

London Borough of Harrow

KEY DECISION SCHEDULE (JANUARY 2017 - MARCH 2017)

MONTH: January

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
JANUARY 2017						
Calculation of Business Rates Tax Base for 2017-2018	To approve the Council's Business Rates Retention amount for 2017-18	Cabinet	19 January 2017	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@ harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A
17/18 Fees and Charges	Agree the Council's fees and charges to be implemented from April 2017	Cabinet	19 January 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance sharon.daniels@ harrow.gov.uk Tel: 020 8424 1332	Open	Agenda Report and any related appendices Consultation: N/A

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Regeneration Finance	<p>Approve the overall budget for the Regeneration Programme</p> <p>Agree the increase in size of one of the key projects in the Regeneration Programme</p> <p>Agree changes to the programme, including reallocation of budgets and revised profile of spend</p> <p>Delegate authority to the Chief Executive, following consultation with the Portfolio</p>	Cabinet	19 January 2017	<p>Councillor Keith Ferry</p> <p>Paul Nichols, Divisional Director, Regeneration and Planning peter.wright@harrow.gov.uk</p>	<p>Part exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Agenda Report and any related appendices</p> <p>Consultation: Internal</p>

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	Holder for Business, Planning and Regeneration and the Director of Finance and Director of Legal and Governance to enter into agreements for the delivery of works					
VCS Funding Arrangements	To approve a 3-year funding model for the Voluntary Sector from the Adults SLAs, Discretionary Grants Programme and Emergency Relief Scheme budgets	Cabinet	19 January 2017	Councillors Sue Anderson and Simon Brown Alex Dewsnap, Divisional Director, Strategic Commissioning Bernie Flaherty, Director of Adult Social Services rachel.gapp@harrow.gov.uk	Open	Agenda Report and any related appendices: Consultation Report. EqIA Consultation: VCS organisations and services users (where appropriate)

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				Tel: 020 8416 8774		
Information, Advice and Advocacy Strategy	Approval for the strategy and procurement for a new service	Cabinet	19 January 2017	Councillor Sue Anderson Alex Dewsnap, Divisional Director, Strategic Commissioning jasbinder.baddhan@harrow.gov.uk Tel: 020 8736 6286	Open	Agenda Report and any related appendices: Strategy, EqIA Consultation: The Voluntary and Community Sector, Service providers, Services Users, relevant Council staff involved in services and projects, Commissioners and contract managers

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Review of Emergency Relief Scheme and Approval of Hardship Fund Policy	To note the review and agree revised policy changes to ensure scheme aligns to revised budget	Cabinet	Not before 19 January 2017	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda report and any related appendices Consultation: N/A
FEBRUARY 2017						
Adult Learning Commissioning DPS	Seek approval to revise the Preferred Providers Framework Agreement for Adult Learning, as the terms of the current 4 year Framework Agreement (2013-2017) terminate in 2017	Cabinet	16 February 2017	Councillor Sue Anderson Michael Lockwood, Chief Executive, Harrow Council karen.bhamra@harrow.gov.uk Tel: 020 8416 8906	Open	Agenda Report and any related appendices: Procurement of Adult Learning Commissioning DPS - Evaluation Criteria, EqIA Consultation: Internal

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Home Improvement Agency- Permission to Procure Contractor Framework	Permission to go to the market to procure Contractor Framework for the Home Improvement Agency	Cabinet	16 February 2017	Councillor Glen Hearnden Lynne Pennington, Divisional Director, Housing maggie.challoner@harrow.gov.uk Tel: 020 8424 1473	Open	Agenda Report and any related appendices Consultation: Relevant Officers
Final Revenue Budget 2017/18 and Medium Term Financial Strategy 2017/18 to 2019/20	To recommend to Council: - the proposed revenue budget 2017/18 and the MTFS 2017/18 to 2019/20 to enable the Council Tax to be set - the	Cabinet	16 February 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance sharon.daniels@harrow.gov.uk Tel: 020 8424 1332	Open	Agenda Report and any related appendices Consultation: None

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	Members' Allowance Scheme 2017/18 - the 2017/18 Pay Policy Statement - the 2017/18 Schools' Budget					
Capital Programme 2017/18 to 2019/20	To approve the Final Capital Programme for 2017/18 – 2019/20	Cabinet	16 February 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Open	Agenda Report and any related appendices Consultation: None

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Revenue and Capital Monitoring 2016/17 - Quarter 3 as at 30 December 2016	To note the Revenue and Capital position reported as at Q3 for 2016/17 To approve recommended carry forwards To approve any recommended contributions to reserves or provisions	Cabinet	16 February 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8420 9269	Open	Agenda Report and any related appendices Consultation: None
Corporate Plan	To recommend to Council to approve the Corporate Plan	Cabinet	16 February 2017	Councillors Sachin Shah and Kiran Ramchandani Tom Whiting, Corporate Director, Resources & Commercial rachel.gapp@harrow.gov.uk Tel: 020 8416 8774	Open	Agenda Report and any related appendices: Corporate Plan 2017/18 update, EqlA Consultation: N/A

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Community Equipment and Services Contract	This report requests approval pursuant to the Council's Contract Standing Orders for the award of a call off contract from a framework agreement following a successful collaborative procurement exercise for the provision of a Community Equipment Service through a consortium of London Boroughs.	Cabinet	16 February 2017	Councillor Simon Brown Bernie Flaherty, Director of Adult Social Services chris.greenway@harrow.gov.uk Tel: 020 8424 1043	Open	Agenda Report and any related appendices: EqIA Consultation: None.
Early Years Funding Formula	Approval of the Early Years Funding Formula	Cabinet	16 February 2017	Councillor Christine Robson Chris Spencer, Corporate Director,	Open	Agenda Report and any related appendices Consultation:

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				People brian.netto@harrow.gov.uk Tel: 020 8420 9497		Consultation has been carried out with PVI's, childminders and schools
Determination of Community School Admission Arrangements - Academic Year 2018/19	There is a statutory requirement under the School Standards and Framework Act 1998 for admission authorities to consult for 6 weeks on any proposed changes to admission arrangements and determine admission arrangements by 28 February in the determination year (i.e. by 28 February 2017).	Cabinet	16 February 2017	Councillor Christine Robson Chris Spencer, Corporate Director, People raj.parmar@harrow.gov.uk Tel: 020 8416 8286	Open	Agenda Report and any related appendices: Outcome of Consultation on the Community Admission Arrangements and the Fair Access Protocol –responses and feedback. School Admissions Code 2014 Consultation: The proposed admissions arrangements have been updated with new dates and it is

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	<p>Cabinet will be asked to determine the admission arrangements and to delegate authority to the Corporate Director to allow further admission arrangements to be determined without additional Cabinet approval where the admission arrangements are not being changed or consulted upon.</p>					<p>proposed to amend the community admission arrangements for community schools to include a “children of staff” criterion. The consultation will last for 6 weeks in accordance with the regulations. It is also proposed to change to the Fair Access Protocol (FAP). This needs to be agreed with the majority of schools and we are consulting with schools. The proposals and feedback following the consultation will be presented to Cabinet.</p>

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Housing Revenue Account Budget and Medium Term Financial Strategy 2017-18 to 2019-20	Recommend the HRA budget for 2017-18 and MTFS to Council	Cabinet	16 February 2017	Councillor Glen Hearnden and Adam Swersky Tom McCourt, Corporate Director, Community dave.roberts@harrow.gov.uk Tel: 020 8420 9678	Open	Agenda Report and any related appendices: Draft Budget Proposals Consultation: Tenants', Leaseholders' and Residents' Consultative Forum
Treasury Management Strategy Statement including Prudential Indicators, Minimum Revenue Provision Policy Statement and Annual Investment	Cabinet to be asked to recommend to Council that they approve the Treasury Management Strategy Statement for 2017/18 including: <ul style="list-style-type: none"> Prudential Indicators 	Cabinet	16 February 2017	Councillor Adam Swersky Dawn Calvert, Director of Finance ian.talbot@harrow.gov.uk Tel: 020 8424 1450	Open	Agenda Report and any related appendices Consultation: N/A

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Strategy for 2017/18	for 2017/18; <ul style="list-style-type: none"> • Minimum Revenue Provision Policy Statement for 2017/18; • Annual Investment Strategy for 2017/18. 					
MARCH 2017 - currently no Key or Exempt items						

HARROW COUNCIL CABINET 2016/17

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Devolution	Sachin Shah	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Children, Schools & Young People	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07712 278832 Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Commercialisation	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
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Portfolio	Councillor	Address	Telephone no.	Email
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