

**London Borough of Harrow**

**KEY DECISION SCHEDULE ( AUGUST 2013 - NOVEMBER 2013 )**

**MONTH: August**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

**A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
<b>SEPTEMBER</b>						
Community Safety Plan	To Recommend to Council for adoption	Cabinet Council	12 September 2013  14 November 2013	Councillor Asad Omar  Tom Whiting, Corporate Director of Resources mike.howes@harrow.gov.uk Tel: 020 8420 9637	Open	Agenda Report and any related appendices
Harrow School SPD	That Cabinet be requested to approve the draft SPD for a minimum of four weeks public consultation in line with the Council's Statement of Community Involvement	Cabinet	12 September 2013	Councillor William Stoodley  Stephen Kelly, Divisional Director of Planning Services matthew.paterson@harrow.gov.uk Tel: 020 8736 6083	Open	Agenda Report and related appendices: draft Harrow School SPD

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Special Needs Transport 3	<p>Authorise the Corporate Director of Children &amp; Families in consultation with the Portfolio Holder for Children and Families, Property &amp; Major Contracts and Adults &amp; Housing to:</p> <p>a) To implement the best option for the service that meets the MTFS saving taking into account the further consultation being conducted</p> <p>b) Agree to adopt the new transport eligibility policy</p>	Cabinet	12 September 2013	<p>Councillors Idaikkadar, Khalid &amp; James</p> <p>Catherine Doran, Corporate Director, Children and Families roger.rickman@harrow.gov.uk Tel: 020 8966 6334</p>	Open	Agenda Report and any related appendices: Business Case, EqlA

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Revenue and Capital Monitoring for Q1 as at 30 June 2013	To present the forecast financial position and actions required to be taken including noting the monitoring position, approving virements recommended and approving debt write offs	Cabinet	12 September 2013	Councillor Thaya Idaikkadar  Simon George, Director of Finance and Assurance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices
Property Disposal Programme 2013/14	Authority to dispose of property	Cabinet	12 September 2013	Councillor Thaya Idaikkadar  Caroline Bruce, Corporate Director of Environment and Enterprise philip.loveland-cooper@harrow.gov.uk Tel: 020 8424 1877	Open but with Private/Exempt (Part II) appendices  By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Major Works Procurement	Agree to delegate authority to the Corporate Director in liaison with the Portfolio Holder to commence the procurement exercise for Major Works and evaluate and award the contract in consultation with the Head of Procurement and the Director of Legal & Governance Services	Cabinet	12 September 2013	Councillor Thaya Idaikkadar  Caroline Bruce, Corporate Director of Environment and Enterprise andy.parsons@har row.gov.uk Tel: 020 8736 8628	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
<b>OCTOBER</b>						
Joint West London Waste Plan: Submission Document	That Cabinet be requested to recommend the submission version of the West London Waste Plan to the Council for a six week statutory pre-submission consultation	Cabinet	17 October 2013	Councillor William Stoodley  Stephen Kelly, Divisional Director of Planning Services matthew.paterson@harrow.gov.uk Tel: 020 8736 6083	Open	Agenda Report and any related appendices: Joint West London Waste Plan: Submission Document, WLWP : Issues and Options Consultation document (January 2009), WLWP: Proposed Sites and Policies Consultation Document (February 2011)

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Youth Justice Plan	For information and approval.	Cabinet Council	17 October 2013 14 November 2013	Councillor Zarina Khalid  Corporate Director, Children and Families melissa.caslake@harrow.gov.uk Tel: 020 8736 6978	Open	Youth Justice Plan
Parking Review - 20 Minute Free Parking Initiative	To review the outcome of the Rayners Lane free parking trial and decide on the future of the Scheme locally and borough-wide	Cabinet	17 October 2013	Councillor Asad Omar  Caroline Bruce, Corporate Director of Environment and Enterprise david.eaglesham@harrow.gov.uk Tel: 020 8424 1500	Open	Agenda Report and any related appendices



Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Civic Amenity Site: Policies and Charges	<p>1. Increase trade waste charges at the civic amenity site.</p> <p>2. Introduce a charge for the deposit of building waste (including DIY waste).</p> <p>3. Introduce a permit system to cover free tipping arrangements for people using vans to deposit their household waste.</p> <p>4. Introduce a permit system to cover the deposit of waste by charities.</p>	Cabinet	17 October 2013	<p>Councillor Asad Omar</p> <p>Caroline Bruce, Corporate Director of Environment and Enterprise andrew.baker@har row.gov.uk Tel: 020 8424 1779</p>	Open	None

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Changes to the Clinical Waste Service	<p>1. Dispose of offensive waste via the normal residual waste bin service.</p> <p>2. Investigate collecting the remaining, genuine clinical waste via a framework agreement with the NHS.</p>	Cabinet	17 October 2013	<p>Councillor Asad Omar</p> <p>Caroline Bruce, Corporate Director of Environment and Enterprise andrew.baker@har row.gov.uk Tel: 020 8424 1779</p>	Open	None
<b>NOVEMBER - currently no items</b>						

## HARROW COUNCIL CABINET 2013/14

### CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Business Transformation & Communications, Finance, Performance, Customer Services & Corporate Services, Property & Major Contracts	Thaya Idaikkadar	Independent Labour Group Office Middlesex Suite North PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8863 2372 Mobile: 07812 028741 Group Office: (020) 8424 1154	Email: <a href="mailto:thaya.idaikkadar@harrow.gov.uk">thaya.idaikkadar@harrow.gov.uk</a>
Deputy Leader, Environment & Community Safety	Asad Omar	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07944 296473 Group Office: (020) 8424 1154	Email: <a href="mailto:asad.omar@harrow.gov.uk">asad.omar@harrow.gov.uk</a>
Community & Cultural Services, Housing	Nizam Ismail	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8952 7886 Group Office: (020) 8424 1154	Email: <a href="mailto:nizam.ismail@harrow.gov.uk">nizam.ismail@harrow.gov.uk</a>
Adult Social Care, Health and Wellbeing	Krishna James	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07720 262610 Group Office: (020) 8424 1154	Email: <a href="mailto:krishna.james@harrow.gov.uk">krishna.james@harrow.gov.uk</a>

Portfolio	Councillor	Address	Telephone no.	Email
Children, Schools and Families	Zarina Khalid	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07812 007385 Group Office: (020) 8424 1154	Email: zarina.khalid@harrow.gov.uk
Planning and Regeneration	William Stoodley	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07742 598786 Group Office: (020) 8424 1154	Email: william.stoodley@harrow.gov.uk

Non Executive Members				
Leader of the Conservative Group	Susan Hall	Conservative Group Office, Room 109 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07860 742093 Group Office: (020) 8424 1852	Email: susan.hall@harrow.gov.uk
Deputy Leader of the Conservative Group	Barry Macleod-Cullinane	Conservative Group Office, Room 109 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07976 712611 Group Office: (020) 8424 1852	Email: barry.macleod-cullinane@harrow.gov.uk