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**REPORT FOR: CABINET**

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<b>Date of Meeting:</b>	15 November 2018
<b>Subject:</b>	Voluntary Sector Representation on Cabinet
<b>Key Decision:</b>	No
<b>Responsible Officer:</b>	Hugh Peart, Director of Legal and Governance Services
<b>Portfolio Holder:</b>	Councillor Graham Henson, Leader of the Council
<b>Exempt:</b>	No
<b>Decision subject to Call-in:</b>	No
<b>Wards affected:</b>	All

## **Section 1 – Summary and Recommendations**

This report welcomes representation from the voluntary sector to Cabinet and explains how the role will work.

**Recommendations:**

Cabinet is requested to welcome John Higgins as the voluntary sector non-executive representative and note how the role will work.

**Reason:**

To enable the views of Harrow's voluntary sector to be an integral part of Harrow's executive decision making.

## **Section 2 – Report**

2.1 The Council's Constitution allows the Leader to appoint representatives from the voluntary sector to Cabinet, who may speak but not vote on items in meetings.

2.2 In accordance with the above provision and following discussions with the Harrow Voluntary and Community Sector Forum, expressions of interest were sought for a representative to sit with Cabinet.

2.3 The Forum sought expressions of interest and at its AGM recommended John Higgins to the Council as its representative.

2.4 The Leader subsequently accepted the Forum's recommendation and appointed John Higgins as a non-executive representative to sit with Cabinet.

2.5 The appointment of a non-executive representative is on the basis that they will:

- (a) Abide by the Code of Conduct for Members, in particular the 10 General Principles of Conduct;
- (b) Have no voting rights;
- (c) Not attend any private meetings of the Cabinet;
- (d) Receive only public Cabinet Agendas and will not be entitled to receive any Part II/Confidential agenda papers;
- (e) Not "call in" or be part of any "call in" of a Cabinet decision; and
- (f) Not ask any public questions at Cabinet Meetings as they can do so as a representative.

### **Performance Issues**

It is anticipated that the appointment to this role will enhance the decision-making process and assist Cabinet with understanding the issues and opportunities within the Voluntary Sector.

### **Environmental Implications**

There are no environmental impacts associated with this report.

### **Legal Implications**

The Voluntary Sector Representative will sit with and take part in Cabinet discussions. They will not be a member of the Executive, or be entitled to see Part II papers, attend private meetings of Cabinet or vote.

## Financial Implications

The Harrow Voluntary Sector Forum will be paid £445 per year to cover expenses that the role may incur from existing budgets within the Strategic Commissioning Division. There is no impact on the members' allowances budget.

## Equalities implications / Public Sector Equality Duty

No equalities impact assessment has been carried out.

## Council Priorities

The Council's vision:

### Working Together to Make a Difference for Harrow

The appointment of a voluntary sector representative to sit with Cabinet will contribute to the Administration's priority of making a difference for the vulnerable, communities and families.

## Section 3 - Statutory Officer Clearance

Name: Dawn Calvert



Chief Financial Officer

Date: 29 October 2018

Name: Hugh Peart



Monitoring Officer

Date: 22 October 2018

## Section 3 - Contact Details and Background Papers

**Contact:** Elaine McEachron, Democratic Electoral & Registration Services Manager.

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### Background Papers:

<http://www.harrow.gov.uk/www2/ieListDocuments.aspx?CId=1092&MId=64338&Ver=4&Info=1>