



Cabinet Agenda

Date: **Wednesday 24 January 2024**

Time: **6.30 pm**

Venue: **The Auditorium - Harrow Council Hub,
Kenmore Avenue, Harrow, HA3 8LU**

Membership:

Chair: Councillor Paul Osborn (Leader of the Council) and
Portfolio Holder for Strategy

Portfolio Holders:	Portfolio:
Councillor Marilyn Ashton	Deputy Leader of the Council and Portfolio Holder for Planning & Regeneration
Councillor David Ashton	Finance & Human Resources
Councillor Stephen Greek	Performance, Communications & Customer Experience
Councillor Hitesh Karia	Children's Services
Councillor Jean Lammiman	Community & Culture
Councillor Mina Parmar	Housing
Councillor Anjana Patel	Highways, Infrastructure and Community Safety
Councillor Pritesh Patel	Adult Services & Public Health
Councillor Norman Stevenson	Business, Employment & Property

Non-Executive Members:	Role:
Councillor Thaya Idaikkadar	Non-Executive Cabinet Member
Councillor Kanti Rabadia	Non-Executive Cabinet Member
John Higgins	Non-Executive Voluntary Sector Representative Harrow Youth Parliament Representative

Quorum 3, including the Leader and/or Deputy Leader)

Contact: Andrew Seaman, Senior Democratic & Electoral Services Officer
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Scan this code for the electronic agenda:



Useful Information

Joining the Meeting virtually

The meeting is open to the public and can be viewed online at [London Borough of Harrow webcasts](#)

Attending the Meeting in person

Directions by car:

Go along Kenmore Avenue and head towards the Kenton Recreation Ground. When approaching the end of the Kenmore Avenue turn right before reaching the Kadwa Patidar Centre.

The venue is accessible to people with special needs. If you have specific requirements, please contact the officer listed on the front page of this agenda.

You will be admitted on a first-come-first basis and directed to seats.

Please:

- (1) Stay seated.
- (2) Access the meeting agenda online at [Browse meetings - Cabinet](#)
- (3) Put mobile devices on silent.
- (4) Follow instructions of the Security Officers.
- (5) Advise Security on your arrival if you are a registered speaker.

Filming / recording

This meeting may be recorded or filmed, and if you choose to attend, you will be deemed to have consented to this. Any recording may be published on the Council website.

Agenda publication date: Tuesday 16 January 2024

Agenda - Part I

1. Apologies for Absence

To receive apologies for absence (if any).

2. Declarations of Interest

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from all Members present.

3. Petitions

To receive any petitions submitted by members of the public or Councillors.

4. Public Questions

To note any public questions received.

Questions will be asked in the order in which they were received. There will be a time limit of 15 minutes for the asking and answering of public questions.

[The deadline for receipt of public questions is 3.00 pm, Friday 19 January 2024. Questions should be sent to publicquestions@harrow.gov.uk No person may submit more than one question].

5. Councillor Questions

To receive any Councillor questions.

Questions will be asked in the order agreed with the relevant Group Leader by the deadline for submission and there be a time limit of 15 minutes.

[The deadline for receipt of Councillor questions is 3.00 pm, Friday 19 January 2024].

6. Key Decision Schedule January 2024 - March 2024 (Pages 7 - 16)

7. Progress on Scrutiny Projects (Pages 17 - 18)

For consideration

Place

KEY 8. Harrow Strategic Development Partnership (HSDP) – Approval of Overarching Business Plan and Phase Business Plans for Poets Corner (Phase 1) and Byron Quarter (Phase 1). (To Follow)

Report of the Corporate Director of Place.

9. Managing potholes within the Borough (To Follow)

Report of the Corporate Director for Place.

Resources and Commercial

10. Strategic Performance Report Q2 2023-24 (Pages 19 - 54)

Report of the Managing Director

KEY 11. Housing Revenue Account Budget 2024-25 & Medium-Term Financial Strategy 2025-26 to 2026-27, HRA Capital Programme 2024-25 to 2028-29 and 30 year HRA Business Plan (Pages 55 - 88)

Report of the Corporate Director of Place, Interim Director of Finance and Director of Housing.

KEY 12. Calculation of Business Rates Tax Base for 2024-2025 (Pages 89 - 124)

Report of the Interim Director of Finance & Assurance.

KEY 13. Fees and Charges 2024/25 (Pages 125 - 206)

Report of the Interim Director of Finance and Assurance.

KEY 14. Procurement of a Software licence, Support and maintenance for revenue and benefits software applications. (Pages 207 - 214)

Report of the Interim Director of Finance & Assurance

15. Timetable for the Development of the Council's Policy Framework (Pages 215 - 222)

Report of the Interim Director of Legal and Governance Services

16. Any Other Urgent Business

Which cannot otherwise be dealt with.

17. Exclusion of the Press and Public

To resolve that the press and public be excluded from the meeting for the following item of business for the reasons stated.

Agenda Item No	Title	Description of Exempt Information
8	Harrow Strategic Development Partnership (HSDP) – Approval of Overarching Business Plan and Phase Business Plans for Poets Corner (Phase 1) and Byron Quarter (Phase 1): Appendix 1b (to follow) Appendix 2b (to follow) Appendix 3b (to follow) Appendix 6 (to follow) Appendix 7 (to follow)	Information under paragraph 3 and 5 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information). And information relating to the financial or business affairs of the Council and other parties
14	Procurement of a Software licence, Support and maintenance for revenue and benefits software applications. – Appendix 1.	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda - Part II

18. Harrow Strategic Development Partnership (HSDP) – Approval of Overarching Business Plan and Phase Business Plans for Poets Corner (Phase 1) and Byron Quarter (Phase 1). (To Follow)

Confidential appendices 1b, 2b, 3b, 6 and 7 to the report of the Corporate Director of Place.

19. Procurement of a Software licence, Support and maintenance for revenue and benefits software applications. (Pages 223 - 232)

Confidential Appendix 1 to the report of the Interim Director of Finance and Assurance.

Data Protection Act Notice

The Council will record the meeting and will place the recording on the Council's website.

[**Note:** The questions and answers will not be reproduced in the minutes.]

Deadline for questions	3.00 pm on Friday 19 January 2024
Publication of decisions	Thursday, 25 January 2024
Deadline for Call in	5.00 pm on Thursday 01 February 2024
Decisions implemented if not Called in	Friday 02 February 2024