

Resources Fees & Charges 2021-22

2020/21

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2021/22

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Appendix 3

Service	Proposed charges 2020/21		FINAL 20/21		%	Proposed charges 21/22		FINAL 21/22		Legislation giving power to charge	Basis for charging	
	Basic	VAT 0%	VAT 20%	Total		% Change	Basic	VAT 0%	VAT 20%			Total
1. Payroll Commissions												
Deductions of Union Dues from Pay (excl VAT)	2.50%	0		2.50%	0.00%	2.50%	0.00		2.50%	0.00%	s116B Trade Union & Labour Relations (Consolidation) Act 1992	Statutory discretionary
Admin fee – attachment of earnings (excludes VAT) per deduction	1.00	0		1.00	0.00%	1.00	0.00		1.00	0.00%	s7(4)(a) Attachment of Earnings Act 1971	Statutory prescribed
2. Helpline & Telecare												
Helpline												
Option A Premium £425												
weekly	8.17	0		8.17	0.00%	8.17	0.00		8.17	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Quarterly	106.25	0		106.25	0.00%	106.25	0.00		106.25	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Option B Standard £225												
weekly	45.32	0		45.32	0.00%	45.32	0.00		45.32	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Quarterly	56.25	0		56.25	0.00%	56.25	0.00		56.25	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Telecare												
Fall detectors	139.00	0		139.00	0.00%	139.00	0.00		139.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Bed sensors-Tim Control	100.00	0		100.00	0.00%	100.00	0.00		100.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Bed sensors-Mattress	35.00	0		35.00	0.00%	35.00	0.00		35.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Bed sensors- over bed Mattress	80.00	0		80.00	0.00%	80.00	0.00		80.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary

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	Proposed charges 2020/21	0%	20%	Proposed charges 21/22			0%	20%				
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
Property exit sensors	298.00	0		298.00	0.00%	298.00	0.00		298.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Medical prompts	100.00	0		100.00	0.00%	100.00	0.00		100.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Smoke detectors	75.00	0		75.00	0.00%	75.00	0.00		75.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Epilepsy sensors	280.00	0.00		280.00	0.00%	280.00	0.00		280.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
Radio Pullcard	75.00	0.00		75.00	0.00%	75.00	0.00		75.00	0.00%	Regulation 3, Care and Support (Preventing Needs for Care and Support) Regulations 2014	Statutory discretionary
3. Concessionary Travel												
Blue Badges	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Regulation 6(1) -Disabled Persons(Badges for Motor Vehicles)(England)Regulations 2000	Statutory prescribed
Replacement Freedom Pass	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Local Government Act 2003/Localism Act 2011	Statutory discretionary
Replacement Taxi Pass	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Local Government Act 2003/Localism Act 2011	Statutory discretionary
Legal and Governance												
4. Local Land Charges												
Additional Enquiries - Part I (inclusive of Official Statutory £6 fee)	220.83	0.00	44.17	265.00	3.92%	233.33		46.67	280.00	5.66%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary
LCC1 Form	15.00	0.00		15.00	0.00%	15.00	0.00		15.00	0.00%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary
Con 29 Form	208.33	0.00	41.67	250.00	4.17%	220.83		44.17	265.00	6.00%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary
Additional Parcel	12.50	0.00	2.50	15.00	0.00%	13.33		2.67	16.00	6.67%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary
Additional Enquiries - Part II	25.00	0.00	5.00	30.00	0.00%	26.67		5.33	32.00	6.67%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary
Additional Enquiries - Added by Solicitors	30.00	0.00	6.00	36.00	0.00%	31.67		6.33	38.00	5.56%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary
NLIS search - Part I	220.83	0.00	44.17	265.00	10.42%	233.33		46.67	280.00	5.66%	Reg 8, Environmental Information Regulations 2004	Statutory discretionary

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	Proposed charges 2020/21	0%	20%	Proposed charges 21/22			0%	20%				
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
5. Copying Documents												
A4 per page	0.10	0.00	0.02	0.12	0.00%	0.00			0.00	-100.00%		Discretionary
A3 per page	0.30	0.00	0.06	0.36	0.00%	0.00			0.00	-100.00%		Discretionary
6. Registration Services												
6a. Citizenship Ceremonies												
Private Ceremony (individual) first family member	150.00	0		150.00	20.00%	160.00	0.00		160.00	6.67%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
Private ceremony additional family member (adult) per person	80.00	0		80.00	6.67%	90.00	0.00		90.00	12.50%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
Private ceremony (couples)	250.00	0		250.00	25.00%	250.00	0.00		250.00	0.00%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
Group ceremony (Statutory)	80.00	0		80.00	0.00%	80.00	0.00		80.00	0.00%	Schedule 8, Table 20 of The Immigration and Nationality (Fees) Regulations 2018	Statutory Prescribed
Photograph	20.00	0		20.00	33.33%	20.00	0.00		20.00	0.00%	Schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary
6b. Additional Ceremonies												
Naming (Moat Room) Mon to Fri	183.33	0	36.67	220.00	7.32%	333.33		66.67	400.00	81.82%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (Moat Room) Sat	220.83	0	44.17	265.00	3.92%	333.33		66.67	400.00	50.95%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (Moat Room) Sun & BH	266.67	0	53.33	320.00	6.67%	333.33		66.67	400.00	25.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues) Mon to Fri	266.67	0	53.33	320.00	6.67%	333.33		66.67	400.00	25.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues) Sat	304.17	0	60.83	365.00	2.82%	333.33		66.67	400.00	9.59%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues only) Sun & BH	375.00	0.00	75.00	450.00	12.50%	416.67		83.33	500.00	11.11%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service (Moat Room) Mon to Fri	183.33	0.00	36.67	220.00	7.32%	333.33		66.67	400.00	81.82%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (moat Room) Sat	220.83	0.00	44.17	265.00	3.92%	333.33		66.67	400.00	50.95%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (Moat Room) Sun	266.67	0.00	53.33	320.00	6.67%	333.33		66.67	400.00	25.00%	Local Government Act 2003/Localism Act 2011	Discretionary

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	Proposed charges 2020/21	0%	20%	FINAL 20/21		Proposed charges 21/22	0%					20%
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
Renewal of Marriage Vows / commitment ceremony (new service) Mon to Fri (external venues).	266.67	0.00	53.33	320.00	6.67%	333.33		66.67	400.00	25.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment Ceremony (new service) external venue Sat	304.17	0.00	60.83	365.00	2.82%	333.33		66.67	400.00	9.59%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) Sun & BH (external venues).	375.00	0.00	75.00	450.00	12.50%	416.67		83.33	500.00	11.11%	Local Government Act 2003/Localism Act 2011	Discretionary
6d. Marriage & Civil Partnerships												
Conduct Civil Marriages / Civil Partnerships at Moat room (Mon-Fri)	160.00	0.00		160.00	6.67%	200.00	0.00		200.00	25.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Moat Room (Saturday)	230.00	0.00		230.00	4.55%	250.00	0.00		250.00	8.70%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Saturdays)	475.00	0.00		475.00	5.56%	500.00	0.00		500.00	5.26%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Saturdays)	475.00	0.00		475.00	5.56%	500.00	0.00		500.00	5.26%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Sundays)	575.00	0.00		575.00	4.55%	600.00	0.00		600.00	4.35%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Sundays)	575.00	0.00		575.00	4.55%	600.00	0.00		600.00	4.35%	Local Government Act 2003/Localism Act 2011	Discretionary
Licensing of premises for conduct of civil marriages / Civil partnerships (3 year period)	1,500.00	0.00		1,500.00	0.00%	1,500.00	0.00		1,500.00	0.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Licence admin fee (each change of approval / responsible person/holder)	125.00	0.00		125.00	4.17%	125.00	0.00		125.00	0.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Mon-Fri)	475.00	0.00		475.00	5.56%	500.00	0.00		500.00	5.26%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Saturdays)	475.00	0.00		475.00	5.56%	500.00	0.00		500.00	5.26%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Sundays and Bank Holidays)	575.00	0.00		575.00	4.55%	600.00	0.00		600.00	4.35%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
7. Copies of Register of Electors (all statutory)												
Hard Copy for Non- Electoral Purposes – Basic Charge	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed
Hard Copy – Plus cost for 1,000 names	5.00	0.00		5.00	0.00%	5.00	0.00		5.00	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed
Data Copy for Non-Electoral Purposes – Basic Charge	20.00	0.00		20.00	0.00%	20.00	0.00		20.00	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed

