

## **London Borough of Harrow**

### **Key Decision Schedule (November 2020 - January 2021)**

#### **Month: November**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

#### **A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting [democratic.services@harrow.gov.uk](mailto:democratic.services@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<b>NOVEMBER 2020</b>						
Borough Plan Update	Cabinet to note the progress against delivery of the Borough Plan and recommend to Council any proposed amendments to the Plan to take account of the significant developments around the Black Lives Matter movement, race inequality and disparities and Covid.	Cabinet	5 November 2020	Councillor Graham Henson  Chief Executive Rachel.Gapp@Harrow.gov.uk, tel. 0208 424 8774	Open	Agenda report and any related appendices  All Council directorates, Corporate Leadership Group and Harrow Strategic Partnership have been consulted.
Joining Capital Letters (London) Ltd	To approve the decision to join Capital Letters (London) Ltd.	Cabinet	5 November 2020	Councillor Phillip O'Dell  Divisional Director, Housing	Open	Agenda report and any related appendices  Finance and

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	<p>To allow the appropriate staffing cost to be transferred to enable Capital Letters to recruit directly.</p> <p>To note Capital Letters' governance structures including the Borough Representative Body on which all boroughs are represented.</p>			BeatriceAmia.Cingtho-Taylor@harrow.gov.uk		Legal Services.
Children and Young People Strategic Commissioning - Emotional Wellbeing Service and Information, Advice and Guidance Service	Delegate authority to the Corporate Director, People Services following consultation with the Portfolio Holders for Young People	Cabinet	5 November 2020	<p>Councillor Christine Robson; Councillor Adam Swersky</p> <p>Corporate Director, People Priya.Ganatra@harrow.gov.uk, tel. 0208 420 9237</p>	Open	<p>Agenda report and any related appendices</p> <p>None.</p>

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	and Schools and Finance and Resources to issue a direct award to the incumbent provider for the Harrow's information advice and guidance service and approve the financial contribution to be made by the Council to Harrow Clinical Commissioning Group for the Harrow's Emotional Wellbeing Service.					
Equalities, Diversity and Inclusion Strategic Plan	To approve the direction of travel of the Equalities Strategic Plan and note the	Cabinet	5 November 2020	Councillor Graham Henson; Councillor Varsha Parmar  Chief Executive	Open	Agenda report and any related appendices  Consultation and

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	action to date in responding to the Black Lives Matters and race agenda.			Shumaila.Dar@harrow.gov.uk, tel. 020 8424 1820		engagement will have taken place with all staff, trade unions, local agencies, statutory partners and the voluntary and community sector.
People Services Strategic Commissioning - Adult Mental Health Review and Next Steps	<p>Note the findings of the Mental Health Review and agree the recommendations and the next steps for implementation.</p> <p>Delegate authority to the Director of Adult Social Care and Corporate Director, Resources and</p>	Cabinet	5 November 2020	<p>Councillor Simon Brown</p> <p>Corporate Director, People Johanna.Morgan@harrow.gov.uk, tel. 020 8736 6841</p>	Open	<p>Agenda report and any related appendices</p> <p>Engagement with stakeholders was undertaken to inform the Mental Health Review and there will be on-going engagement through co-production to redesign services.</p>

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	<p>Commercial, following consultation with the Portfolio Holder for Adults and Public Health and the Portfolio Holder for Finance and Resources, to: procure and award contracts accommodation services; and to enter a section 75 agreement with Central North West London NHS Foundation Trust for the provision of mental health social care services in accordance with the Care Act 2014, subject to annual review of services</p>					

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<p>People Services Strategic Commissioning - Extra Care Strategy Update</p>	<ol style="list-style-type: none"> <li>1. Note the progress to date on the implementation of the Extra Care Strategy.</li> <li>2. Delegate authority to the Director of Adult Social Care and Corporate Director, Resources and Commercial, following consultation with the Portfolio Holder for Adults and Public Health and the Portfolio Holder for Finance and Resources, to</li> </ol>	<p>Cabinet</p>	<p>5 November 2020</p>	<p>Councillor Simon Brown</p> <p>Corporate Director, People  Johanna.morgan@harrow.gov.uk, tel. 020 8736 6841</p>	<p>Open</p>	<p>Agenda report and any related appendices</p> <p>Engagement with stakeholders is incorporated into the development of wellbeing and care service services.</p>



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	procure and appoint a provider for the provision of extra care wellbeing services.					
Long Lease Opportunity to provide newly built homes for use as temporary accommodation or discharge of homelessness duty	This report recommends the council or its LLP company entering into a long (40 year) lease for 78 new homes, funded by a lease rental payment, for use either as temporary accommodation or for discharge of homelessness duty. It will secure additional housing to assist in meeting the council's statutory homelessness obligations and	Cabinet	5 November 2020	Councillor Phillip O'Dell  Divisional Director, Housing alison.pegg@harro w.gov.uk, tel. 0208 424 1933	Part exempt	Agenda report and any related appendices  Ward Councillors to be consulted

