

London Borough of Harrow

Key Decision Schedule (October 2021 - December 2021)

Month: October

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
OCTOBER 2021						
Security, Health & Safety Compliance - Homesafe Works Request for Additional Budget	<p>Cabinet is requested to:</p> <ol style="list-style-type: none"> 1. Give authority to officers to increase the programme budget above £2.4m for an additional £1.6m. This is to be funded entirely from HRA capital resources in the second project budget year 2022-2023. 2. Delegated authority to extend the legal contract with the 	Cabinet	21 October 2021	<p>Councillor Graham Henson; Councillor Phillip O'Dell</p> <p>Divisional Director, Housing Services Andrew.Campion@harrow.gov.uk , Tel: 020 8424 1339</p>	<p>Part exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Agenda report and any related appendices.</p> <p>Corporate Strategic Board, Portfolio Holder for Housing, Portfolio Holder for Finance and Resources.</p>

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	successful tenderer to encompass the full scope of works as tendered with the Corporate Community Director - Housing, in consultation with the Portfolio Holders for Housing and Finance & Resources.					
Green Homes Grant coalition bid - request to access grant funding awarded	Cabinet is requested to: 1. Approve the request to grant the Housing Asset Management Team permission to collaborate	Cabinet	21 October 2021	Councillor Graham Henson; Councillor Phillip O'Dell Divisional Director, Housing Services Andrew.Campion@harrow.gov.uk , Tel: 020 8424 1339	Open	Agenda report and any related appendices Corporate Strategic Board, Portfolio Holder for Housing and Employment, Portfolio Holder for Finance and

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	<p>with the lead Borough Ealing to utilise the funding awarded under the GHG:LAD to the West London coalition of 12 boroughs to enable retrofit solutions works to be delivered via an appointed managing agent procured by the lead Borough. An indicative allocation, based on population and fuel poverty figures, of £10.788</p>					Resources.

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	<p>million was awarded to the West London Coalition. Harrow's indicative allocation for Phase 2 is £0.75 million. We seek permission to collaborate with the lead Borough Ealing to utilise the funding awarded under the Green Homes Grant (GHG) coalition bid from the delegated authority mentioned in 2.</p> <p>2. Delegate</p>					

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	<p>authority to the Corporate Director of Community, following consultation with the Portfolio Holder for Housing and Employment, Portfolio Holder for Finance/ Commercialisation and, Director of Finance to:</p> <p>2.1 Contribution of £75,000 from the HRA under Phase 2-which requires require the Council to match funding for the installation of</p>					

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	<p>energy efficiency measures on 30 Council-Owned properties. We will seek approval from the delegated authority mentioned in 1.2, to allow us to contribute the £75,000 required in line with Grant Contribution requirements.</p> <p>2.2 Apply for and claim the Green Homes Grant: Local Authority Delivery scheme allocation as part of the established</p>					

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	<p>West London Coalition:</p> <p>a. subject to grant award confirmation by the Department of Business, Energy, and Industrial Strategy (BEIS), Phase 3 in a sum to be confirmed in an update report to Cabinet following award in October 2021; and</p> <p>b. any further</p>					

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	subsequent phases of the Green Homes Grant: Local Authority Delivery Scheme, Sustainable Warmth Competition, and/or Home Upgrade Grant.					
Request for authority to award the housing domestic and commercial gas contracts	Cabinet is requested to: 1. In line with internal governance process, Cabinet approval is sought for additional budget for the	Cabinet	21 October 2021	Councillor Graham Henson; Councillor Phillip O'Dell Divisional Director, Housing Services Andrew.Campion@harrow.gov.uk , Tel: 020 8424 1339	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding	Agenda report and any related appendices Corporate Strategic Board, Portfolio Holder for Housing, Portfolio Holder for Finance and Resources.

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	<p>domestic gas heating contract term, to commence award of contract to the winning bidder.</p> <p>2. Award delegated authority to the Divisional Director of Housing in consultation with the Portfolio Holders for Housing and Finance & Resources to award the commercial gas heating contract following a mini-competition tender</p>				that information)	

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	<p>exercise.</p> <p>3. Authorise the award of the domestic heating gas contract to the winning tenderer by granting the increase in budget as necessary for a 4-year contract from 03/01/2022 to 02/01/2026 with an option to extend for up to a further two years (4+2). The total value of this contract(s) for the initial four-year term will be £4,065,872.36 . The value of</p>					

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	<p>the two-year contract extension if used will be £2,032,936.18 .</p> <p>4. Approve the award of the commercial contract to the winning tenderer following a competitive mini-tender competition, for a 4-year contract from 6/12/2021 to 5/12/2025. The total value of this contract(s) for the initial four-year term will be £587,427.80. The value of the two-year contract</p>					

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	<p>extension if used will be £293,713.90.</p> <p>5. Delegate authority to the Corporate Director of Community, following consultation with the Portfolio Holders for Housing and Finance & Resources and Director of Finance to award a new contract.</p>					
<p>Harrow Community Infrastructure Levy (HCIL) - Approval of Discretionary Social Housing</p>	<p>To agree the proposed Discretionary Social Housing Relief policy / statement.</p>	<p>Cabinet</p>	<p>21 October 2021</p>	<p>Councillor Graham Henson</p> <p>Head of Planning david.hughes@harrow.gov.uk, tel.</p>	<p>Open</p>	<p>Agenda report and any related appendices.</p> <p>Internal consultees (Legal / Finance etc).</p>

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Relief Policy /Statement				02087 366082		Divisional Director – Housing Services will also be consulted.
Maintained Schools Fire Door Upgrade Programme	Approval to commence the procurement process to appoint a contractor(s) for the installation of new fire doors across the Councils maintained schools.	Cabinet	21 October 2021	Councillor Varsha Parmar; Councillor Christine Robson Divisional Director, Environment & Culture michael.rourke@harrow.gov.uk	Open	Agenda report and any related appendices. Legal, Finance and relevant Portfolio Holders.
Race Equality in Harrow Council Report	To approve the council's strategic approach on race equality in Harrow and the Race Equality Action Plan.	Cabinet	21 October 2021	Councillor Krishna Suresh Chief Executive Shumaila Dar, shumaila.dar@harrow.gov.uk	Open	Agenda report and any related documents. Consultation and engagement has taken place with staff, staff

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						<p>networks, and trade unions through an Independent Race Review conducted by Dr Patrick Vernon and an externally commissioned Race Survey by FW Business from September 2020 – January 2021.</p> <p>Additionally, a number of Focus Groups inviting the views of staff on developing the Race Equality in Harrow Council Report and Race Equality Action Plan took place during May – June 2021.</p>

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NOVEMBER 2021						
DECEMBER 2021						

Harrow Council Cabinet 2020/21

Contact Details of Portfolio Holders

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Regeneration, Partnerships and Devolution	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader Finance & Resources	Natasha Proctor	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: natasha.proctor@harrow.gov.uk
Adults & Social Care	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Business, Property and Leisure	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community Cohesion, Crime & Enforcement	Peymana Assad	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: peymana.assad@harrow.gov.uk
Community Engagement, Accessibility & Customer Services	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Education and Social Services for Children and Young People	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk
Environment & Climate Change	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Equalities and Public Health	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
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