

London Borough of Harrow

KEY DECISION SCHEDULE (MARCH 2015 - MAY 2015)

MONTH: March

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
MARCH 2015						
New Homes Bonus LEP Top slice - Funding Agreement Approval	Cabinet approval for Council to enter into a Funding Agreement with the GLA/LEP in respect of this successful funding bid worth £1.06m	Cabinet	19 March 2015	Councillor Keith Ferry Caroline Bruce, Corporate Director of Environment and Enterprise malcolm.john@harrow.gov.uk Tel: 0208 736 6846	Open	Agenda Report and any related appendices: New Homes Bonus LEP top slice bid proposals Consultation: The proposals were developed in discussion with the Youth Development Team, Communications, and Planning. Community and Culture and Housing Services were consulted on the development of the proposals. Finance was fully informed through E& E's Business

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
						<p>Finance Partner. The relevant Portfolio Holder was briefed and provided a letter of support to our NHB applications.</p> <p>Extensive negotiations were undertaken with the GLA to ensure that our proposals did not duplicate existing provision or planned European funded programmes (through ESIF).</p> <p>Proposals were also discussed with Harrow's Business Improvement District, Further Education Colleges, JobcentrePlus</p>

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
						and local business support agencies.
Procurement of ICT Service	Approval of the selection of the supplier of ICT Services for the next 5 years with a service commencement date of 1 November 2015, with an option to extend for a further three years	Cabinet	19 March 2015	Councillors Graham Henson and Sachin Shah Tom Whiting, Corporate Director of Resources carol.cutler@ harrow.gov.uk Tel: 020 8736 6701	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices Consultation: The decision taken to re-let the ICT Services contract was taken at the January 2014 Cabinet Meeting. In order to determine the scope and to update on progress the project has consulted and communicated to CSB, Internal Ops Board, the IT User Group, the IT Board, the IT Working

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
						Group, appropriate Members including the relevant Portfolio Holders and unions.
Determination of Community School Admission Arrangements - Academic Year 2016/17	There is a statutory requirement under the School Standards and Framework Act 1998 for admission authorities to determine admission arrangements by 15 April in the determination year (i.e. by 15 April 2015)	Cabinet	19 March 2015	Councillor Simon Brown Chris Spencer, Interim Corporate Director of Children & Families raj.parmar@harrow.gov.uk Tel: 020 8416 8286	Open	Agenda Report and any related appendices: Outcome of Consultation Consultation: Consultation has been held from 15 December to 6 February 2015 about proposed changes to the Fair Access Protocol
Harrow Tree Strategy	To seek approval for the Harrow Tree Strategy	Cabinet	19 March 2015	Councillor Varsha Parmar	Open	Agenda Report and any related appendices: Tree

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
				<p>Caroline Bruce, Corporate Director of Environment and Enterprise hanif.islam@ harrow.gov.uk Tel: 020 8424 1548</p>		<p>Strategy, EqIA</p> <p>Consultation: Extensive consultation has taken place both internally and externally. The feedback received has been incorporated in the Strategy as appropriate. The following were consulted: Project manager estates management; Bio-diversity officer; Service Manager – Public Realm; Head of Economic Development; Team Leader – Traffic and Highways Arboricultural Officer</p>

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
						Harrow Nature Conservation Forum; The Hatch End Association; Community Champions
Library Strategy 2015-2018	To approve the strategy for the future of library services in Harrow	Cabinet	19 March 2015	Councillor Sue Anderson Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@ harrow.gov.uk Tel: 020 8736 6503	Open	Agenda Report and any related appendices: Future of Cultural Services in Harrow January 2012; Libraries & Leisure Commissioning: Award of contracts June 2013 Consultation: Library users, non-users and key stakeholders consulted December 2014 and January 2015

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Voluntary and Community Sector: Outcome of consultation on Funding	To inform Members of the outcome of the VCS consultation 2015 with recommendations for delivery of funding decisions 2015-16	Cabinet	19 March 2015	Councillors Sue Anderson and Margaret Davine Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@harrow.gov.uk Tel: 020 8736 6530	Open	Agenda Report and any related appendices: Cabinet Report February 2015; Final Revenue Budget and Medium Term Financial Strategy 2015-16 to 2018-19 Consultation: Voluntary and Community Sector and Service Users consultations January-February 2015
Deferred Payments Policy	The approval of the policy to be implemented under the Care Act from April 2015	Cabinet	19 March 2015	Councillor Margaret Davine Paul Najsarek, Corporate Director, Community Health and Wellbeing	Open	Agenda Report and any related appendices: Deferred Payments Policy Consultation:

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
				donna.edwards@harrow.gov.uk Tel: 020 8420 9252		Planned to reach out to as many service users as possible through care providers and potentially with voluntary sector providers
Park User Groups and Community Champions Operational Framework	To agree the operational framework that will underpin the creation of Park User Groups	Cabinet	19 March 2015	Councillor Keith Ferry Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Open	Agenda Report and any related appendices Consultation: Community Champions, park interest groups
Development in Shared Services	Welcome the developing relationship with Buckinghamshire County Council	Cabinet	19 March 2015	Councillor Graham Henson Tom Whiting, Corporate Director	Open	Agenda report and any related appendices Consultation: N/A

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	and to endorse a number of specific proposals			of Resources jon.turner@harrow.gov.uk hugh.peart@harrow.gov.uk Tel: 020 8424 1225/1287		
APRIL 2015						
West London Mental Health and Employment Trailblazer Grant and Service Level Agreements	Cabinet to approve Harrow Council entering into a Grant Agreement with the Department of Communities and Local Government (DCLG) to accept the Transformation Challenge Award grant and to enter into a Service Level Agreement with the West London Alliance	Cabinet	23 April 2015	Councillor Keith Ferry Caroline Bruce, Corporate Director of Environment and Enterprise malcolm.john@harrow.gov.uk Tel: 020 8736 6846	Open	Agenda Report and any related appendices: Transformation Challenge Award bid Consultation: Three co-design workshops were held to develop the application for Transformation Challenge Award funds. They included representatives of all the WLA

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	(WLA)					<p>boroughs, Cabinet Office, Department of Health, Department for Work and Pensions, Public Service Transformation Network, Central North West London Mental Health Trust, Centre for Mental Health, West London Mental Health Trust, Mind, Public Health Services IAPTS, UCL Partners, Jobcentre Plus and Work Programme providers.</p> <p>Separate discussions were held with Legal, Procurement and</p>

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
						<p>E&E's Finance Business Partner on the content of the Service Level Agreement.</p> <p>We will need to continue to consult public, private and voluntary sector organisations about how best to meet the needs of the client groups.</p>
<p>Information, Advice, Guidance (IAG) and Support Services to Young People in Harrow</p>	<p>Seek approval from Cabinet to:</p> <ol style="list-style-type: none"> 1. Re-tender the above service with a view to awarding a 3 year contract with a possible extension of a further 2 years 	<p>Cabinet</p>	<p>23 April 2015</p>	<p>Councillor Simon Brown</p> <p>Chris Spencer, Interim Corporate Director of Children & Families kamini.rambellas@harrow.gov.uk Tel: 020 8736 6978</p>	<p>Open</p>	<p>Agenda report and any related appendices: Equalities Impact Assessment</p> <p>Consultation: Groups to be consulted:</p> <ol style="list-style-type: none"> 1. Young People 2. Special Educational

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	<p>from April 2016.</p> <p>2. Delegate authority to the Corporate Director for Children and Families in consultation with the Portfolio Holder for Children, Schools and Young People, together with the Portfolio Holder for Finance and Major Contracts to award a contract for IAG Careers Service. This will ensure that the tendering</p>					<p>Needs Services</p> <p>3. Targeted Services</p> <p>4. Special Schools</p> <p>5. Pupil Referral Unit</p>

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	process is undertaken without delay and that new services are commissioned with a view to commencing in April 2016					
West London Waste Plan (WLWP)	Recommend that Council adopt the document to form part of Harrow's Local Plan	Cabinet	23 April 2015	Councillor Keith Ferry Caroline Bruce, Corporate Director of Environment and Enterprise philip.crowther@ harrow.gov.uk Tel: 020 8736 6188	Open	Agenda Report and any related appendices: West London Waste Plan Consultation: Three public consultations (January 2009; February 2011; March 2014) plus an independent examination in public.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Reclaiming Social Work	To approve the revision and extension to the existing model of social work in Harrow	Cabinet	23 April 2015	Councillor Simon Brown Chris Spencer, Interim Corporate Director of Children & Families kamini.rambellas@harrow.gov.uk Tel: 020 8736 6978	Open	Agenda report and any related appendices: Bid, JDs and details of the consultation Consultation: Staff, Management, Members, young people and their families
MAY 2015 - currently no items						

HARROW COUNCIL CABINET 2014/15

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Margaret Davine	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8863 3675 Group Office: (020) 8424 1897	Email: margaret.davine@harrow.gov.uk
Children, Schools & Young People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk
Performance, Corporate Resources & Policy Development	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: anne.whitehead@harrow.gov.uk