

**London Borough of Harrow**

**KEY DECISION SCHEDULE ( JULY 2013 - SEPTEMBER 2013 )**

**MONTH: July**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

**A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
<b>JULY 2013</b>						
Harrow Community Infrastructure Levy Charging Schedule	That Cabinet be requested to recommend the Community Infrastructure Levy Charging Schedule for adoption	Cabinet Council	18 July 2013 To be advised	Councillor William Stoodley  Stephen Kelly, Divisional Director of Planning Services matthew.paterson@harrow.gov.uk Tel: 02 8736 6083	Open	Agenda Report and any related appendices: Community Infrastructure Levy Charging Schedule, CIL Viability report, CIL Examination report, CIL Infrastructure Report
Adult Day Services Review Consultation	Following formal consultation to present proposals to Cabinet on the transformation of Adult Day Service provision which will deliver modernised day services and MTFS savings.	Cabinet	18 July 2013	Councillor Krishna James  Paul Najsarek, Corporate Director, Community Health and Wellbeing thom.wilson@harrow.gov.uk Tel: 020 8736 6022	Open	Agenda Report and any related appendices

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School Organisation	Approval of School Organisation matters	Cabinet	18 July 2013	Councillor Zarina Khalid  Catherine Doran, Corporate Director, Children and Families johanna.morgan@harrow.gov.uk Tel: 020 8736 6841	Open	Officer Report and any related appendices
Approval of Discretionary Housing Payments Policy (DHP)	To agree the revised DHP Policy in light of the need to support residents affected by welfare reform	Cabinet	18 July 2013	Councillor Thaya Idaikkadar  Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices: DWP Guidance and rules regarding allocation and distribution, Harrow's consultation feedback
Changes to The Taxi Card Scheme	To agree the revised Taxi Card Scheme which will come into effect from 1 October 2013	Cabinet	18 July 2013	Councillor Thaya Idaikkadar  Tom Whiting, Corporate Director of Resources	Open	Agenda Report and any related appendices

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				fern.silverio@harrow.gov.uk Tel: 020 8736 6818		
<b>AUGUST - currently no items</b>						
<b>SEPTEMBER</b>						
Community Safety Plan	To Recommend to Council for adoption	Cabinet  Council	12 September 2013  14 November 2013	Councillor Asad Omar  Tom Whiting, Corporate Director of Resources mike.howes@harrow.gov.uk Tel: 020 8420 9637	Open	Agenda Report and any related appendices
Harrow School SPD	That Cabinet be requested to approve the draft SPD for a minimum of four weeks public	Cabinet	12 September 2013	Councillor William Stoodley  Stephen Kelly, Divisional Director of Planning	Open	Agenda Report and related appendices:draft Harrow School SPD

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	consultation in line with the Council's Statement of Community Involvement			Services matthew.paterson@harrow.gov.uk Tel: 020 8736 6083		
Special Needs Transport 3	<p>Authorise the Corporate Director of Children &amp; Families in consultation with the Portfolio Holder for Children and Families, Property &amp; Major Contracts and Adults &amp; Housing to:</p> <p>a) To implement the best option for the service that meets</p>	Cabinet	12 September 2013	<p>Councillors Idaikkadar, Khalid &amp; James</p> <p>Catherine Doran, Corporate Director, Children and Families roger.rickman@harrow.gov.uk Tel: 020 8966 6334</p>	Open	Agenda Report and any related appendices: Business Case, EqIA

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	<p>the MTFS saving taking into account the further consultation being conducted</p> <p>b) Agree to adopt the new transport eligibility policy</p>					
<p>Revenue and Capital Monitoring for Q1 at at 30 June 2013</p>	<p>To present the forecast financial position and actions required to be taken including noting the monitoring position, approving virements</p>	<p>Cabinet</p>	<p>12 September 2013</p>	<p>Councillor Thaya Idaikkadar</p> <p>Simon George, Director of Finance and Assurance steve.tingle@harrow.gov.uk Tel: 020 8420 9384</p>	<p>Open</p>	<p>Agenda Report and any related appendices</p>

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	recommended and approving debt write offs					
Property Disposal Programme 2013/14	Authority to dispose of property	Cabinet	13 September 2013	<p>Councillor Thaya Idiakkadar</p> <p>Caroline Bruce, Corporate Director of Environment and Enterprise philip.loveland-cooper@harrow.gov.uk Tel: 020 8424 1877</p>	<p>Open but with Private/Exempt (Part II) appendices</p> <p>By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information</p>	Agenda Report and any related appendices



## HARROW COUNCIL CABINET 2013/14

### CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Business Transformation & Communications, Finance, Performance, Customer Services & Corporate Services, Property & Major Contracts	Thaya Idaikkadar	Independent Labour Group Office Middlesex Suite North PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8863 2372 Mobile: 07812 028741 Group Office: (020) 8424 1154	Email: <a href="mailto:thaya.idaikkadar@harrow.gov.uk">thaya.idaikkadar@harrow.gov.uk</a>
Deputy Leader, Environment & Community Safety	Asad Omar	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07944 296473 Group Office: (020) 8424 1154	Email: <a href="mailto:asad.omar@harrow.gov.uk">asad.omar@harrow.gov.uk</a>
Community & Cultural Services, Housing	Nizam Ismail	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8952 7886 Group Office: (020) 8424 1154	Email: <a href="mailto:nizam.ismail@harrow.gov.uk">nizam.ismail@harrow.gov.uk</a>
Adult Social Care, Health and Wellbeing	Krishna James	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07720 262610 Group Office: (020) 8424 1154	Email: <a href="mailto:krishna.james@harrow.gov.uk">krishna.james@harrow.gov.uk</a>

Portfolio	Councillor	Address	Telephone no.	Email
Children, Schools and Families	Zarina Khalid	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07812 007385 Group Office: (020) 8424 1154	Email: <a href="mailto:zarina.khalid@harrow.gov.uk">zarina.khalid@harrow.gov.uk</a>
Planning and Regeneration	William Stoodley	Independent Labour Group Office Middlesex Suite North PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07742 598786 Group Office: (020) 8424 1154	Email: <a href="mailto:william.stoodley@harrow.gov.uk">william.stoodley@harrow.gov.uk</a>

Non Executive Members	Councillor	Address	Telephone no.	Email
Leader of the Conservative Group	Susan Hall	Conservative Group Office, Room 109 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07860 742093 Group Office: (020) 8424 1852	Email: <a href="mailto:susan.hall@harrow.gov.uk">susan.hall@harrow.gov.uk</a>
Deputy Leader of the Conservative Group	Barry Macleod-Cullinane	Conservative Group Office, Room 109 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07976 712611 Group Office: (020) 8424 1852	Email: <a href="mailto:barry.macleod-cullinane@harrow.gov.uk">barry.macleod-cullinane@harrow.gov.uk</a>