

# Personnel Appeals Panel (Disciplinary) Agenda

**Date:** Tuesday 14 December 2021

**Time:** 2.00 pm

**Venue:** Committee Rooms 1 & 2, Harrow Civic Centre,  
Station Road, Harrow, HA1 2XY

## **Membership (Quorum 3)**

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Natasha Proctor

Sachin Shah

Marilyn Ashton

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**Agenda publication date: Monday 6 December 2021**

## **Agenda - Part I**

### **1. Appointment of Chair**

To appoint a Chair for the purposes of this meeting.

### **2. Declarations of Interest**

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from all Members of the Panel.

### **3. Minutes**

[Note: Personnel Appeals Panel minutes are:-

- (1) approved following each meeting by the Members serving on that particular occasion and signed as a correct record by the Chairman for that meeting;
- (2) not submitted to the next panel meeting for approval.

Reasons: The Personnel Appeals Panel is constituted from a pooled membership. Consequently, a subsequent Panel meeting is likely to comprise a different Chair and Members who took no part in the previous meeting's proceedings. The process referred to at (1) above provides appropriate approval scrutiny].

### **4. Exclusion of the Press and Public**

To resolve that the press and public be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
5.	Disciplinary Appeal	Information under paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972, relating to any individual.

## **Agenda - Part II**

### **5. Disciplinary Appeal (Pages 5 - 170)**

- (i) Disciplinary Appeal (pages 5 – 109)
- (ii) Procedure for Hearing and Disciplinary Procedure (pages 113 - 151)
- (iii) Code of Conduct for Employees (pages 153 - 170)