



Cabinet

Minutes

26 October 2023

Record of decisions taken at the meeting held on Thursday 26 October 2023.

Present:

Chair: Councillor Paul Osborn

Councillors: David Ashton
Marilyn Ashton
Stephen Greek
Hitesh Karia
Jean Lammiman
Mina Parmar
Anjana Patel
Norman Stevenson

**Non-Executive
Cabinet Member:** Thaya Idaikkadar
Kanti Rabadia

**Non-Executive
Voluntary Sector
Representatives:** John Higgins
Harrow Youth Parliament
Representative

**In attendance
(Councillors):** Peymana Assad
David Perry
For Minute 206
For Minutes 202 – 214
(except 211)

**Apologies
received:** Councillor Pritesh Patel

202. Apologies for Absence

Apologies were received from Councillor Pritesh Patel.

203. Declarations of Interest

RESOLVED: To note that the following interests were declared:

Item 10 Re-procurement of the Repairs and Voids Contract, Electrical Services and Water Hygiene

Councillor David Perry declared a pecuniary interest in that he works within the construction industry. He would leave the room when this item was discussed and voted upon.

204. Petitions

RESOLVED: To note that no petitions had been received.

205. Public Questions

RESOLVED: To note that two public questions had been received and responded to and the recording would be available on the website.

206. Councillor Questions

RESOLVED: That the Councillor Questions were responded to and the recording placed on the Council's website.

207. Key Decision Schedule November 2023 - January 2024

RESOLVED: To note the contents of the Key Decision Schedule for the period November 2023 – January 2024.

208. Progress on Scrutiny Projects

RESOLVED: To receive and note the current progress of the scrutiny reports.

Resolved Items

209. Reference from the Overview and Scrutiny Committee - 12 September 2023 - Customer Experience Scrutiny Review

RESOLVED: That the reference from the Overview and Scrutiny Committee in relation to the customer experience scrutiny review report be noted and that a report be presented to the next meeting of Cabinet.

210. Harrow Town Centre Business Improvement District

RESOLVED: That

- (1) a third term for the Harrow Town Centre Business Improvement District be approved for a further five years;

- (2) the casting of the vote be delegated to Councillor Paul Osborn, Leader of the Council and Strategy Portfolio Holder;
- (3) the Operating Agreement between The London Borough of Harrow and the BID company would be authorised and signed under officer delegated powers.

Reason for Decision: The HA1BID provided a vehicle to raise additional funds to invest in Harrow Metropolitan Town Centre and to provide a voice for businesses within the BID boundaries.

211. Re-procurement of the Repairs and Voids Contract, Electrical Services and Water Hygiene

Having agreed to note the confidential appendix to the officer report, it was

RESOLVED: That

- (1) the re-procurement of the Repairs and Voids Contract including PAP properties be approved, noting that the contract would commence on 1 July 2024 and expire on 30 June 2028 with the option to extend for a further 4 years in periods of 2 years.

[The 4 year and 8-year revenue budget value are £17.96m and £35.92m respectively. Approval of capital expenditure of 7m, £1m per year within existing capital programme, from year 2 of contract. Total revenue and capital budget total £43m].

- (2) the re-procurement of the Electrical Services and Water Hygiene Services Contract to all HRA stock and PAP properties, to be procured compliantly via a Framework in March 2024 for a period of 5 years with the option to extend for 2, be approved.

[Contract commencing on 1 July 2024 and will expire on 30 June 2029 with the option to extend for a further 2 years. The 7-year revenue budget value is £3.51m].

- (3) authority be delegated to award contracts to the successful contractors for the above procurements to the Corporate Director of Place, following consultation with the Portfolio Holders for Housing and the Portfolio Holder for Finance and Human Resources;
- (4) authority be delegated to the Corporate Director of Place, following consultation with the Portfolio Holder for Housing, to make any changes required to the procurement documents following approval.

Reason for Decision: The new contracts could offer the chance to review how the service could be improved to provide better service, satisfaction, value and care to Harrow's tenants. There were also many technical innovations that needed to be considered, to provide a streamlined process to Harrow's residents, as well as ensuring that work towards creating value for

money continued which was an essential consideration for a contract of this size.

212. Local Government Association Corporate Peer Challenge - final report and response

RESOLVED: That

- (1) the contents of the report be agreed and the recommendations of the Local Government Association (LGA) Peer Review team (as set out in Appendix A), be accepted;
- (2) the contents of the action plan prepared in response to those recommendations (Appendix B) be agreed and that implementation of the actions be delegated to the Managing Director, who would report progress to Cabinet or appropriate committee;
- (3) there would be a follow-up visit from members of the Peer Team, in early 2024, to review progress against the action plan (currently set for 8 January 2024).

Reason for Decision: To respond to recommendations arising from LGA Corporate Peer Challenge 2023.

213. London Borough of Harrow Domestic Abuse Service

Having agreed to note the confidential appendix to the officer report, it was

RESOLVED: That

- (1) the commencement of a competitive procurement for the domestic abuse service for a contract term of three years to run from the **1 April 2024 to 31 March 2027**, be approved;
- (2) splitting the provision of the Domestic Abuse service into two procurement Lots be approved:
 - Lot 1: Domestic Abuse Support Service: Strategic coordination and direct support to domestic abuse victims/survivors.
 - Lot 2: Safe Accommodation: Refuge Support and Management and Floating Support;
- (3) following the tender process, authority be delegated to the Interim Assistant Director Strategy and Partnerships (as the Acting Corporate Director of Resources post was vacant) following consultation with the Portfolio Holders for Environment and Community Safety and Finance and Human Resources to award the contract(s) for both procurement lots in the new domestic abuse services;

- (4) authority be delegated to the Interim Assistant Director of Strategy and Partnerships (as the Acting Corporate Director of Resources post was vacant) in consultation with the Portfolio Holder for Environment & Community Safety Finance and Human Resources to allow any changes ahead of the final publication of the Invitation to Tender (ITT).

Reason for Decision: The combined value of the two contracts to deliver the service was in excess of £500,000. Therefore, Cabinet approval was required to re-procure the service.

214. Strategic Performance Report

RESOLVED: That

- (1) Portfolio Holders continue to work with officers to achieve improvement against identified key challenges (Appendix 1 of the officer report);
- (2) the report be noted and confirmed that no changes had been identified.

Reason for Decision: To enable Cabinet to be informed of performance against key measures and to identify and assign corrective action where necessary.

(Note: The meeting, having commenced at 6.32 pm, closed at 8.33 pm).

Proper Officer

Publication of decisions:	27 October 2023
Deadline for Call-in:	5.00 pm on 3 November 2023 (Please note that Call-in does not apply to all decisions). To call-in a decision please contact: Mwimanji Chellah via email: mwimanji.chellah@harrow.gov.uk
Decisions may be implemented if not Called-in on:	4 November 2023