

London Borough of Harrow

KEY DECISION SCHEDULE (NOVEMBER 2017 - JANUARY 2018)

MONTH: November

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
NOVEMBER 2017						
Public Art Policy	To approve the adoption of the Public Art Policy and Application Process	Cabinet	16 November 2017	Councillor Sue Anderson Simon Baxter, Divisional Director, Environment & Culture tim.bryan@harrow.gov.uk Tel: 020 8416 8639	Open	Agenda Report and any related appendices: Public Art Policy Statement, Public Art Procedure, Public Art Application Form Consultation: Relevant Councillors. Further consultation will be undertaken with other Council Departments. Public consultation will be undertaken with arts, heritage, and community groups being encouraged to provide feedback

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Housing Related Support and Preventative Floating Support	To delegate authority to procure Housing Related Support and Preventative Floating Support Services	Cabinet	16 November 2017	<p>Councillors Simon Brown, Glen Hearnden and Adam Swersky</p> <p>Nick Powell, Divisional Director, Housing Services jane.fernley@harrow.gov.uk Tel: 020 8424 1283 chris.greenway@harrow.gov.uk Tel: 020 8424 1043, Visva Sathasivam, Interim Director of Adult Social Services</p>	Open	<p>Agenda Report and any related appendices: EqIA</p> <p>Consultation: Current service users are being consulted and providers are being invited to a market engagement event</p>
Housing Revenue Account Business Plan update 2017	To approve HRA Business Plan update 2017 to set framework within which budget report can be submitted	Cabinet	16 November 2017	<p>Councillors Glen Hearnden and Adam Swersky</p> <p>Dawn Calvert, Director of Finance milan.joshi@harrow.gov.uk Tel: 020 8416 8662,</p>	Open	<p>Agenda Report and any related appendices</p> <p>Consultation: Council Tenants, Leaseholders, private residents and staff</p>

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
				Nick Powell, Divisional Director, Housing Services		
DECEMBER 2017						
Draft Revenue Budget 2018/19 and Medium Term Financial Strategy 2018/19-2020/21	To approve the Draft of Revenue budget for 2018/19 and MTFS 2018/19-2020/21 for consultation	Cabinet	7 December 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Open	Agenda Report and any related appendices Consultation: various bodies to be consulted after the draft budget has been approved.
Revenue and Capital Monitoring 2017/18 - Quarter 2 as at 30th September 2017	To note the Revenue and Capital forecast position as at Quarter 2 To approve virements and	Cabinet	7 December 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel:	Open	Agenda Report and any related appendices Consultation: None

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	any amendment in the capital programme delegated to Cabinet			020 8424 7544		
Draft Capital Programme 2018/19 to 2020/21	To approve the draft of 2018/19 to 2020/21 Capital Programme for consultation. To approve the draft of Capital Strategy	Cabinet	7 December 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Open	Agenda Report and any related appendices Consultation: None
Calculation of Business Rates Tax Base for 2018-2019	To approve the Council's Business Rates Retention amount for 2018-19	Cabinet	7 December 2017	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: Not applicable

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Calculation of Council Tax Base for 2018-2019	To approve the Council's Council Tax Base for 2018-19	Cabinet	7 December 2017	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda report and any related appendices Consultation: Not applicable
Estimated Surplus / (Deficit) on the Collection Fund 2017-18	To agree the Council's collection fund position and to allow the appropriate transfers to the general or collection fund to clear surplus or deficit	Cabinet	7 December 2017	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: Not applicable
HRA Budget 2018-19 and MTFS 2019-20 to 2020-21	Approve the draft HRA budget for 2017-18 and MTFS for	Cabinet	7 December 2017	Councillors Glen Hearnden and Adam Swersky	Open	Agenda Report and any related appendices

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	consultation			Nick Powell, Divisional Director, Housing Services milan.joshi@ harrow.gov.uk Tel: 020 8416 8662, Dawn Calvert, Director of Finance		Consultation: Council tenants, leaseholders, private residents and staff
Property Disposal Programme 2017-18	To declare properties surplus to requirements, to note the financial implications and estimated sale prices, and to authorise the disposal of the land and properties in the event that currently authorised disposals in the 2016 Cabinet report are unlikely to sell in the current financial year.	Cabinet	7 December 2017	Cllr Ferry & Cllr Hearden Andrew Connell andrew.connell@ harrow.gov.uk, tel. 0208 424 1259	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Consultation will take place with relevant ward councillors.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
JANUARY 2018						
Library Management Contract Extension	To approve the extension of the contract with Carillion Integrated Services Ltd for a further five years from 1 st September 2018	Cabinet	18 January 2018	Councillors Adam Swersky and Sue Anderson Simon Baxter, Divisional Director, Environment & Culture tim.bryan@harrow.gov.uk Tel: 020 8416 8639	Open	Agenda Report and any related appendices: Equalities Impact Assessment, Contract Performance Consultation: Consultation was undertaken with the public and library staff prior to the award of the contract to Carillion Integrated Services Ltd in September 2013
Fees and Charges 2018/19	Agree the Council's fees and charges to be implemented from April 2018	Cabinet	18 January 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance	Open	Agenda Report and any related appendices

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				funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544		Consultation: None
Council Tax Exemption for Care Leavers living in Harrow	Approval of arrangements for the granting of Council Tax exemptions for young people leaving the Council's care and living in the Borough.	Cabinet	18 January 2018	Councillor Robson Paul Hewitt, Divisional Director, Children and Young People Services paul.hewitt@harrow.gov.uk, tel. 020 8736 6978	Open	Agenda Report and any related appendices
Council Insurance Renewals 2018	Approval of the recommendation to enter into contracts for the provision of motor, commercial property, crime and business travel/personal accident insurance and engineering inspection services	Cabinet	18 January 2018	Councillor Swersky Dawn Calvert, Director of Finance Karen Vickery: karen.vickery@harrow.gov.uk, tel. 020 8424 1995	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices

HARROW COUNCIL CABINET 2016/17

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Devolution	Sachin Shah	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Children, Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07712 278832 Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Commercialisation	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Public Health, Equality & Community Safety	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Housing & Employment	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Performance, Corporate Resources & Customer Service	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk