

## **REPORT FOR: Pension Board**

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**Date of Meeting:** 27 November 2018

**Subject:** Local Pension Board Governance and Administration Survey 2018

**Responsible Officer:** Dawn Calvert, Director of Finance

**Exempt:** No

**Wards Affected:** All

**Enclosure:** Public Service Governance and Administration Survey 2018

### **Section 1 – Summary**

This report advises the Board of the receipt of a Public Service Governance and Administration Survey 2018 survey which has been commissioned by the Pensions Regulator and invites the Board to make its comments to be included in the survey response.

**For Information**

## **Section 2 – Report**

1. The Pension Regulator has written to request participation in their on-line Perceptions Tracker Survey to help to track how effectively they are delivering against stakeholders' expectations. They would like to get the opinions of people who run, administer, advise on or are responsible for work-based pension schemes.
2. The Pension Board is requested to comment on the survey so that its views can be included in the completed survey response.
3. The attached Appendix is a copy of the survey form on which the Board are invited to comment. Notes which the Board might find helpful are as follows:

### Section A - Governance

Basic factual information to be completed by officers. A4-A6 for Pension Board comments.

### Section B - Managing Risks

B4 (for Board) requests top three governance risks.

### Section C – Administration and Record Keeping

Basic factual information to be completed by officers

### Section D – Cyber Security

Basic factual information to be completed by officers

### Section E – Data Review

Basic factual information to be completed by officers

### Section F – Annual Benefits Statements

Basic factual information to be completed by officers

### Section G – Resolving Issues

Basic factual information to be completed by officers

### Section H Reporting Breaches

### Section I – Governance and Administration

I1 and I2 Pension Board to comment on governance improvements and barriers to improvement.

### Section J - Perceptions of the Pension Regulator (TPR)

To be completed by Board

### Section K – Attribution –completion of survey

Basic factual information to be completed by officers

### **Risk Management Implications**

6. This report is concerned with risk management of the pension scheme.

### **Equalities implications**

7. There are no direct equalities implications arising from this report.

### **Council Priorities**

8. The financial health of the Pension Fund directly affects the resources available for the Council's priorities.

### **Section 3 - Statutory Officer Clearance**

Name: Dawn Calvert	<input checked="" type="checkbox"/>	Chief Financial Officer
Date: 26 November 2018		

<b>Ward Councillors notified:</b>	<b>Not applicable</b>
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### **Section 4 - Contact Details**

**Contact:** Iain Millar, Treasury and Pensions Manager  
0208 424 1432

**Background Papers - None**