

REPORT FOR: COUNCIL

Date of Meeting: 19 July 2018

Subject: **Information Report - Decision taken under the Urgency Procedure/ Use of Special Urgency Procedure**

Responsible Officer: Hugh Peart – Monitoring Officer

Exempt: No

Enclosures: Appendix A – Decision taken as a matter of urgency/ Use of Special Urgency Procedure

Section 1 – Summary

This report sets out details of decisions taken under the Urgency procedure rules and Special Urgency Procedure by the Leader of the Council and Cabinet since the meeting of the Council on 22 February 2018.

FOR INFORMATION

Section 2 – Report

In accordance with Committee Procedure Rule 46.6 set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are reported to the next available meeting of the Council.

One decision has been taken as a matter of urgency since the Council meeting held on 22 February 2018 and one is due to be taken by Cabinet on 12 July 2018, details of which are set out in Appendix A.

In accordance with the Access to Information Procedure Rules (Rule 17) and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council.

The Special Urgency procedure been used once since the last Council and is due to be used in relation to a decision due to be taken by Cabinet on 12 July 2018, details of which are set out in Appendix B.

Section 3 – Further Information

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by Cabinet, the Leader and Portfolio Holders.

Where decisions were deemed urgent, the agreement of the Chair of the Overview and Scrutiny Committee was obtained that the decision would not be subject to the call-in procedure.

Section 4 – Financial Implications

As per the report to Cabinet.

Section 5 - Contact Details and Background Papers

Contact:

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Background Papers:

Council's Constitution/Portfolio Holder Decision report/Cabinet agenda

APPENDIX A

Decisions taken in accordance with the Urgency Procedure

The following urgent decisions have been made since Council on 22 February 2018:

Subject	Decision Maker (Portfolio Holder/Leader/Cabinet)	Reason for Urgency
To grant a Lease to Central and North West London NHS Foundation Trust of surplus ground, first and second floor accommodation at Milman's, Grove Avenue, Pinner.	Leader of the Council – 23 May 2018	The decision was urgent because the lease had to be completed by 29 May 2018 before the next Cabinet meeting.
Redevelopment of the Central Depot	Cabinet – 12 July 2018	The decision was urgent as the award of contract had to be completed by 25 July 2018 before the next Cabinet meeting.

APPENDIX B

Decisions taken in accordance with the Special Urgency Procedure

The following decisions have been made since Council on 22 February 2018:

Subject	Decision Maker (Portfolio Holder/Leader/Cabinet)	Reason for Urgency
<p>To grant a Lease to Central and North West London NHS Foundation Trust of surplus ground, first and second floor accommodation at Milman's, Grove Avenue, Pinner.</p>	<p>Leader of the Council – 23 May 2018</p>	<p>Special Urgency: Access to Information Procedure Rules and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012</p> <p>The decision was urgent because the agreement to the lease had to be completed by 29 May 2018 before the next scheduled Cabinet meeting. The Service Level Agreement (SLA) between the Council and the Trust was due to commence on 1 July 2018 and the subject premises had been identified as suitable to deliver the service provision. It was intended to allow the Trust access to complete approved alterations prior to the SLA commencement.</p>
<p>Redevelopment of the Central Depot</p>	<p>Cabinet – 12 July 2018</p>	<p>Special Urgency: Access to Information Procedure Rules and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>The decision was urgent as the independent</p>

		assessment of the financial viability of maximising the use of the site was concluded on 28 June 2018 and in order to meet the construction timescales
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