

London Borough of Harrow

Key Decision Schedule (December 2020 - February 2021)

Month: December

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
DECEMBER 2020						
Draft Revenue Budget 2021/22 and Medium Term Financial Strategy 2021/22-2023/24	To approve the Draft of Revenue budget for 2021/22 and MTFS 2021/22-2023/24 for consultation.	Cabinet	17 December 2020	Councillor Adam Swersky Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269	Part exempt	Agenda Report and any related appendices
Draft Capital Programme 2021/22 to 2023/24	To approve: 1. The draft of 2021/22 to 2023/24 Capital Programme for consult 2. The draft of Capital strategy.	Cabinet	17 December 2020	Councillor Adam Swersky Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269	Part exempt	Agenda Report and any related appendices
Revenue and Capital Monitoring 2020/21 - Quarter	1. To note the Revenue and Capital forecast	Cabinet	17 December 2020	Councillor Adam Swersky Corporate Director,	Part exempt	Agenda Report and any related appendices

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2 as at 30th September 2020	position as at Quarter 2 2. To approve virements. 3. To approve any amendment in the capital programme delegated to Cabinet			Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269		
Calculation of Council Tax Base for 2021-2022	To approve the Council's Business Rates Retention amount for 2021-22	Cabinet	17 December 2020	Councillor Adam Swersky Corporate Director, Resources fern.silverio@harrow.gov.uk, Tel: 020 8736 6818	Open	Agenda Report and any related appendices
Estimated Surplus / (Deficit) on the Collection Fund 2020-2021	To agree the Councils collection fund position and to allow the appropriate transfers to the	Cabinet	17 December 2020	Councillor Adam Swersky Corporate Director, Resources fern.silverio@harrow.gov.uk, Tel: 020	Open	Agenda Report and any related appendices Not applicable as this is statutory obligation and a

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	general or collection fund to clear surplus or deficit.			8736 6818		pre-requisite to the budget process.
Review of Housing and Homelessness Strategies (Part 2): Housing Allocation Scheme and Tenancy Strategy & Policy	To approve the new Housing Allocation Scheme and Tenancy Strategy & Policy.	Cabinet	17 December 2020	Councillor Phillip O'Dell Divisional Director, Housing Meghan.zinkewich - peotti@harrow.gov.uk, tel. 020 8424 1346	Open	Agenda Report and any related appendices Consultation has been carried out with a range of stakeholders (residents, Registered Providers, Voluntary and Community Groups) and a Cross-Party Members Working Group.

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Approval for consultation for the Edgware Town Centre Supplementary Planning Document being jointly prepared with the London Borough of Barnet (2019-2021)	To receive a draft Edgware Town Centre Supplementary Planning Document and approve it for public consultation.	Cabinet	17 December 2020	Councillor Keith Ferry Corporate Director, Community david.hughes@harrow.gov.uk, tel. 0208 736 6082	Open	Agenda report and any related appendices Finance and Legal.
Harrow Statement of Community Involvement (SCI) - amendment in response to Covid-19	To consider and agree to the proposed amendment to Harrow Statement of Community Involvement (SCI).	Cabinet	17 December 2020	Councillor Keith Ferry Head of Planning david.hughes@harrow.gov.uk, tel.0208 736 6082	Open	Agenda report and any associated appendices Finance and Legal
Long Lease Opportunity to provide newly	The report recommends the council or its LLP	Cabinet	17 December 2020	Councillor Phillip O'Dell	Part exempt	Agenda Report and any related appendices

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built homes for use as temporary accommodation or discharge of homelessness duty	company entering into a long (40 year) lease for 78 new homes, funded by a lease rental payment, for use either as temporary accommodation or for discharge of homelessness duty. It will secure additional housing to assist in meeting the council's statutory homelessness obligations and provide a rental income stream. Cabinet is requested to delegate authority to the Corporate Director Communities and the Director of Finance in consultation with the Portfolio			Divisional Director, Housing alison.pegg@harrow.gov.uk, tel. 0208 424 1933		Ward Councillors to be consulted

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	Holder for Finance and Resources, the Portfolio Holder for Housing and the Portfolio Holder for Regeneration, Planning and Employment to finalise and enter into the Legal Agreements.					
Arrangements for the Supply of Temporary Staff Services and Permanent Recruitment Services	To award a contract for the provision of Temporary and Permanent Recruitment to Pertemps Recruitment Partnership on a Master Vendor basis for 3 years.	Cabinet	17 December 2020	Councillor Adam Swersky Corporate Director, Resources akhil.wilson@harrow.gov.uk	Open	Agenda Report and any related appendices Consulted with Finance, Procurement and Legal.
Grant Support to Local Businesses	To approve the principles	Cabinet	17 December 2020	Councillor Keith Ferry; Councillor	Open	Agenda Report and any related

