

## Useful Information

### Meeting details:

This meeting is open to the press and public:

Directions to the Civic Centre can be found at:

[www.harrow.gov.uk/contact](http://www.harrow.gov.uk/contact)

and can be viewed on [www.harrow.gov.uk/virtualmeeting](http://www.harrow.gov.uk/virtualmeeting)

### Meeting access / special requirements.

The public will be admitted on a first-come-first basis and you will be directed to seats.

If you are a registered speaker please advise Security on your arrival.

If you are attending the meeting please:

- (1) Take a Covid 19 test up to 24 hours before the meeting. Harrow residents can book a test by visiting <https://www.harrow.gov.uk/coronavirus-covid-19/book-covid-test>. If you are not a Harrow resident, please visit your local authority's webpages for your closest test site. Alternatively, you can request a Home Test by visiting <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>. If you do not have access to the internet, please call 119 or speak to your Local Chemist;
- (2) Scan the NHS Test and Trace barcode or provide your contact information;
- (3) Wear a face covering and use the hand sanitiser;
- (4) Stay seated during the meeting;
- (5) Access the meeting agenda online at: <https://moderngov.harrow.gov.uk/ieListMeetings.aspx?CIId=288&Year=0>; and
- (6) Follow the social distancing and other instructions of the Security Officers.

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting room. If you have special requirements, please contact the officer listed on the front page of this agenda.

### Filming / recording of meetings

Please note that proceedings at this meeting will be recorded or filmed. If you choose to attend, you will be deemed to have consented to being recorded and/or filmed.

The recording will be made available on the Council website following the meeting.

When present in the meeting room, silent mode should be enabled for all mobile devices.