

LONDON BOROUGH OF HARROW

ORDER OF PROCEEDINGS

ANNUAL MEETING OF THE COUNCIL OF THE
LONDON BOROUGH OF HARROW, TO BE HELD
ON 16th MAY 2019 AT 6.30 PM
AT THE CIVIC CENTRE, STATION ROAD, HARROW

OPENING OF THE ANNUAL MEETING

By approximately 6.25 pm Members' guests will have occupied the seats reserved for them in the Council Chamber or Public Gallery. By no later than 6.28 pm the Councillors of the London Borough of Harrow will have assumed their places in the Council Chamber seats assigned to them.

ITEM 1 OF SUMMONS

ELECTION OF MAYOR

THE MAYOR

will call for **nominations for the Office of Mayor** for the Municipal Year 2019/20

Councillor Nitin Parekh will be nominated by Councillor Ajay Maru, seconded by Councillor Christine Robson

THE MAYOR

will ask if there are any further nominations. If so the

Proposer and Secunder may make speeches supporting the nominations, and any other Members may speak in support thereof. Also any other Members who have previously indicated a wish to speak may do so.

THE MAYOR

will put the nominations, in the order in which they are made, to the meeting. (the vote on each nomination will be by the show of hands)

(**Note:** In the case of an equality of votes, the Mayor is required by law to exercise her casting vote)

THE MAYOR

will declare the successful candidate to be duly elected Mayor of the London Borough of Harrow for the ensuing Municipal year.

The newly elected Mayor to accept congratulations on the dais.

**THE RETIRING
MAYOR**
(Councillor
Kareema Marikar)

will ask the Council to stand and will then vacate the Chair.

(All stand)

The Retiring Mayor, the newly elected Mayor, the Proposer and Second of the Mayor's nomination (and the current Deputy Mayor if not elected as the Mayor) will leave the Council Chamber.

(All sit)

After a short interval, **the Mayor's procession** will return to the Council Chamber in the following order:

The newly-elected Mayor
(Robed and wearing Mayoral Chain and Medallion of Office)

The Retiring Mayor

The Proposer (Councillor Ajay Maru)

The Second (Councillor Christine Robson)

**THE MACE-
BEARER**

"Members of the Council, pray silence for the Worshipful the Mayor".

(All stand)

Members of the Council and others present will stand in their places and remain standing.

THE MAYOR

will mount the dais and remain standing by the Mayoral Chair, and the **Retiring Mayor** will also mount the dais and remain standing by the Deputy Mayor's Chair.

The Proposer and Second will pause in the well of the Chamber, bow and then return to his/her place.

THE MAYOR

will then sign the Declaration of Acceptance of office.

**THE MAYOR
(to remain
standing)**

will invite Members to be seated. The Retiring Mayor to sit in the Deputy Mayor's seat.

(All sit – including the Mayor)

**THE RETIRING
MAYORESS**
(Jazeema
Marikar)

will invest the incoming **Mayoress** with her Chain. The Retiring Mayoress will return to her seat beside the dais.

Flower children

Will walk forward and make a presentation of a Bouquet to the Mayoress.

**THE ELECTED
MAYOR**

will return thanks.

VOTE OF THANKS TO RETIRING MAYOR

THE MAYOR

will call upon a proposer (Councillor Adam Swersky) and seconder (Councillor Christine Robson) to move and second a vote of thanks to the Retiring Mayor and any other Members who have previously indicated a wish to speak in support may do so.

**THE RETIRING
MAYOR**

will return thanks

THE MAYOR

will present a replica of the Mayor's medallion to the **Retiring Mayor** (Councillor Kareema Marikar) in commemoration of her Mayoralty of the Borough 2018/19. The Retiring Mayor will make her way to the well of the Chamber.

Flower children

Will walk forward and make a presentation of a Bouquet to the Retiring Mayor.

THE MAYORESS

will present a medallion to the **Retiring Mayor's Mayoress (Jazeema Marikar)** in commemoration of her year as Mayoress of the Borough 2018/19. The Retiring Mayoress will make her way to the well of the Chamber.

The Retiring Mayor (**Councillor Kareema Marikar**) will then take a seat in the Chamber.

Flower children

Will walk forward and make a presentation of a Bouquet to the Retiring Mayoress.

Jazeema Marikar will then return to her seat on the dais.

ITEM 2 OF SUMMONS

ELECTION OF DEPUTY MAYOR

- THE MAYOR** will call for nominations for **the Office of Deputy Mayor** for the Municipal Year 2019/20.
- THE MAYOR** will request a vote on the nominations received by a show of hands.
- THE MAYOR** **The newly appointed Deputy Mayor** will proceed to the well of the chamber where the Mace-Bearer will invest him with the Deputy Mayor's robe. The newly appointed Deputy Mayor will then mount the dais.
- THE MAYOR** will invest the newly appointed **Deputy Mayor** with the Deputy Mayor's Medallion of Office.
- (Members of Council will remain seated throughout these proceedings)*
- THE MAYOR** will invest the **Deputy Mayoress / Deputy Consort** with the Medallion.
- Flower children** will walk forward and make a Presentation of a Bouquet.
- THE DEPUTY MAYOR** will return thanks for his/her appointment.

**ITEM 3
OF SUMMONS**

APPOINTMENT OF CHAPLAIN

THE MAYOR

will announce his appointment of Mayor's Chaplain.

REMAINING BUSINESS

The remaining business of the Council will then proceed in accordance with the Summons.