

West London Waste

Treating waste as a valuable resource

West London Waste Authority
Hugh Peart
Clerk
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12 September 2024

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West London Waste Authority

A meeting of the West London Waste Authority will be held in **The Auditorium - Harrow Council Hub, Kenmore Avenue, Harrow, HA3 8LU on Friday 20 September 2024 at 10.00 am**

Membership

Councillor Paul Driscoll, London Borough of Ealing
Councillor Stephen Greek, London Borough of Harrow
Councillor Shivraj Grewal, London Borough of Hounslow
Councillor Eddie Lavery, London Borough of Hillingdon
Councillor Krupa Sheth, London Borough of Brent
Councillor Julia Neden Watts, London Borough of Richmond

Agenda

PART I - ITEMS FOR CONSIDERATION WHILE THE PRESS AND PUBLIC ARE IN ATTENDANCE

1. Apologies for absence
2. Declarations of interest

Members are reminded that if they have a pecuniary interest in any matter being discussed at the meeting they must declare the interest. They may not take part in any discussion or vote on a matter in which they have a pecuniary interest.

3. Minutes of the meetings held on 19 January 2024 and 22 March 2024 (Pages 5 - 12)
4. Appointment of the Chair and Vice-Chair of the Authority, the Audit Committee, and Chair and Vice-Chair of the Audit Committee

5. Meetings for the Municipal Year 2024/25

The remaining date of the Authority meetings in 2024 is:

Friday 1 December 2024 at 10.00am

Members are invited to agree the following dates of meetings of the Authority and Audit Committee for 2025 based on the existing pattern:

Friday 24 January 2025

Friday 21 March 2025

Friday 27 June 2025

Friday 19 September 2025

Friday 5 December 2025

AUDIT ITEMS

- | | | |
|-----|--|-------------------|
| 6. | Appointment of Independent Audit Committee Member | (Pages 13 - 14) |
| 7. | Draft Statement of Accounts for the year ending 31 March 2024 | (Pages 15 - 76) |
| 8. | Internal Audit Reports | (Pages 77 - 116) |
| 9. | External Audit Plan and Strategy for year ending 31 March 2024 | (Pages 117 - 148) |
| 10. | Assurance Statements for the year ending 31 March 2024 | (Pages 149 - 166) |
| 11. | West London Waste Authority Risk Register | (Pages 167 - 172) |

AUTHORITY ITEMS

- | | | |
|-----|--|-------------------|
| 12. | WLWA 2023/24 Business Plan | (Pages 173 - 184) |
| 13. | WLWA 2024/25 Business Plan | (Pages 185 - 198) |
| 14. | Household Reuse and Recycling Centre (HRRC) report | (Pages 199 - 210) |
| 15. | Finance Update | (Pages 211 - 222) |
| 16. | Contracts and Operations Update | (Pages 223 - 228) |
| 17. | Quarterly Procurement Update | (Pages 229 - 234) |

PART II - ITEMS FOR CONSIDERATION AFTER THE EXCLUSION OF THE PRESS AND PUBLIC

Nil

Useful Information

Attending the Meeting in person

Directions by car:

The venue is accessible to people with special needs. If you have specific requirements, please contact the officer listed on the front page of this agenda.

You can access the agenda online at [Browse meetings - West London Waste Authority](#)

Recording and reporting on public meetings

Please note that members of public can choose to record or report in other ways, on this public meeting. If you wish to do so then please read the Authority's protocol which can be found [online](#). Copies of the protocol are also available at the meeting.

The Authority asks that you avoid recording members of the audience who are not participants at the meeting. The Authority will seek to facilitate this. However, anyone attending a public meeting does so in the knowledge that recording may take place and that they may be part of that record.

Hugh Peart
Clerk to the Authority