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- Additional Restrictions Grant	underpinning the Additional Restrictions Grant.			Adam Swersky Corporate Director, Community mark.billington@harrow.gov.uk, tel: 0208 736 6533		appendices A consultation process with Members and the Harrow Business Community has started.
JANUARY 2021						
Fees and Charges 2021/22	To agree the Council's fees and charges to be implemented from April 2021.	Cabinet	21 January 2021	Councillor Adam Swersky Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269	Part exempt	Agenda Report and any related appendices
Calculation of Business Rates Tax Base for 2021-2022	To approve the Council's Business Rates Retention amount	Cabinet	21 January 2021	Councillor Adam Swersky Corporate Director,	Open	Agenda Report and any related appendices

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	for 2021-22			Resources fern.silverio@harrow.gov.uk, Tel: 020 8736 6818		
Draft HRA Budget 2021-22 and MTFS 2022-23 to 2023-24	To approve the draft HRA budget for 2021-22 & MTFS for submission to Cabinet (then Council) for approval of rents, service charges, revenue and capital budgets.	Cabinet	21 January 2021	Councillor Phillip O'Dell; Councillor Adam Swersky Divisional Director, Housing tasleem.kazmi@harrow.gov.uk, tel. 020 8420 9201	Open	Agenda Report and any related appendices Council tenants, leaseholders, private residents and staff.
Consolidation of Fixed Penalty Notices for Environmental Crime Enforcement	To seek approval of fixed penalty notices and levels.	Cabinet	21 January 2021	Councillor Varsha Parmar Corporate Director, Community richard.lebrun@harrow.gov.uk, tel. 020 8736 6267	Open	Agenda Report and any related appendices Open consultation on the website as well as paper copies and notices. Statutory

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						partners.
Borough Wide Public Spaces Protection Order to address environmental issues	To approve the Public Spaces Protection Order (PSPO).	Cabinet	21 January 2021	Councillor Varsha Parmar Corporate Director, Community richard.lebrun@harrow.gov.uk, tel. 020 8736 6267	Open	Agenda Report and any related appendices. Open consultation on the website as well as paper copies and notices. Statutory partners.
FEBRUARY 2021						
HRA Budget 2021-22 and MTFS 2022-23 to 2023-24	To approve the HRA budget for 2021-22 & MTFS for submission to	Cabinet	11 February 2021	Councillor Phillip O'Dell; Councillor Adam Swersky	Open	Agenda Report and any related appendices

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	Cabinet (then Council) for approval of rents, service charges, revenue and capital budgets.			Divisional Director, Housing tasleem.kazmi@harrow.gov.uk, tel. 020 8420 9201		Council tenants, leaseholders, private residents and staff.
Revenue and Capital Monitoring 2020/21 - Quarter 3 as at 31st December 2020	<ol style="list-style-type: none"> 1. To note the Revenue and Capital forecast position as at Quarter 3 2. To approve virements 3. To approve any amendment in the capital programme delegated to Cabinet 	Cabinet	11 February 2021	<p>Councillor Adam Swersky</p> <p>Charlie Stewart, Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269</p>	Part exempt	Agenda Report and any related appendices
Final Revenue Budget 2021/22 and Medium Term Financial	<p>To recommend to Council:</p> <ul style="list-style-type: none"> • The proposed revenue 	Cabinet	11 February 2021	<p>Councillor Adam Swersky</p> <p>Charlie Stewart,</p>	Part exempt	Agenda Report and any related appendices

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Strategy 2021/22-2023-24	budget 2021/22 and the Medium Term Financial Strategy 2021/22 to 2023/24 to enable the Council Tax to be set <ul style="list-style-type: none"> • The members allowance scheme 2021/22 • The 2021/22 pay policy statement • The 2021/22 schools budget 			Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269		
Final Capital Programme 2021/22 to 2023/24	To approve to Council: <ul style="list-style-type: none"> • Final of 2021/22 to 2023/24 Capital Programme 	Cabinet	11 February 2021	Councillor Adam Swersky Charlie Stewart, Corporate Director, Resources	Part exempt	Agenda Report and any related appendices

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	<ul style="list-style-type: none"> <li data-bbox="412 368 629 440">• The Capital Strategy 			Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269		

Harrow Council Cabinet 2020/21

Contact Details of Portfolio Holders

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk