

REPORT FOR: COUNCIL

Date of Meeting: 29 November 2018

Subject: **Information Report - Use of the Urgency and Special Urgency Procedure**

Responsible Officer: Hugh Peart – Monitoring Officer

Exempt: No

Enclosures: Appendix A – Decision taken as a matter of urgency/ Use of Special Urgency Procedure

Section 1 – Summary

This report sets out details of a decision taken under the Urgency procedure rules by the Leader of the Council since the meeting of the Council on 19 July 2018.

FOR INFORMATION

Section 2 – Report

In accordance with Committee Procedure Rule 46.6 set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are reported to the next available meeting of the Council.

One decision has been taken as a matter of urgency since the Council meeting held on 19 July 2018, details of which are set out in Appendix A.

In accordance with the Access to Information Procedure Rules (Rule 17) and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council.

The Special Urgency procedure has not been used since the last Council.

Section 3 – Further Information

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by Cabinet, the Leader and Portfolio Holders.

Where decisions were deemed urgent, the agreement of the Chair of the Overview and Scrutiny Committee was obtained that the decision would not be subject to the call-in procedure.

Section 4 – Financial Implications

As per the report to the Leader of the Council.

Section 5 - Contact Details and Background Papers

Contact:

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Background Papers:

Council's Constitution/Portfolio Holder Decision report

APPENDIX A

Decision taken in accordance with the Urgency Procedure

The following urgent decisions have been made since Council on 19 July 2018:

Subject	Decision Maker (Portfolio Holder/Leader/Cabinet)	Reason for Urgency
Business Improvement District – Request to hold a ballot	Leader of the Council (25 October 2018)	The decision is urgent as it is necessary to authorise the BID ballot before 1/11/2018 in order to meet the required timetable for the ballot and to allow the BID company the opportunity to potentially continue with another 5 year term commencing on the 1/4/2019