

London Borough of Harrow

Key Decision Schedule (November 2021 - January 2022)

Month: November

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
NOVEMBER 2021						
Short Breaks for Children and Young People with Special Educational Needs and Disabilities	<ol style="list-style-type: none"> 1. Approval to commence a competitive procurement process for Shortbreaks Service 2. Delegate authority to the Corporate Director, People Services, following consultation with Portfolio Holder for Education and Social Services for Children and 	Cabinet	18 November 2021	<p>Councillor Christine Robson; Councillor Simon Brown</p> <p>Corporate Director, People</p> <p>priya.ganatra@harrow.gov.uk</p>	Open	<p>Agenda report and any related appendices</p> <p>On-going consultation with stakeholders and current service users and or their families.</p>

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	Young People, Portfolio Holder for Adults and Social Care and the Portfolio Holder for Finance & Resources, to award the contract.					
Approval to consult on the Small Sites Design Code Supplementary Planning Document (SPD)	To receive a draft Small Sites Design Code Supplementary Planning Document and approve it for public consultation.	Cabinet	18 November 2021	Councillor Graham Henson Head of Planning david.hughes@harrow.gov.uk, tel. 0208 736 6082	Open	Agenda report and any related appendices Planning Policy Working Group, Finance and Legal.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Request for authority to award the housing domestic and commercial gas contracts	<p>Cabinet is requested to:</p> <ol style="list-style-type: none"> In line with internal governance process, Cabinet approval is sought for additional budget for the domestic gas heating contract term, to commence award of contract to the winning bidder. Award delegated authority to the Divisional Director of Housing in consultation with the 	Cabinet	18 November 2021	<p>Councillor Graham Henson; Councillor Phillip O'Dell</p> <p>Divisional Director, Housing Services</p> <p>Andrew.Campion@harrow.gov.uk , Tel: 020 8424 1339</p>	<p>Part exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Agenda report and any related appendices</p> <p>Corporate Strategic Board, Portfolio Holder for Housing, Portfolio Holder for Finance and Resources.</p>

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	<p>Portfolio Holders for Housing and Finance & Resources to award the commercial gas heating contract following a mini-competition tender exercise.</p> <p>3. Authorise the award of the domestic heating gas contract to the winning tenderer by granting the increase in budget as necessary for a 4-year contract from 03/01/2022 to 02/01/2026</p>					

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	<p>with an option to extend for up to a further two years (4+2). The total value of this contract(s) for the initial four-year term will be £4,065,872.36 . The value of the two-year contract extension if used will be £2,032,936.18 .</p> <p>4. Approve the award of the commercial contract to the winning tenderer following a competitive mini-tender competition,</p>					

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	<p>for a 4-year contract from 6/12/2021 to 5/12/2025. The total value of this contract(s) for the initial four-year term will be £587,427.80. The value of the two-year contract extension if used will be £293,713.90.</p> <p>5. Delegate authority to the Corporate Director of Community, following consultation with the Portfolio Holders for Housing and Finance &</p>					

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	Resources and Director of Finance to award a new contract.					
"Kodak" Wealdstone Footbridge - Land assembly and Compulsory Purchase Order (CPO)	To obtain Cabinet approval to enter into agreements and undertakings to acquire through negotiation with the owners or persons with any legal interest in the non-Council owned land at the development site ("the Land") which is required to construct the Kodak footbridge and if attempts to secure the land and rights required for the construction of the Kodak	Cabinet	18 November 2021	Councillor Graham Henson; Councillor Natasha Proctor; Councillor Varsha Parmar Director of Environmental Services Manzoor.Hussain@harrow.gov.uk, tel. 07731 591792	Open	Agenda report and any related appendices Ward councillors; Landowners; Public via the 'Commonplace' website, 'My Harrow' newsletter and Wealdstone Action Group. There are also plans to hand out leaflets in Wealdstone and place some in the library and other public places.

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	<p>footbridge through negotiations fail or are being delayed, to carry out work in preparation for the making of a CPO. Also pursuing procurement options and seek Cabinet approvals as required.</p>					
<p>Revised Statement of Principles - Gambling Act 2005</p>	<p>The Gambling Act 2005 places a responsibility on local authorities to publish a gambling statement of principles (policy) every three years. The last policy was published in January 2018.</p>	<p>Cabinet Council</p>	<p>18 November 2021 25 November 2021</p>	<p>Councillor Peymana Assad Corporate Director, Community emma.phasey@harrow.gov.uk</p>	<p>Open</p>	<p>Agenda report and any related appendices Consultation is carried out as per statutory requirements set out under the Gambling Act 2005 as amended.</p>

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	This is a report seeking approval to adopt the proposed revised statement of principles.					
Grange Farm Regeneration - Phases 2 and 3	Cabinet is requested to approve the principle of appointing the Harrow Strategic Development Partnership (HSDP) to take forward the redevelopment of Phase 2 and 3 Grange Farm and commission the HSDP to develop a detailed Business Plan.	Cabinet	18 November 2021	Councillor Phillip O'Dell Divisional Director, Housing Services Alison Pegg, Head of Housing Regeneration, alison.pegg@harrow.gov.uk, tel.07592 110410	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda report and any related appendices There continues to be considerable consultation and engagement since 2014 with secure tenants and leaseholders on the Grange Farm estate, local community groups and the wider community. The council meets monthly with the Grange Farm Steering

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						Group which includes estate residents (supported by an Independent Tenant Advisor), the council, Higgins the Phase 1 contractor, My Yard and Ward Councillors.
DECEMBER 2021						
Calculation of Council Tax Base for 2022 - 2023	To approve the Council's Council Tax Base for 2022-23.	Cabinet	9 December 2021	Councillor Natasha Proctor Corporate Director, Resources fern.silverio@harrow.gov.uk, Tel: 020 8736 6818	Open	Agenda report and any related appendices. N/A

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Estimated Surplus / (Deficit) on the Collection Fund 2021 - 2022	To agree the Council's collection fund position and to allow the appropriate transfers to the general or collection fund to clear surplus or deficit.	Cabinet	9 December 2021	Councillor Natasha Proctor Corporate Director, Resources fern.silverio@harro w.gov.uk, tel. 020 8736 6818	Open	Agenda report and any related appendices. N/A
JANUARY 2022						
Calculation of Business Rates Tax Base for 2022 - 2023	To approve the Council's Business Rates Retention amount for 2022-23.	Cabinet	20 January 2022	Councillor Natasha Proctor Corporate Director, Resources fern.siverio@harro w.gov.uk, Tel: 020 8736 6818	Open	Agenda report and any related appendices N/A

Harrow Council Cabinet 2020/21

Contact Details of Portfolio Holders

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Regeneration, Partnerships and Devolution	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader Finance & Resources	Natasha Proctor	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: natasha.proctor@harrow.gov.uk
Adults & Social Care	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Business, Property and Leisure	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community Cohesion, Crime & Enforcement	Peymana Assad	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: peymana.assad@harrow.gov.uk
Community Engagement, Accessibility & Customer Services	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Education and Social Services for Children and Young People	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk
Environment & Climate Change	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Equalities and Public Health	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
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