

**APPENDIX 5**

**AGREED CONDITIONS BETWEEN THE APPLICANT AND THE POLICE**

***Police require the following amendments to be made to the premises licence:***

1. Opening hours:

Monday: 1000-0000hrs  
Tuesday: 1000-0000hrs  
Wednesday: 1000-0000hrs  
Thursday: 1000-0000hrs  
Friday: 1000-0000hrs  
Saturday: 0000-0100hrs & 1000-0000hrs  
Sunday: 0000-0100hrs & 1000-0000hrs

2. Supply of Alcohol hours On Premises:

Monday: 1000-0000hrs  
Tuesday: 1000-0000hrs  
Wednesday: 1000-0000hrs  
Thursday: 1000-0000hrs  
Friday: 1000-0000hrs  
Saturday: 0000-0100hrs & 1000-0000hrs  
Sunday: 0000-0100hrs & 1000-0000hrs

3. Late Night Refreshment Hours:

Monday: 2300-0000hrs  
Tuesday: 2300-0000hrs  
Wednesday: 2300-0000hrs  
Thursday: 2300-0000hrs  
Friday: 2300-0000hrs  
Saturday: 0000-0100hrs & 1000-0000hrs  
Sunday: 0000-0100hrs & 1000-0000hrs

***Police also require the following points should be included in the operating schedule or added as conditions on the premises licence.***

1. CCTV shall be installed to Home Office Guidance standards, covering all entrances and exits, capturing clear facial images. This system shall be maintained & recordings shall be kept for 31 days and shall be made available to police and licensing officers immediately upon request. A member of staff fully conversant with the use and operation of the CCTV system and how to provide footage to police or local authority requests shall be present throughout the permitted hours for sale of alcohol. Suitable CCTV signage regarding the use of CCTV must be displayed.

2. A sign stating "No proof of age - No sale" shall be displayed at the point of sale
3. A "Challenge 25" policy shall be adopted and adhered to. Signage to be displayed at point of sale.
4. An incident/refusal book shall be kept at the premises, and made available for Inspection on request to an authorised officer of Harrow Council or the Police; Which will record the details (including day, date, time, summary of incident) of any of the following:
  - a) -all crimes reported to the venue
  - b) -all ejections of patrons
  - c) -any complaints received
  - d) -any faults in the CCTV system
  - e) -any refusal of the sale of alcohol
  - f) -any visit by a relevant authority or emergency service.
5. Any staff directly involved in selling alcohol to consumers, staff who provide training, and all managers, will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
6. and relevant authorities upon request.
7. Any staff directly involved in selling alcohol must be authorised to do so in writing by the DPS. A record of the authorisation for each member of staff will be kept on the premises and made available for inspection by police and relevant authorities upon request.
8. Promotions that encourage irresponsible drinking shall not be permitted.
9. Notices asking customers to leave quietly shall be displayed at the exit.
10. Entry to the premises by new patrons will cease at 2300hrs.
11. The sale of alcohol will be to seated customers / table service only, and made by waiting staff. Alcohol served after 2300hrs must be ancillary to a meal.