

Resources Fees & Charges 2022-23

2021/22

Appendix 3

Service	2021/22		2022/23		NEW						Legislation giving power to charge	Basis for charging
	Proposed charges 21/22	0%	20%	FINAL 21/22	Proposed charges 22/23	-	0.20	FINAL 22/23	% Change			
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
1. Payroll Commissions												
Deductions of Union Dues from Pay (excl VAT)	2.50%	0.00		2.50%	0.00%	2.50%	0.00		2.50%	0.00%	s116B Trade Union & Labour Relations (Consolidation) Act 1992	Statutory discretionary
Admin fee – attachment of earnings (excludes VAT) per deduction	1.00	0.00		1.00	0.00%	1.00	0.00		1.00	0.00%	s7(4)(a) Attachment of Earnings Act 1971	Statutory prescribed
2. Helpline & Telecare												
Helpline												
Option A Premium £425												
weekly	8.17	0.00		8.17	0.00%	8.17	0.00		8.17	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Quarterly	106.25	0.00		106.25	0.00%	106.25	0.00		106.25	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Option B Standard £225												
weekly	45.32	0.00		45.32	0.00%	45.32	0.00		45.32	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Quarterly	56.25	0.00		56.25	0.00%	56.25	0.00		56.25	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Telecare												
Fall detectors	139.00	0.00		139.00	0.00%	139.00	0.00		139.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Bed sensors-Tim Control	100.00	0.00		100.00	0.00%	100.00	0.00		100.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Bed sensors-Mattress	35.00	0.00		35.00	0.00%	35.00	0.00		35.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Bed sensors- over bed Mattress	80.00	0.00		80.00	0.00%	80.00	0.00		80.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary

Resources Fees & Charges 2022-23

2021/22

Appendix 3

Service	2021/22		2021/22		FINAL 21/22	% Change	NEW					Legislation giving power to charge	Basis for charging
	Proposed charges 21/22	0%	20%	Proposed charges 22/23			-	0.20	FINAL 22/23	% Change			
	Basic	VAT 0%	VAT 20%	Total		Basic	VAT 0%	VAT 20%	Total	% Change			
Property exit sensors	298.00	0.00		298.00	0.00%	298.00	0.00		298.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary	
Medical prompts	100.00	0.00		100.00	0.00%	100.00	0.00		100.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary	
Smoke detectors	75.00	0.00		75.00	0.00%	75.00	0.00		75.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary	
Epilepsy sensors	280.00	0.00		280.00	0.00%	280.00	0.00		280.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary	
Radio Pullcard	75.00	0.00		75.00	0.00%	75.00	0.00		75.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary	
3. Concessionary Travel									-				
Blue Badges	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Regulation 6(1) -Disabled Persons(Badges for Motor Vehicles)(England)Regulations 2000	Statutory prescribed	
Replacement Freedom Pass	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Local Government Act 2003/Localism Act 2011	Statutory discretionary	
Replacement Taxi Pass	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Local Government Act 2003/Localism Act 2011	Statutory discretionary	
Legal and Governance													
4. Local Land Charges													
Additional Enquiries - Part I (inclusive of Official Statutory £6 fee)	233.33		46.67	280.00	5.66%	245.00		49.00	294.00	5.00%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary	
LCC1 Form	15.00	0.00		15.00	0.00%	15.00			15.00	0.00%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary	
Con 29 Form	220.83		44.17	265.00	6.00%	232.00		46.00	278.00	4.91%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary	
Additional Parcel	13.33		2.67	16.00	6.67%	14.00		3.00	17.00	6.25%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary	
Additional Enquiries - Part II	26.67		5.33	32.00	6.67%	28.00		6.00	34.00	6.25%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary	
Additional Enquiries - Added by Solicitors	31.67		6.33	38.00	5.56%	33.00		7.00	40.00	5.26%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary	
NLIS search - Part I	233.33		46.67	280.00	5.66%	245.00		49.00	294.00	5.00%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary	

Resources Fees & Charges 2022-23

2021/22

Appendix 3

Service	2021/22		NEW			Proposed charges 22/23	-	0.20	FINAL 22/23	%	Legislation giving power to charge	Basis for charging
	Proposed charges 21/22	0%	20%	FINAL 21/22	% Change							
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
Copying Documents												
A4 per page	0.00			0.00	-100.00%	-						
A3 per page	0.00			0.00	-100.00%	-						
5. Registration Services												
5a. Citizenship Ceremonies				0.00	#DIV/0!							
Private Ceremony (individual) first family member	160.00	0.00		160.00	6.67%	168.00			168.00	5.00%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
Private ceremony additional family member (adult) per person	90.00	0.00		90.00	12.50%	95.00			95.00	5.56%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
Private ceremony (couples)	250.00	0.00		250.00	0.00%	263.00			263.00	5.20%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
Group ceremony (Statutory)	80.00	0.00		80.00	0.00%	84.00			84.00	5.00%	Schedule 8, Table 20 of The Immigration and Nationality (Fees) Regulations 2018	Statutory Prescribed
Photograph	20.00	0.00		20.00	0.00%	21.00	-	-	21.00	5.00%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
5b. Additional Ceremonies												
Naming (Moat Room) Mon to Fri	333.33		66.67	400.00	81.82%					-100.00%		
Naming (Moat Room) Sat	333.33		66.67	400.00	50.95%					-100.00%		
Naming (Moat Room) Sun & BH	333.33		66.67	400.00	25.00%					-100.00%		
Naming (external venues) Mon to Fri	333.33		66.67	400.00	25.00%	350.00	-	70.00	420.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues) Sat	333.33		66.67	400.00	9.59%	350.00	-	70.00	420.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues only) Sun & BH	416.67		83.33	500.00	11.11%	438.00	-	88.00	525.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service (Moat Room) Mon to Fri	333.33		66.67	400.00	81.82%	350.00	-	70.00	420.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (moat Room) Sat	333.33		66.67	400.00	50.95%	350.00	-	70.00	420.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (Moat Room) Sun	333.33		66.67	400.00	25.00%	350.00	-	70.00	420.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / commitment ceremony (new service) Mon to Fri (external venues).	333.33		66.67	400.00	25.00%	350.00	-	70.00	420.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment Ceremony (new service) external venue Sat	333.33		66.67	400.00	9.59%	350.00	-	70.00	420.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary

Resources Fees & Charges 2022-23

2021/22

Appendix 3

Service	2021/22		2022/23		NEW						Legislation giving power to charge	Basis for charging
	Proposed charges 21/22	0%	20%	FINAL 21/22	Proposed charges 22/23	-	0.20	FINAL 22/23	% Change			
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
Renewal of Marriage Vows / Commitment ceremony (new service) Sun & BH (external venues).	416.67		83.33	500.00	11.11%	438.00	-	88.00	525.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
5c. Marriage & Civil Partnerships												
Conduct Civil Marriages / Civil Partnerships at Moat room (Mon-Fri)	200.00	0.00		200.00	25.00%	210.00	-	-	210.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Moat Room (Saturday)	250.00	0.00		250.00	8.70%	263.00	-	-	263.00	5.20%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Saturdays)	500.00	0.00		500.00	5.26%	437.50		87.50	525.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Saturdays)	500.00	0.00		500.00	5.26%	437.50	-	87.50	525.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Sundays)	600.00	0.00		600.00	4.35%	525.00	-	105.00	630.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Sundays)	600.00	0.00		600.00	4.35%	525.00	-	105.00	630.00	5.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Licensing of premises for conduct of civil marriages / Civil partnerships (3 year period)	1,500.00	0.00		1,500.00	0.00%	1,575.00	-	-	1,575.00	5.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Licence admin fee (each change of approval / responsible person/holder)	125.00	0.00		125.00	0.00%	131.00	-	-	131.00	4.80%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Mon-Fri)	500.00	0.00		500.00	5.26%	437.50	-	87.50	525.00	5.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Saturdays)	500.00	0.00		500.00	5.26%	437.50	-	87.50	525.00	5.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Sundays and Bank Holidays)	600.00	0.00		600.00	4.35%	525.00	-	105.00	630.00	5.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
6. Copies of Register of Electors (all statutory)												
Hard Copy for Non- Electoral Purposes – Basic Charge	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed
Hard Copy – Plus cost for 1,000 names	5.00	0.00		5.00	0.00%	5.00	0.00		5.00	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed
Data Copy for Non-Electoral Purposes – Basic Charge	20.00	0.00		20.00	0.00%	20.00	0.00		20.00	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed
Data Copy – Plus cost for 1,000 names	1.50	0.00		1.50	0.00%	1.50	0.00		1.50	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed
7. Register of Births, Deaths, Marriages & Civil Partnerships (all statutory)												
For entering Notice of Marriage	35.00	0.00		35.00	0.00%	35.00	0.00		35.00	0.00%	Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed

Resources Fees & Charges 2022-23

2021/22

Appendix 3

Service	2021/22		2022/23		NEW		Legislation giving power to charge	Basis for charging				
	Proposed charges 21/22	0%	20%	FINAL 21/22	Proposed charges 22/23	-			0.20	FINAL 22/23		
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
Where meeting a request is likely to cost in excess of £450, the Council can seek to recover the whole cost (subject to agreement of the requester), (plus VAT if applicable). In accordance with ICO guidance, a maximum allowed charge of £25 per hour for staff time for the extra work will be applied	£450 min plus £25 ph over 18 hours	0.00		0.00	0.00%	£450 min plus £25 ph over 18 hours	0.00			0.00%	Reg 3, Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004	Statutory prescribed

Statutory prescribed - legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e set eg. £100 or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011