

London Borough of Harrow

Key Decision Schedule (April 2021 - June 2021)

Month: April

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|--|---|----------------|------------------------------------|---|---|---|
| APRIL 2021 | | | | | | |
| Renewal of the Additional Licensing Scheme for Houses in Multiple Occupation | To approve the renewal of the scheme, in line with legislation. | Cabinet | 15 April 2021 | Councillor Varsha Parmar Director of Environmental Services Richard.lebrun@harrow.gov.uk, tel. 020 8424 6267 | Open | Agenda Report and any related appendices. None. |
| Leisure Contract - Future Delivery Options | The report sets out the options for the future delivery of the leisure contract following restrictions imposed on leisure services to control the Covid-19 (Coronavirus) infection rate. It seeks approval to | Cabinet | 15 April 2021 | Councillor Keith Ferry; Councillor Adam Swersky Corporate Director, Community tim.bryan@harrow.gov.uk, tel. 020 8416 8639 | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information in | Agenda Report and any related appendices. Consultation with Portfolio Holders, Finance Division, Legal Services and Procurement. No public consultation would be undertaken in relation to the |

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|--|--|----------------|------------------------------------|---|--|---|
| | extend the provision of funding to Sports and Leisure Management (SLM) Ltd in 2021/22 | | | | respect of which a claim to legal professional privilege could be maintained in legal proceedings. | recommended option as this would result in the continuation of the existing leisure contract. |
| Building Maintenance Covering Planned Preventative Maintenance /Compliance and Minor Works | Approval for the procurement for a framework of contractors for the or specialist contractors for the delivery of Planned Preventative Maintenance and Compliance across property portfolio including schools for a longer period. | Cabinet | 15 April 2021 | Councillor Varsha Parmar Director of Environmental Services mick.wynne@harrow.gov.uk; michael.rourke@harrow.gov.uk | Open | Agenda Report and any related appendices. None. |

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|--|---|----------------|------------------------------------|---|--|--|
| Treasury Management - Shared Service Arrangement with the Greater London Authority (GLA) | To seek Cabinet agreement to the Council joining a collective investment arrangement as part of a shared service with the Greater London Authority (GLA). | Cabinet | 15 April 2021 | Councillor Adam Swersky Director of Finance dawn.calvert@harrow.gov.uk | Open | Agenda Report and any related appendices. Portfolio Holder will be consulted. Further consultation not required. |
| The Council's Accommodation Strategy and the Harrow New Civic Centre | Agreement to the proposed strategy for the Council's future accommodation and the Harrow New Civic Centre, approval to fit out Forward Drive Depot for Council occupation and the incorporation of the strategy in the proposed | Cabinet | 15 April 2021 | Councillor Graham Henson; Councillor Adam Swersky Chief Executive julian.wain@harrow.gov.uk | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Agenda Report and any related appendices. Full briefings have been given to Portfolio Members, Wider Member briefing and the Overview and Scrutiny Committee. |

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|--|--|----------------|------------------------------------|---|-------------------------|---|
| | Harrow Strategic Development Partnership Business plan. | | | | | |
| Delay to the Implementation of the IT System Dynamics | To inform Cabinet of a delay to the Dynamics IT Capital project and additional costs as a result of the delay. | Cabinet | 15 April 2021 | Councillor Adam Swersky Corporate Director, Resources chris.martin@harro w.gov.uk | Part exempt | Agenda Report and any related appendices N/A |
| MAY 2021 | | | | | | |
| Procurement of Harrow Council's Domestic Abuse Service | Seek approval from Cabinet to: 1. Launch a procurement for a new domestic abuse service, to commence in September 2021 for an | Cabinet | 27 May 2021 | Councillor Krishna Suresh; Councillor Simon Brown; Councillor Christine Robson; Councillor Phillip O'Dell Director of Strategy | Open | Agenda Report and any related appendices Groups that have been and will continue to be consulted: 1. Professionals within Adult |

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|---------|--|----------------|------------------------------------|--|-------------------------|---|
| | <p>initial period of three years, with the option to extend for a further two years (1plus1).</p> <p>2. Delegate authority to the Corporate Director for People Services to award the contract, in consultation with the Portfolio Holder for Community Cohesion and Crime, together with Portfolio Holders for Adults and Public Health, Young People and Schools</p> | | | <p>farah.ikram@harro w.gov.uk; tel.020 8420 9389</p> | | <p>Social Care, Children's services, Public Health, Housing and Community Safety;</p> <p>2. Stakeholders including Health Partners, Safeguarding Boards, Harrow Domestic Violence Forum and service users;</p> <p>3. 'Soft' market engagement with potential service providers has also been conducted.</p> |

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|------------------|--------------------|----------------|------------------------------------|-------------------------------|-------------------------|--|
| | and Housing | | | | | |
| JUNE 2021 | | | | | | |

Harrow Council Cabinet 2020/21

Contact Details of Portfolio Holders

| Portfolio | Councillor | Address | Telephone no. | Email |
|---|----------------|---|---|-------------------------------------|
| Leader, Strategy, Regeneration, Partnerships, Devolution and Customer Services | Graham Henson | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07721 509916 Group Office: (020) 8424 1897 | Email: graham.henson@harrow.gov.uk |
| Deputy Leader, Business, Property and Leisure | Keith Ferry | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07922 227147 Group Office: (020) 8424 1897 | Email: keith.ferry@harrow.gov.uk |
| Adults & Public Health | Simon Brown | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Group Office: (020) 8424 1897 | Email: simon.brown@harrow.gov.uk |
| Community Cohesion, Crime & Enforcement | Krishna Suresh | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07967 565477 Group Office: (020) 8424 1897 | Email: krishna.suresh@harrow.gov.uk |

| Portfolio | Councillor | Address | Telephone no. | Email |
|--------------------------------------|-------------------|---|---|--|
| Community Engagement & Accessibility | Sue Anderson | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07875 094900 Group Office: (020) 8424 1897 | Email: sue.anderson@harrow.gov.uk |
| Environment & Equalities | Varsha Parmar | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07764 681987 Group Office: (020) 8424 1897 | Email: varsha.parmar@harrow.gov.uk |
| Finance & Resources | Adam Swersky | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07904 466987 Group Office: (020) 8424 1897 | Email: adam.swersky@harrow.gov.uk |
| Housing | Phillip O'Dell | 64 Marlborough Hill HARROW HA1 1TY | Tel: (020) 8861 0090 Group Office: (020) 8424 1897 | Email: phillip.odell@harrow.gov.uk |
| Young People & Schools | Christine Robson | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Group Office: (020) 8424 1897 | Email: christine.robson@harrow.gov.uk |