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	Proposed charges 2020/21	0%	20%	Proposed charges 21/22			0%	20%				
	Basic	VAT 0%	VAT 20%	Total	% Change	Basic	VAT 0%	VAT 20%	Total	% Change		
Data Copy – Plus cost for 1,000 names	1.50	0		1.50	0.00%	1.50	0.00		1.50	0.00%	Regulation 15, s110 of The Representation of the People (England and Wales) (Amendment) Regulations 2002	Statutory Prescribed
8. Register of Births, Deaths, Marriages & Civil Partnerships (all statutory)												
For entering Notice of Marriage	35.00	0		35.00	0.00%	35.00	0.00		35.00	0.00%	Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Notice of Civil Partnership	35.00	0		35.00	0.00%	35.00	0.00		35.00	0.00%	Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
For the attendance of a Superintendent Registrar to take Notice of Marriage or Civil Partnership of a housebound or detained person	47.00	0		47.00	0.00%	47.00	0.00		47.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
For a Superintendent Registrar to attend outside his office for the marriage and civil partnership of a housebound or detained person	84.00	0		84.00	0.00%	84.00	0.00		84.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
For a Registrar to attend a marriage at a register office	46.00	0		46.00	0.00%	46.00	0.00		46.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
For a Registrar to attend a Civil Partnership at a register office	46.00	0		46.00	0.00%	46.00	0.00		46.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
For a Registrar to attend outside his office for the marriage and civil partnership of a housebound or detained person	84.00	0		84.00	0.00%	84.00	0.00		84.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Certification for worship and registration for marriages of Place of Meeting or Religious Worship	29.00	0		29.00	0.00%	29.00	0.00		29.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Registration of religious buildings for solemnisation of marriages	123.00	0		123.00	0.00%	123.00	0.00		123.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Consideration by Superintendent Registrar of a divorce obtained outside of the British Isle	50.00	0		50.00	0.00%	50.00	0.00		50.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Consideration by the registration authority of a civil partnership dissolution obtained outside of the British Isles	50.00	0.00		50.00	0.00%	50.00	0.00		50.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
9. Certificates (all statutory)												
Standard certificate (RBD/AR) at registration.	4.00	0.00		4.00	0.00%	4.00	0.00		4.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Short certificate of birth at registration.	Free	0.00		0.00	0.00%	Free	0.00		Free	#VALUE!	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Birth certificate historical (short or standard) (additional) after registration.	10.00	0.00		10.00	0.00%	10.00	0.00		10.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Certificates for certain statutory purposes after registration (prior to completion of register).	7.00	0.00		7.00	0.00%	7.00	0.00		7.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Standard Death certificate (RBD/AR) at registration.	4.00	0.00		4.00	0.00%	4.00	0.00		4.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed

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Death certificate historical after registration.	10.00	0.00	10.00	0.00%	10.00	0.00	10.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Change of forename added within 12 months of birth registration	40.00	0.00	40.00	0.00%	40.00	0.00	40.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
Consideration by Registrar/Superintendent Registrar for a correction	75.00	0.00	75.00	0.00%	75.00	0.00	75.00	0.00%	Schedule 1, Registration of Births, Deaths, Marriages and Civil Partnerships (Fees) Regulations 2016	Statutory Prescribed
10. Freedom of Information Act (set by ICO)										
Where meeting a request is likely to cost in excess of £450, the Council can seek to recover the whole cost (subject to agreement of the requester), (plus VAT if applicable). In accordance with ICO guidance, a maximum allowed charge of £25 per hour for staff time for the extra work will be applied	£450 min plus £25 ph over 18 hours	0.00	£450 min plus £25 ph over 18 hours	0.00%	£450 min plus £25 ph over 18 hours	0.00	0.00	0.00%	Reg 3, Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004	Statutory prescribed

Statutory prescribed - legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e set eg. £100 or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011