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	<p>provide a rental income stream. Cabinet is requested to delegate authority to the Corporate Director Communities and the Director of Finance in consultation with the Portfolio Holder for Finance and Resources, the Portfolio Holder for Housing and the Portfolio Holder for Regeneration, Planning and Employment to finalise and enter into the Legal Agreements.</p>					

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<b>DECEMBER 2020</b>						
Draft Revenue Budget 2021/22 and Medium Term Financial Strategy 2021/22-2023/24	To approve the Draft of Revenue budget for 2021/22 and MTFS 2021/22-2023/24 for consultation.	Cabinet	3 December 2020	Councillor Adam Swersky  Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269	Part exempt	Agenda Report and any related appendices
Draft Capital Programme 2021/22 to 2023/24	To approve: <ul style="list-style-type: none"> <li>• The draft of 2021/22 to 2023/24 Capital Programme for consult</li> <li>• The draft of Capital Strategy.</li> </ul>	Cabinet	3 December 2020	Councillor Adam Swersky  Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269	Part exempt	Agenda Report and any related appendices
Revenue and Capital	1. To note the Revenue and	Cabinet	3 December 2020	Councillor Adam Swersky	Part exempt	Agenda Report and any related

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Monitoring 2020/21 - Quarter 2 as at 30th September 2020.	Capital forecast position as at Quarter 2 2. To approve virements. 3. To approve any amendment in the capital programme delegated to Cabinet			Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269		appendices
Calculation of Council Tax Base for 2021-2022	To approve the Council's Business Rates Retention amount for 2021-22	Cabinet	3 December 2020	Councillor Adam Swersky  Corporate Director, Resources fern.silverio@harrow.gov.uk, Tel: 020 8736 6818	Open	Agenda report and any related appendices
Estimated Surplus / (Deficit) on the Collection Fund 2020-2021	To agree the Councils collection fund position and to allow the	Cabinet	3 December 2020	Councillor Adam Swersky  Corporate Director, Resources	Open	Agenda report and any related appendices  Not applicable as

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	appropriate transfers to the general or collection fund to clear surplus or deficit.			fern.silverio@harrow.gov.uk, Tel: 020 8736 6818		this is statutory obligation and a pre-requisite to the budget process.
Review of Housing and Homelessness Strategies (Part 2): Housing Allocation Scheme and Tenancy Strategy & Policy	To approve the new Housing Allocation Scheme and Tenancy Strategy & Policy.	Cabinet	3 December 2020	Councillor Phillip O'Dell  Divisional Director, Housing Meghan.zinkewich - peotti@harrow.gov.uk, tel. 020 8424 1346	Open	Agenda report and any related appendices  Consultation has been carried out with a range of stakeholders (residents, Registered Providers, Voluntary and Community Groups) and a Cross-Party Members Working Group

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Draft HRA Budget 2021-22 and MTFS 2022-23 to 2023-24	Approve Draft HRA budget for 2021-22 & MTFS for submission to Cabinet (then Council) for approval of rents, service charges, revenue and capital budgets.	Cabinet	3 December 2020	Councillor Phillip O'Dell; Councillor Adam Swersky  Divisional Director, Housing tasleem.kazmi@harrow.gov.uk, tel. 020 8420 9201	Open	Agenda report and any related appendices  Council tenants, leaseholders, private residents and staff.
Borough Wide Public Spaces Protection Order to address environmental issues	To approve the Public Spaces Protection Order (PSPO).	Cabinet	3 December 2020	Councillor Varsha Parmar  Corporate Director, Community richard.lebrun@harrow.gov.uk, tel. 020 8736 6267	Open	Agenda report and any related appendices.  Open consultation on the website as well as paper copies and notices. Statutory partners.

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Consolidation of Fixed Penalty Notices for Environmental Crime Enforcement	To seek approval of fixed penalty notices and levels.	Cabinet	3 December 2020	Councillor Varsha Parmar  Corporate Director, Community richard.lebrun@harrow.gov.uk, tel. 020 8736 6267	Open	Agenda report and any related appendices  Open consultation on the website as well as paper copies and notices. Statutory partners.
<b>JANUARY 2021</b>						
Fees and Charges 2021/22	Agree the Council's fees and charges to be implemented from April 2021.	Cabinet	21 January 2021	Councillor Adam Swersky  Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269	Part exempt	Agenda Report and any related appendices

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Calculation of Business Rates Tax Base for 2021-2022	To approve the Council's Business Rates Retention amount for 2021-22	Cabinet	21 January 2021	Councillor Adam Swersky  Corporate Director, Resources fern.silverio@harrow.gov.uk, Tel: 020 8736 6818	Open	Agenda report and any related appendices  N/A



## Harrow Council Cabinet 2020/21

### Contact Details of Portfolio Holders

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Community Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk