

London Borough of Harrow

KEY DECISION SCHEDULE (FEBRUARY 2013 - APRIL 2013)

MONTH: February

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
FEBRUARY 2013						
Council Corporate Plan	To adopt the direction of travel and key priorities for the Council for 2013/14.	Cabinet Council	14 February 2013 28 February 2013	Councillors Thaya Idaikkadar and Graham Henson Tom Whiting, Assistant Chief Executive mike.howes@harrow.gov.uk Tel: 020 8420 9637	Open	Agenda Report and any related appendices
Final Revenue Budget and MTFS 2013/14 to 2016/17	To recommend the revenue budget to Council to enable the Council Tax to be set for 2013/14. To approve the MTFS	Cabinet Council	14 February 2013 28 February 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Capital Programme 2013/14 to 2016/17	To approve a Capital programme for 2013/14 – 2016/17	Cabinet Council	14 February 2013 28 February 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices
HRA Budget 2013/14 and MTFs 2014/15 to 2016/17	To recommend to Council to agree HRA Budget for 2013/14	Cabinet Council	14 February 2013 28 February 2013	Councillors Thaya Idaikkadar, Bob Currie and Sachin Shah Julie Alderson, Corporate Director of Resources roger.hampson@harrow.gov.uk Tel: 020 8420 8208	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Treasury Management Strategy Statement(TMS), Prudential Indicators and Minimum Revenue Provision (MRP) Policy and Strategy 2013/14	To recommend to Council the approval of the (1) TMS and Prudential Indicators; (2) MRP Policy and Strategy; (3) Counterparty Policy	Cabinet Council	14 February 2013 28 February 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources george.bruce@harrow.gov.uk Tel: 020 8424 1170	Open	Agenda Report and any related appendices
Revenue and Capital Monitoring for Quarter 3 as at 31 December 2012	To note the forecast revenue and capital outturn and approve virements and changes as necessary	Cabinet	14 February 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices
Discretionary Rate Relief - Changes to Charity Shop Eligibility	To change the existing policy to exclude Charity Shops from receiving DRR	Cabinet	14 February 2013	Councillor Sachin Shah Julie Alderson, Corporate Director	Open	Agenda Report and any related appendices, including consultation

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	awards from 1 April 2013			of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818		feedback
Grant Recommendations for Outcomes Based Grants 2013/16 and Small Grants Funding 2013/14	Approve grants to the voluntary sector groups	Cabinet	14 February 2013	Councillor David Perry Paul Najsarek, Corporate Director, Community Health and Wellbeing kashmir.takhar@harrow.gov.uk Tel: 020 8420 9331	Open	Agenda Report and any related appendices
Commissioning of Libraries and Leisure Management Services: Outcome and Recommendations	To notify Members of the outcome of the joint procurement exercise and seek a decision for the award of contract or other options	Cabinet	14 February 2013	Councillors David Perry and Thaya Idaikkadar Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@harrow.gov.uk Tel: 020 8736 6530	Open but with Private/Exempt (Part II) appendices By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it	Agenda Report and any related appendices

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					contains information relating to the financial and business affairs of the authority holding that information.	
Tendering Activities and Short Breaks for Disabled Children	Approval to tender and delegate authority to award contracts for activities and short breaks services for children with disabilities	Cabinet	14 February 2013	Councillors Mitzi Green and Thaya Idaikkadar Leora Cruddas, Divisional Director, Quality Assurance, Commissioning and Schools audrey.salmon@harrow.gov.uk Tel: 020 8416 8629	Open	Agenda report and any related appendices
Shared Public Health Team - Transfer Scheme	Endorse the Transfer Scheme for Contracts and the HR Order	Cabinet	14 February 2013	Councillor Margaret Davine Paul Najsarek, Corporate Director, Community Health and Wellbeing	Open	Agenda Report and any related appendices: Transfer Scheme, Shift Guidance

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				trina.thompson@harrow.gov.uk Tel: 020 8420 9324		
MARCH 2013						
Strategic Review of Learning Disability Accommodation	To decide on (i) the future provision at each of the learning disability residential homes provided by the Council; the outcome of the statutory consultation with service users, families, carers and other key stakeholders; the outcome of informal consultation with staff and unions	Cabinet	14 March 2013	Councillor Margaret Davine Paul Najsarek, Corporate Director, Community Health and Wellbeing thom.willson@harrow.gov.uk Tel: 020 8736 6022	Open but with Private/Exempt (Part II) appendix By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information relating to the financial and business affairs of the authority holding that information.	Agenda Report and any appendices: Full EqIA and consultation report

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Approval of the Harrow Help Scheme	To adopt a Welfare Assistance Scheme to commence 1 April 2013	Cabinet	14 March 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda report and any appendices, including consultation feedback
Harrow Outdoor Sports Strategy	To seek approval for the adoption of the Outdoor Sports Strategy, priorities and action plan for the future of Harrow Council's outdoor sports and playing field provision	Cabinet	14 March 2013	Councillors David Perry, Phillip O'Dell and Thaya Idaikkadar Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@harrow.gov.uk Tel: 020 8736 6530	Open	Agenda Report and any appendices
Housing Changes Review: Approval of Housing Strategy 2013-18,	Approval of the documents.	Cabinet	14 March 2013	Councillor Bob Currie	Open	Agenda Report and any related appendices

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Homelessness Strategy 2013-18, Private Sector Housing Strategy 2013-18, Housing Allocation Scheme 2013, Housing Business Plan 2013 and draft Asset Management Strategy 2013				Paul Najsarek, Corporate Director, Community Health and Wellbeing alison.pegg@ harrow.gov.uk Tel: 020 8424 1933		

APRIL 2013

Currently None.

HARROW COUNCIL CABINET 2012/13

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Property and Major Contracts	Thaya Idaikkadar	13 Cambridge Road NORTH HARROW HA2 7LA	Home: (020) 8863 2372 Mobile: 07812 028741 Group Office: (020) 8424 1897	Email: thaya.idaikkadar@harrow.gov.uk
Deputy Leader, Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Home: (020) 8863 3675 Mobile: 07956 452725Group Office: (020) 8424 1897	Email: margaret.davine@harrow.gov.uk
Business Transformation and Communications	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Home: (020) 8427 0247 Group Office: (020) 8424 1897	Email: bill.stephenson@harrow.gov.uk
Children, Schools and Families	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8420 9604 Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Home: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Finance	Sachin Shah	19 Reverend Close HARROW HA2 8DP	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8864 4934 Group Office: (020) 8424 1897	Email: bob.currie@harrow.gov.uk
Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Home: (020) 8864 9990 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Planning and Regeneration	Keith Ferry	165 Headstone Lane HARROW HA2 6LX	Home: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk