

**London Borough of Harrow**

**KEY DECISION SCHEDULE ( FEBRUARY 2020 - APRIL 2020 )**

**MONTH: February**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

**A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting [democratic.services@harrow.gov.uk](mailto:democratic.services@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<b>FEBRUARY 2020</b>						
Adults Social Care Market Position Statement 2019-2024 and Commissioning Priorities	Delegated authority to commission (procure and appoint providers) Adult Social Care Services in accordance with Market Position Statements.	Cabinet	13 February 2020	Cllr Simon Brown  Angela Morris, Director of Adult Social Services johanna.morgan@harrow.gov.uk tel:0208 736 6841	Open	Agenda report and any associated appendices.  Stakeholder and market engagement will be undertaken to inform commissioning processes as required.
HRA Budget 2020-21 and MTFS 2021-22 to 2022-23	To recommend HRA Budget 2020-21 and MTFS to Council for approval	Cabinet	13 February 2020	Cllrs Phillip O'Dell and Adam Swersky  Dawn Calvert, Director of Finance milan.joshi@harrow.gov.uk tel: 020 8416 8662, Nick Powell, Divisional Director, Housing	Open	Agenda report and any related appendices

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				Services		
Risk Based Verification in Housing Benefit and Council Tax Support	To approve the withdrawal of Risk Based Verification processes in Housing Benefit and Council Tax Support assessments	Cabinet	13 February 2020	Cllr Adam Swersky  Charlie Stewart, Corporate Director, Resources and Commercial fern.silverio@harro w.gov.uk tel: 020 8736 6818	Open	Agenda Report and any associated appendices
Revenue and Capital Budget Monitoring 2019/20 - Quarter 3 as at 31 December 2019	1.To note the Revenue and Capital forecast position as at Quarter 3 2.To approve virements 3.To approve any amendment in the capital programme delegated to Cabinet	Cabinet	13 February 2020	Cllr Adam Swersky  Dawn Calvert, Director of Finance funmi.ogunnaike@ harrow.gov.uk tel: 020 8424 7544	Part exempt	Agenda report and any associated appendices

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Final Capital Programme 2020/21 to 2022/23	To recommend to Council 1.Approval of final Capital Programme 2020/2021 to 2022/23 2.The Capital Strategy	Cabinet	13 February 2020	Cllr Adam Swersky  Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544	Open	Agenda report and any associated appendices
Final Revenue Budget 2020/21 and Medium Term Financial Strategy 2020-21 - 2022-23	To recommend to Council 1.The proposed revenue budget 2020/21 and the Medium Term Financial Strategy 2021 to 2022/23 to enable the Council Tax to be set 2.The Members' Allowances Scheme 3.The 2020/21 Pay Policy Statement	Cabinet	13 February 2020	Cllr Adam Swersky  Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544	Open	Agenda report and any associated appendices

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	4.The 2021/21 Schools Budget					
Strategic Review of Education IT System	Delegate authority to enter into contract to migrate to Capita One's cloud based 'Software as a Service' offer to meet the requirements for the local Education IT System	Cabinet	13 February 2020	Cllr Christine Robson  Paul Hewitt, Corporate Director, People david.harrington@harrow.gov.uk tel:020 8420 9248	Part exempt	Agenda report and any associated appendices, business case
Treasury Management Strategy Statement including Prudential Indicators, Minimum Revenue Provision Policy Statement and Annual	Cabinet to be asked to recommend to Council that they approve the Treasury Management Strategy Statement for 2020/21 including: • Prudential	Cabinet	13 February 2020	Cllr Adam Swersky  Dawn Calvert, Director of Finance iain.millar@harrow.gov.uk tel: 020 8424 1432	Open	Agenda report and any associated appendices

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Investment Strategy for 2020/21 and Capital Strategy for 2020/21	Indicators for 2020/21; <ul style="list-style-type: none"> <li>• Minimum Revenue Provision Policy Statement for 2020/21;</li> <li>• Annual Investment Strategy for 2020/21.</li> <li>• Capital Strategy for 2020/21</li> </ul>					
Adult Social Care Charging Policy Review	To agree the required changes to the charging policy following a consultation exercise with Citizens	Cabinet	13 February 2020	Cllr Simon Brown  Angela Morris, Director of Adult Social Services shaun.riley@harro w.gov.uk tel: 0202 416 8404	Open	Agenda report and any associated appendices, EQIA, consultation responses, benchmarking  Citizens affected or potentially affected were consulted on the proposed

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						changes.
Draft Borough Plan 2020-2030 including the Draft Corporate Plan	To recommend to Council to establish a draft vision for the borough, priorities and high level objectives to be consulted on through 2020 and then delivered by the council and partners.	Cabinet	13 February 2020	Cllr Graham Henson  Alex Dewsnap, Divisional Director, Strategic Commissioning mark.gwynne@harrow.gov.uk Tel. 02084168774	Open	Consultation has taken place with key partners, senior managers and there has been full engagement with Cabinet members in developing the proposals. Following approval, several months of wider consultation will be undertaken to continue development of the priorities and key actions to deliver these.
Disposal of small HRA sites via the GLA's Small Sites Small Builders	Approval to dispose of up to 5 small HRA sites via the GLA's Small Sites Small	Cabinet	13 February 2020	Cllr Phillip O'Dell  Nick Powell, Divisional Director, Housing Services	Part exempt	Agenda report and any associated appendices



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Programme	Builders Programme, with the benefit of GLA funding to de-risk the sites, to generate capital receipts and deliver good quality housing			Elaine.slowe@harrow.gov.uk		Ward Councillors
<b>MARCH</b>						
2020-2021 Security, Health and Safety Compliance (Homesafe) Works	Authority to go to market and procure a contract. Seek delegated authority to award the contract following the outcome of the tendering exercise.	Cabinet	19 March 2020	Cllrs Graham Henson and Phillip O'Dell  Nick Powell, Divisional Director, Housing Services mark.crodden@harrow.gov.uk tel: 020 8424 1329 rukshan.kariy@harrow.gov.uk tel: 020 8424 7669	Open	Agenda report and any related appendices, Gateway 1 report

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<b>APRIL</b>						

## HARROW COUNCIL CABINET 2019/20

### CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Community Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk