

London Borough of Harrow

KEY DECISION SCHEDULE (OCTOBER 2018 - DECEMBER 2018)

MONTH: October

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
OCTOBER 2018						
Housing Tenant Service Charges Review	To review tenant service charges on a regular basis, to consider the need to recover the cost of providing these services in full, and to ensure that the charges are fair, reasonable and transparent	Cabinet	11 October 2018	Councillor Phillip O'Dell Nick Powell, Divisional Director, Housing Services karen.connell@harrow.gov.uk Tel: 020 8416 8660	Open	Agenda Report and any related appendices Consultation: Various Councillors, Housing Value for Money Group, Housing Residents' Board, Housing Federation Tenants' and Residents' Association, Housing Matters (main Housing Tenant & Leaseholder general meeting), and Harrow Sheltered Residents' Association

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						There is further consultation planned: Tenant workshops and a repeat of the above to capture those who have not engaged
CCTV Infrastructure Upgrade	To agree the upgrading of the Council's CCTV	Cabinet	11 October 2018	Councillor Varsha Parmar Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Open	Agenda Report and any related appendices Consultation: Internal and external
Update on the Gayton Road Private Rented Sector (PRS) Housing Units	Obtain approvals for CA LLP to become operational as the Council's PRS	Cabinet	11 October 2018	Councillors Keith Ferry and Adam Swersky Paul Walker,	Part exempt Information relating to the financial or	Agenda Report and any related appendices: Exempt Information

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and Concilium Assets CA LLP	investment vehicle and have the ability to manage the Units			Corporate Director, Community david.booth@harrow.gov.uk	business affairs of any particular person (including the authority holding that information)	Schedule, Concilium Assets LLP Mobilisation Plan and Initial Risk Analysis Consultation: N/A
NOVEMBER 2018						
Charging and Assessment of Resources Policy (CARP) 2018	Approval of updates and key changes to Charging Policy	Cabinet	15 November 2018	Councillor Simon Brown Visva Sathasivam, Interim Director of Adult Social Services shaun.riley@harrow.gov.uk Tel: 020 8416 8404	Open	Agenda Report and any related appendices Consultation: Current Personal Budget clients and full cost clients paying for charges towards the cost or for all of their care services
Climate Change and Energy Management	To note the progress against targets, to agree	Cabinet	15 November 2018	Councillor Varsha Parmar	Open	Agenda Report and any related appendices

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	the updated Strategy, new targets and the plans for achieving these			Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492		Consultation: Internal amongst users and service managers. In addition, externally at a Market Engagement session
Harrow Indoor Sports Facility Strategy	To approve the adoption of the draft Harrow Indoor Sports Facility Strategy	Cabinet	15 November 2018	Councillor Keith Ferry Simon Baxter, Divisional Director, Environment & Culture tim.bryan@harrow.gov.uk Tel: 020 8416 8639	Open	Agenda Report and any related appendices: Harrow Draft Indoor Sports Facility Strategy Consultation: Consultation undertaken with key stakeholders including facility operators, Sport England, National Governing Bodies of Sport, local educational establishments

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						<p>with indoor sports facilities, key local sports clubs, facility managers, neighbouring local authorities and the County Sport Partnership</p> <p>Further public consultation will be undertaken with key stakeholders, as identified above, being encouraged to provide their feedback on the Strategy and proposed Action Plan</p>
Extra Care Housing	To approve the Extra Care Housing Strategy and Business Case	Cabinet	15 November 2018	Councillors Simon Brown and Phillip O'Dell Nick Powell, Divisional Director,	Open	<p>Agenda Report and any related appendices</p> <p>Consultation: A market</p>

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				Housing Services johanna.morgan@harrow.gov.uk / alison.pegg@harrow.gov.uk Tel: 020 8736 6841 / 020 8424 1933		engagement event with social housing providers was held on 12 July 2018
Housing Revenue Account (HRA) Business Plan Update 2018	To approve the HRA Business Plan Update 2018 to set the framework within which the budget report can be submitted	Cabinet	15 November 2018	Councillors Phillip O'Dell and Adam Swersky Dawn Calvert, Director of Finance Nick Powell, Divisional Director, Housing Services tasleem.kazmi@harrow.gov.uk / milan.joshi@harrow.gov.uk Tel: 020 8420 9201 / 020 8416 8662	Open	Agenda Report and any related appendices Consultation: Council tenants, leaseholders, private residents and staff

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Community Lottery	To approve plans to introduce a Community Lottery in Harrow	Cabinet	15 November 2018	Councillor Sue Anderson Alex Dewsnap, Divisional Director, Strategic Commissioning rachel.gapp@harrow.gov.uk Tel: 020 8416 8774	Open	Agenda Report and any related appendices: Harrow Lottery Business Plan, Harrow Children and vulnerable person protection Policy, Harrow Fair and Open Gambling Policy, Harrow Implementation Procedures Policy, Harrow protection from Source of Crime and Disorder Policy, Harrow Social Responsibility in Gambling Policy Consultation: VCS organisations and Councillors have been consulted

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DECEMBER 2018						
Draft Revenue Budget 2018/19 and Medium Term Financial Strategy (MTFS) 2019/20-2021/22	To approve the Draft of Revenue Budget for 2019/20 and MTFS 2019/20-2021/22 for consultation	Cabinet	6 December 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Open	Agenda Report and any related appendices Consultation: To be carried out following approval of Draft
Revenue and Capital Monitoring 2018/19 - Quarter 2 as at 30th September 2018	To note the Revenue and Capital forecast position as at Quarter 2 To approve virements and any amendments in the Capital	Cabinet	6 December 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Open	Agenda Report and any related appendices Consultation: None

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	Programme delegated to Cabinet					
Draft Capital Programme 2019/20 to 2021/22	To approve the draft of 2019/20 to 2021/22 Capital Programme for consultation. To approve the draft of Capital Strategy	Cabinet	6 December 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Open	Agenda Report and any related appendices Consultation: None
Changes to Council Tax Long Term Empty Property Discount	To agree the change to the long term empty council tax premium on properties which have remained empty for more than two years	Cabinet	6 December 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A

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Calculation of Council Tax Base for 2019-2020	To approve the Council's Council Tax Base for 2019-20	Cabinet	6 December 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A
Estimated Surplus / (Deficit) on the Collection Fund 2018-19	To agree the Council's collection fund position and to allow the appropriate transfers to the general or collection fund to clear surplus or deficit	Cabinet	6 December 2018	Councillor Adam Swersky Tom Whiting, Interim Chief Executive (Head of Paid Service, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A

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Harrow Cultural Strategy	To approve the draft Harrow Cultural Strategy for consultation	Cabinet	6 December 2018	<p>Councillor Keith Ferry</p> <p>Paul Walker, Corporate Director, Community mark.billington@harrow.gov.uk Tel: 020 8736 6533</p>	Open	<p>Agenda Report and any related appendices: Appendix: Harrow Draft Cultural Strategy</p> <p>Consultation: Consultation undertaken with Headstone Manor & Museum, Harrow Music Service, The Wish Centre, Young Harrow Foundation, 100% Young Producers, Bentley Priory Museum, Pinner Artsweek</p> <p>Further public consultation will be undertaken with community and voluntary groups, faith</p>

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						groups, residents' associations. on the Strategy and proposed Action Plan.
HRA Budget 2019-20 and MTFS 2020-21 to 2021-22	Revenue and Capital Budget for Housing Revenue Account (HRA) 2019-20 and Medium Term Financial Strategy (MTFS) 2020-21 to 2021-22	Cabinet	6 December 2018	Councillors Phillip O'Dell and Adam Swersky Nick Powell, Divisional Director, Housing Services Dawn Calvert, Director of Finance tasleem.kazmi@harrow.gov.uk / milan.joshi@harrow.gov.uk Tel: 020 8420 9201 / 020 8416 8662	Open	Agenda Report and any related appendices Consultation: Council tenants, leaseholders, private residents and staff

HARROW COUNCIL CABINET 2018/19

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community, Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk