

If you require further information about this agenda please contact: Alison Atherton, Tel: 07825 726493. E-mail: alison.atherton@harrow.gov.uk.

West London Waste Authority

A meeting of the West London Waste Authority will be held in Meeting Room 4, First Floor - Harrow Council Hub, Forward Drive, Harrow on Friday 23 June 2023 at 10.00 am

Membership

Councillor Deirdre Costigan, London Borough of Ealing
Councillor Guy Lambert, London Borough of Hounslow
Councillor Eddie Lavery, London Borough of Hillingdon
Councillor Anjana Patel, London Borough of Harrow
Councillor Krupa Sheth, London Borough of Brent
Councillor Julia Neden Watts, London Borough of Richmond

Agenda

PART I - ITEMS FOR CONSIDERATION WHILE THE PRESS AND PUBLIC ARE IN ATTENDANCE

1. Apologies for absence
2. Declarations of interest

Members are reminded that if they have a pecuniary interest in any matter being discussed at the meeting they must declare the interest. They may not take part in any discussion or vote on a matter in which they have a pecuniary interest.

3. Minutes of the meetings held on 20 January 2023 and 24 March 2023 (Pages 5 - 10)
4. Appointment of the Chair and Vice-Chair of the Authority, Audit Committee, Chair of the Audit Committee and Independent Member
5. Meetings for the Municipal Year 2023/24

The remaining dates of the Authority in 2023 are:

Friday 22 September 2023 at 10.00am
Friday 1 December 2023 at 10.00am

Members are invited to agree the following dates of meetings of the Authority and Audit Committee for 2024 based on the existing pattern:

Friday 19 January 2024 at 11.00am (Audit Committee at 10.00am)
Friday 22 March 2024 at 10.00am
Friday 21 June 2024 at 10.00am
Friday 20 September 2024 at 10.00am
Friday 6 December 2024 at 10.00am

AUDIT ITEMS

- | | | |
|-----|---|-------------------|
| 6. | Internal Audit Report Procurement and Expenditure | (Pages 11 - 26) |
| 7. | Annual Internal Audit Report | (Pages 27 - 30) |
| 8. | 2021/22 External Auditors Report | (Pages 31 - 82) |
| 9. | Final 2021-22 Statement of Accounts | (Pages 83 - 136) |
| 10. | Draft Statement of Accounts for the year ending 31 March 2023 | (Pages 137 - 194) |
| 11. | Assurance Statements for the year ending 31 March 2023 | (Pages 195 - 212) |
| 12. | Risk Register | (Pages 213 - 216) |

AUTHORITY ITEMS

- | | | |
|-----|---------------------------------|-------------------|
| 13. | 2022/23 Business Plan | (Pages 217 - 224) |
| 14. | 2023/24 Business Plan | (Pages 225 - 236) |
| 15. | Contracts and Operations Update | (Pages 237 - 242) |
| 16. | Programmes Update | (Pages 243 - 250) |
| 17. | Finance Update | (Pages 251 - 258) |
| 18. | Human Resources Services Update | (Pages 259 - 260) |

PART II - ITEMS FOR CONSIDERATION AFTER THE EXCLUSION OF THE PRESS AND PUBLIC

Nil

Useful Information

Joining the Meeting virtually

The meeting is open to the public and can be viewed online at [London Borough of Harrow webcasts](#)

Attending the Meeting in person

The venue is accessible to people with special needs. If you have specific requirements, please contact the officer listed on the front page of this agenda.

You can access the agenda online at [Browse meetings - West London Waste Authority](#)

Recording and reporting on public meetings

Please note that members of public can choose to record or report in other ways, on this public meeting. If you wish to do so then please read the Authority's protocol which can be found [online](#). Copies of the protocol are also available at the meeting.

The Authority asks that you avoid recording members of the audience who are not participants at the meeting. The Authority will seek to facilitate this. However, anyone attending a public meeting does so in the knowledge that recording may take place and that they may be part of that record.

Hugh Peart
Clerk to the Authority