

London Borough of Harrow

KEY DECISION SCHEDULE (JULY 2018 - SEPTEMBER 2018)

MONTH: July

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
JULY 2018						
Redevelopment of the Vernon Lodge Homeless Hostel	To approve the proposal to redevelop the Vernon Lodge Homeless Hostel	Cabinet	12 July 2018	Councillors Varsha Parmar, Phil O'Dell and Keith Ferry Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices Consultation: Relevant Councillors
2018-19 - 2020-21 Progress Update and Month 2 Revenue Budget Monitoring Report	To note progress on the implementation of the 2018-19 to 2020-21 MTFS and 2018/19 revenue budget forecast position at the end of	Cabinet	12 July 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Open	Agenda Report and any related appendices Consultation: None

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	period 2 To approve annual amendment to the Capital Programme delegated to Cabinet					
Community Safety and Violence Vulnerability and Exploitation Strategy	To recommend to Council to approve the Strategy	Cabinet Council	12 July 2018 19 July 2018	Councillor Krishna Suresh Alex Dewsnap, Divisional Director, Strategic Commissioning mohammed.ilyas@harrow.gov.uk Tel: 020 8424 1322	Open	Agenda Report and any related appendices: Strategic Assessment, EqlA, Strategy 2018-2020 Consultation: Consultation and engagement will have taken place with partners, organisations represented on Safer Harrow (Police, Probation, VCS, Fire, LSCB, Magistrates,

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						CCG) Harrow Youth Parliament, Young Harrow Foundation and Stakeholders
Vehicle Procurement Options re: capitalisation	Cabinet to recommend to Council to agree that the capital programme is adjusted to make provision for an option to purchase vehicles. [This is not a decision to purchase vehicles, it is a decision to provide the flexibility to purchase should that be the most economically advantageous	Cabinet Council	12 July 2018 19 July 2018	Councillor Varsha Parmar Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices Consultation: Internal amongst users and service managers. Externally at a Market Engagement Session

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	option from the procurement exercise.]					
Introduction of Virtual Parking Permits	To agree to the introduction of virtual parking permits	Cabinet	12 July 2018	Councillor Varsha Parmar Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Open	Agenda Report and any related appendices Consultation: Internal and external
Youth Justice Plan	To recommend to full Council to approve the Youth Justice Plan	Cabinet Council	12 July 2018 19 July 2018	Councillor Christine Robson Paul Hewitt, Corporate Director, People (Interim) mark.scanlon@harrow.gov.uk	Open	Agenda Report and any related appendices: Youth Justice Plan Consultation: YOT Partnership Board, which included

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				Tel: 020 8736 6610		professional partners and representatives from local voluntary and community groups
Leasing Policy for Sports Clubs	Cabinet to agree the Leasing Policy for sports clubs and other organisations	Cabinet	12 July 2018	Councillors Varsha Parmar and Keith Ferry Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Open	Agenda Report and any related appendices Consultation: Internal and External

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Procurement of Arboriculture Services	To agree the procurement of Arboriculture Services	Cabinet	12 July 2018	Councillor Varsha Parmar Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Open	Agenda Report and any related appendices Consultation: Internal and External
AUGUST 2018 - currently no Key or Exempt Business for PHD Meeting						
SEPTEMBER 2018						
Revenue and Capital Monitoring 2018/19 - Quarter 1 as at 30th June 2018	To note the Revenue and Capital forecast position as at Quarter 1 To approve virements To approve any amendment in	Cabinet	13 September 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 0208 424 7544	Open	Agenda Report and any related appendices Consultation: None

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	the capital programme delegated to Cabinet					
Headstone Manor Park HLF Parks for People Project	Approval for the procurement of the delivery phase for the Headstone Manor Park HLF Parks for People Project	Cabinet	13 September 2018	Venetia Reid-Baptiste, Divisional Director of Commissioning Services michael.bradshaw@harrow.gov.uk Tel: 020 8424 1586	Open	Agenda Report and any related appendices: Headstone Manor Park Masterplan, HLF Parks for People Application Relevant Portfolio Holders and Ward Councillors. The Headstone Manor Park User Group, Harrow Nature Conservation Forum and a Visitor and Education Survey has been undertaken by the Community Engagement

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						Team

HARROW COUNCIL CABINET 2018/19

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community, Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07712 278832 Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk