

# **REPORT FOR: PENSION BOARD**

---

**Date of Meeting:** 5 December 2018

**Subject:** **Information Report** – Work Programme 2018-19 and Pension Board Three Year Review

**Responsible Officer:** Dawn Calvert, Director of Finance

**Exempt:** No

**Wards affected:** All

**Enclosures:** None

## **Section 1 – Summary**

This report reviews the Boards actions over the last three years and invites the Board to comment on a suggested work programme for the remainder of 2018-19 .

**For Information**

## Section 2 – Report

1. At its meeting on 8<sup>th</sup> March 2018, Pension Board agreed that agenda items for the meeting on 14 June should include: a review of the previous three years with clear objectives for going forward, training and succession planning.
2. The summary of the Pensions Regulator 2018 public service governance and administration survey is attached as Appendix 2. The Pensions Regulator has been invited to send a representative to address September Pension Board to set out its expectations of local government schemes.
3. Pension Board met quarterly during 2017-18. At its meeting on 22 March 2018 the Board considered a work programme for the 2018-19 financial year which, together with an update on the Board's current position, is as follows:

Matter for Consideration	Board Position
Pensions Administration – Performance monitoring	Proposals developed 12 July 2017 .Quarterly report from 8 November 2017
Review of Internal Controls at fund managers	2017-18 internal control reports on 22 March 2018
Risk Register Review	Pension Fund Risk Register considered on 12 July 2017.Pension Fund Risk Register on 5 December 2018
Annual Report and Financial Statement for year ended 31 March 2018 including External Audit report	Draft Report 14 June External Audit Report 20 September Meeting
Scheme Advisory Board Local Pension Board Survey	Reviewed 12 July and 8 September 2017 and survey response submitted on time.
Use of CIPFA Pension Administration Benchmarking Club	Use of performance indicators and benchmarking service reviewed 12 July 2017
Latest Pension Fund Committee Meeting	Considered at each meeting of Board
Knowledge and skill requirements	Reviewed quarterly.
London CIV and its approach to Environmental, Social and Governance Issues	Presentation from London CIV to Pension Board 12 September 2017.Update at 22 <sup>nd</sup> March 2018
External Audit Plan	Reviewed 22 <sup>nd</sup> March 2018
Training Programme 2018-19	Reviewed quarterly
Environmental, Social and Governance Issues	To be considered at future meetings
Funding Strategy Statement	Reviewed on 22 March 2018
Long term cashflow and funding	Considered by Pension Fund Committee at each meeting and by Board in review of PFC minutes quarterly
Investment Strategy Statement	Reviewed on 22 March 2018
Governance Compliance Statement	Reviewed on 22 March 2018
Communications Policy Statement	Reviewed on 22 March 2018

Latest Pension Fund Committee Meeting	Considered at each meeting of Board
Pension Board referral to Pension Fund Committee	Pension Board Minutes to be reported formally to Pension Fund Committee

### **Meetings of Pension Board in 2018-19**

4. A suggested work programme for 2018-19 on which the Board's comments are invited is as follows:

#### **Pension Board Meetings 2018-19**

14 June 2018  
20 September 2018  
5 December 2018  
28 March 2019

#### **Proposed Workplan**

- Review of 2018 Public Governance and administration survey
- Knowledge and Skills for Pension Board
- Annual Report to Council
- Annual Report and Financial Statement for year ended 31 March 2018 including External Audit report (see link)
- Long term cashflow and funding
- Review of Governance Statements
- Review of Risk Register
- London CIV update
- Latest Pension Fund Committee Meeting
- Pensions Administration – Performance monitoring quarterly review
- Review of Internal Controls at fund managers and for administering authority
- Role of Pension Regulator ( invited speaker 20 September 2018)
- Environmental, Social and Governance Issues
- Training Programme 2018
- Annual Report to Council

#### **Pension Fund Committee meetings 2018-19**

Wednesday 27 June 2018  
Wednesday 12 September 2018  
Tuesday 27 November 2018  
Tuesday 12 March 2019

All members of the Board are invited to attend the training session starting at 17.30 and the public part of Committee at 18.30.

### **Financial Implications**

5. There are no financial implications arising directly from this report.

### **Risk Management Implications**

6. The Pension Fund has its own risk register .which covers all risks which might arise from this report.

### **Equalities implications**

7. There are no direct equalities implications arising from this report.

### **Council Priorities**

6. Whilst the financial health of the Pension Fund and the employer's contribution affects the resources available for the Council's priorities there are no impacts arising directly from this report.

## **Section 3 - Statutory Officer Clearance**

Name Dawn Calvert	<input checked="" type="checkbox"/>	Chief Financial Officer
Date: 26 November 2018		

<b>Ward Councillors notified:</b>	<b>NO</b>
-----------------------------------	-----------

## **Section 4 - Contact Details**

**Contact:** Iain Millar, Treasury and Pensions Manager  
0208 424 1432

**Background Papers - None**