrangements and confirmed by Government later this year,

capturing a level of information on specific projects that make up borough proposals at this stage will help the GLA to ensure we can achieve the spend, outputs and outcomes submitted within the London UKSPF Investment Plan.

If you have already identified any specific projects at this stage, please provide details of these projects in the information table below. You should copy the table if you have multiple projects and complete Annex A following the instructions in sheet 1.

Project Name Location	Harrow High Street Fund All Harrow's High Streets (Harrow town centre, district and local centres)
Brief overview of project	The Harrow High Street Fund is a council fund that provides capital funding to support all of Harrow's town centres. It is a continuation from an initial pilot delivered in 2021/22 which focused on improvements to 4 district centres. UKSPF funding will be used to support the project to provide more investment across the town centres over the period.
Likely impact	Improve public realm; creation of inclusive High Streets, increased footfall, dwell time and spend, increased sustainability of Harrow's High Streets
Start date End Date	Start date: January 2023 End date: March 2024
Risks	Increased costs of capital projects due to inflation etc; timeframe for delivery
Delivered In-house/ third party?	In house, with framework contractors delivering part of the capital projects.
Stakeholder Engagement	Under the approach of Harrow High Street Fund, engagement and discussions with the community, including Ward Cllrs, residents, businesses and local groups takes place on an ongoing basis at key stages of the project to ensure decisions reflect feedback. Through a network of 15 Traders Associations, businesses on their High Streets and town centres, have been engaged with surveys conducted to identify issues and action plans drafted with a range of suggested projects to tackle the issues.
Please see Annex A to include expenditure/outcome and output profiles if known	

Project Name Location	Harrow Arts Centre Phase 2 Harrow Arts Centre, 171 Uxbridge Road, Hatch End, HA5 4E
Brief overview of project	The Council has a long-term plan to make Harrow Arts Centre financially self-supporting through an investment programme, based on a 4 phase masterplan. Phase 2 is currently being delivered and UKSPF will part fund this, allowing the creation of 5 new spaces for existing and new user groups.
Likely impact	HAC will be improved as a tourism, culture and heritage asset; the space provided through Phase 2 will allow for more community activity to be delivered. Delivery of phase 2 will enable HAC to be self-financing and provides an additional 5 spaces for new and existing groups to hire.
Start date End Date	Sep 2022 Jun 2023
Risks	Construction risks - Increased costs of materials or increase costs associated with delivery
Delivered In-house/ third party?	Construction by third party principal contractor (CityAxis) but managed in house.
Stakeholder Engagement	Several rounds of engagement and consultation have taken place at key stages of the project including at the bid stage, concept, details and technical designs. Ongoing engagement will also be progressed through green space improvements on the site. Portfolio Holders, ward members, HAC users, and residents were consulted in developing the masterplan and the new build proposals.
Please see Annex A to include expenditure/outcome and output profiles if known	

Project Name Location	The Harrow History Collections (Archive) Headstone Manor and Museum
Brief overview of project	<p>Subject to the conclusion of a Feasibility Study (expected Q3 2022/23), the project will aim to create a new public borough archive, collections store and museum office building that will provide a hub that offers community access to the social history collections of Harrow and the borough archive, learning and research spaces and exhibition spaces.</p> <p>If the Feasibility Study identifies that the project cannot be delivered, an alternative approach would be to provide flexible modular collections holding space, conservation cleaning area, temporary exhibition space, photography studio and research workroom to interact with researchers, visitors and volunteers. This will enable materials to be photographed, audited, catalogue and conserved for long term preservation and a new archive facility.</p>
Likely impact	We will replace the current building to significantly enhance the public heritage offer and experience. Outcomes will include new heritage & archival spaces, increased public access to the collections and archive, increased volunteering opportunities, increased business turnover.
Start date End Date	October/November 2022 - Feasibility Study March 2025
Risks	<p>Results of Feasibility Study will determine future path of projects Delivery is reliant on successful bid to National Lottery Heritage Fund.</p> <p>Planning Permission: The History Collections will be located on the Headstone Manor and Museum site. Although this is Listed and is a Scheduled Ancient Monument, the proposed site of Collections is at a distance from the Listed Buildings, on the site of the existing staff offices, Archive and museums collection storage. Planning advice will be included as part of the Feasibility Study.</p> <p>Construction risks - Increased costs of materials or increase costs associated with delivery</p>
Delivered In-house/ third party	Construction by third party but managed in house
Stakeholder Engagement	Local history groups Bentley Priory, Harrow School, West House, volunteers, Portfolio Holder, Friends of Harrow Museum, Harrow Museums Trust, Harrow Heritage Trust.
Please see Annex A to include expenditure/outcome and output profiles if known	

Project Name Location	Support to Parks and Nature Reserves Parks and open spaces across Harrow	
Brief overview of project	<p>Funding will be used to support large and small interventions to create, enhance and improve the management of grassland, woodland, wetland and other habitats in public green spaces. There will be a particular focus on the creation of new meadow / wood meadow areas in selected park locations.</p> <p>The project will also support the development of Park User Groups, Harrow Nature Conservation Forum teams and other volunteers, raise awareness and encourage wider involvement with positive measures for the natural environment.</p> <p>This will be partly through training provided to volunteers, a small grant scheme available to community groups to facilitate additional works help maintain project intervention areas, and the support of a project officer working with volunteer groups.</p>	
Likely impact	Green spaces across Harrow will be improved, while voluntary sector will be supported. This will build pride in residents' local place, which is in line with Government's aims for Communities and Place UKSPF.	
Start date End Date	January 2023 March 2025	
Risks	Inflation and supply issues	
Delivered In-house/ third party?	To be delivered in-house and/or by third parties if/where needed managed by the in-house Project Officer. Volunteers will also play a key part in delivery, as well as in supporting and building on the project's legacy.	
Stakeholder Engagement	<p>Consultation (with voluntary groups and key volunteers ward councillors, Parks Team, Biodiversity Officer, voluntary & community sector, education, health organisations) planned for late 2022 will enable us to prioritise and coordinate delivery of site improvements and volunteer support to best effect, in advance of the public project launch.</p> <p>Develop a prioritised programme of works, volunteer tasks and development (facilitated and co-ordinated by Project Officer) based on initial consultation and ongoing discussion.</p> <p>Conduct quantitative and qualitative visitor/non visitor surveys, volunteer surveys, training & practical task evaluations.</p>	

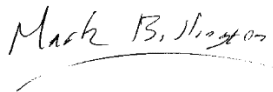
	Utilise social media to increase reach (young people, people with disabilities, non- visitors) as part of an overall communications strategy.	
Please see Annex A to include expenditure/outcome and output profiles if known		

Project Name Location	Energy advice and support for cost of living Borough wide
Brief overview of project	<p>Creation of a dedicated officer support function to promote energy efficiency and retrofit opportunities to residents and work with the GLA, London Councils Retrofit London Programme, West London retrofit consortium colleagues and national energy advice bodies. The role will include using council and local community partners' networks to promote retrofit funding opportunities to residents (eg Boiler Upgrade Scheme, and Green Homes Grant: Local Authority Delivery Scheme and successor schemes).</p> <p>The project will also seek to deliver an enhanced Seasonal Health Intervention Network (SHINE) service to Harrow residents, including free energy advice and, where relevant, making referrals into suitable services.</p>
Likely impact	<p>The creation of dedicated support within the council for domestic retrofit and the enhancement of the current advice services will lead to an increase in the number of households receiving advice and support regarding energy use and home retrofit measures at a critical time.</p> <p>Increased uptake of retrofit and energy savings measures to contribute to reduced greenhouse gas emissions and local and national carbon reduction targets.</p> <p>This project will also help to build internal and external capacity around retrofit and energy saving activity, helping to meet a current skills gap.</p>
Start date End Date	January 2022 March 2025
Risks	Ensuring take up of energy advice and retrofit opportunities by residents. Mitigation is active promotion of opportunities, and ensuring the provision of reliable, quality assured advice working with reputable partners.

Delivered In-house/ third party?	Partly in house, through new dedicated retrofit and energy advice officer support function and partly by third party providers (SHINE).
Stakeholder Engagement	<p>Increased promotion of support schemes through council channels including direct advice via Housing and wider council communications will raise awareness of the advice and support available.</p> <p>The project will also build upon good working relationships already established via the West London Energy Officers' Group and West London consortium retrofit delivery model. The project will also seek to build relationships with the newly established Retrofit London team (London Councils climate programme).</p>
Please see Annex A to include expenditure/outcome and output profiles if known	

Approval of this Proposal Template:

Signature: (if easier, an e-signature or typed name will be fine)



Name: Mark Billington

Position: Director of Inclusive Economy Leisure & Culture

Date: 7/10/2022

Please detail the internal governance approval/sign-off process for this proposal. If approval of your proposal is yet to be sought, please indicate the timeframe for this:

The projects have been approved by the relevant Portfolio Holders including Portfolio Holder for Business, Employment and Property and Portfolio Holder for Community and Culture. Harrow's Cabinet will be asked to approve entering into the funding agreement with the GLA (December 2022).