

# Cabinet Agenda

**Date:** Thursday 23 September 2021

**Time:** 6.30 pm

**Venue:** Council Chamber, Harrow Civic Centre,  
Station Road, Harrow, HA1 2XY

## Membership:

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**Chair:** Councillor Graham Henson (Leader of the Council;  
Portfolio Holder for Strategy, Regeneration,  
Partnerships and Devolution)

<b>Portfolio Holders:</b>	<b>Portfolio:</b>
Councillor Sue Anderson	Community Engagement, Accessibility & Customer Services
Councillor Peymana Assad	Community Cohesion, Crime & Enforcement
Councillor Simon Brown	Adults and Social Care
Councillor Keith Ferry	Business, Property and Leisure
Councillor Phillip O'Dell	Housing
Councillor Varsha Parmar	Environment and Climate Change
Councillor Natasha Proctor	Finance & Resources (Deputy Leader)
Councillor Christine Robson	Education and Social Services for Children and Young People
Councillor Krishna Suresh	Equalities and Public Health

<b>Non-Executive Members:</b>	<b>Role:</b>
Councillor Adam Swersky	Non-Executive Cabinet Member
Councillor Antonio Weiss	Non-Executive Cabinet Member
John Higgins	Non-Executive Voluntary Sector Representative

## **Quorum 3, including the Leader and/or Deputy Leader)**

**Contact:** Nikoleta Nikolova Senior Democratic & Electoral Services Officer  
Tel: 07761 405898 E-mail: [nikoleta.nikolova@harrow.gov.uk](mailto:nikoleta.nikolova@harrow.gov.uk)

Scan this code for the electronic agenda:



# Useful Information

## Meeting details:

This meeting is open to the press and public:

Directions to the Civic Centre can be found at:

[www.harrow.gov.uk/contact](http://www.harrow.gov.uk/contact)

and can be viewed on [www.harrow.gov.uk/virtualmeeting](http://www.harrow.gov.uk/virtualmeeting)

## Meeting access / special requirements.

The public will be admitted on a first-come-first basis and you will be directed to seats.

If you are a registered speaker please advise Security on your arrival.

If you are attending the meeting please:

- (1) Take a Covid 19 test up to 24 hours before the meeting. Harrow residents can book a test by visiting <https://www.harrow.gov.uk/coronavirus-covid-19/book-covid-test>. If you are not a Harrow resident, please visit your local authority's webpages for your closest test site. Alternatively, you can request a Home Test by visiting <https://www.gov.uk/order-coronavirus-rapid-lateralflow-tests>. If you do not have access to the internet, please call 119 or speak to your Local Chemist;
- (2) Scan the NHS Test and Trace barcode or provide your contact information;
- (3) Wear a face covering and use the hand sanitiser;
- (4) Stay seated during the meeting;
- (5) Access the meeting agenda online at: <https://moderngov.harrow.gov.uk/ieListMeetings.aspx?CId=249&Year=0>; and
- (6) Follow the social distancing and other instructions of the Security Officers.

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting room. If you have special requirements, please contact the officer listed on the front page of this agenda.

## Filming / recording of meetings

Please note that proceedings at this meeting will be recorded or filmed. If you choose to attend, you will be deemed to have consented to being recorded and/or filmed.

The recording will be made available on the Council website following the meeting.

When present in the meeting room, silent mode should be enabled for all mobile devices.

**Agenda publication date: Wednesday 15 September 2021**

## **Agenda - Part I**

### **1. Apologies for Absence**

To receive apologies for absence (if any).

### **2. Declarations of Interest**

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub-Committee or Panel;
- (b) all other Members present in any part of the room or chamber.

### **3. Petitions**

To receive any petitions submitted by members of the public or Councillors.

### **4. Public Questions \***

To receive any public questions received in accordance with paragraph 16 of the Executive Procedure Rules.

Questions will be asked in the order in which they were received. There will be a time limit of 15 minutes for the asking and answering of public questions.

**[The deadline for receipt of public questions is 3.00 pm, 20 September 2021. Questions should be sent to [publicquestions@harrow.gov.uk](mailto:publicquestions@harrow.gov.uk)**

**No person may submit more than one question].**

### **5. Councillor Questions \***

To receive any Councillor questions received in accordance with paragraph 17 of the Executive Procedure Rules.

Questions will be asked in the order agreed with the relevant Group Leader by the deadline for submission and there be a time limit of 15 minutes.

**[The deadline for receipt of Councillor questions is 3.00 pm, 20 September 2021.]**

### **6. Key Decision Schedule September - November 2021 (Pages 7 - 34)**

### **7. Progress on Scrutiny Projects (Pages 35 - 36)**

For consideration

### **8. Covid-19 Update (To Follow)**

Verbal update from the Chief Executive.

## Community

- KEY 9. Addition of fifteen parks and gardens to the Local List of Historic Parks and Gardens - approval to adopt** (Pages 37 - 102)

Report of the Interim Chief Planning Officer.

- KEY 10. Long Lease Opportunities to provide newly built homes for use as temporary accommodation or discharge of homelessness duty** (To Follow)

Report of the Divisional Director, Housing Services.

- KEY 11. Rough Sleeping Accommodation Programme (RSAP)** (Pages 103 - 114)

Report of the Divisional Director, Housing Services.

## People

- KEY 12. Harrow Young People's Substance Misuse Service** (Pages 115 - 132)

Report of the Corporate Director, People.

## Resources and Commercial

- KEY 13. Authority to Procure Liability and Property Insurance for the Council** (Pages 133 - 142)

Report of the Director of Finance and Assurance.

- KEY 14. Re-Procurement of Fuel Card Services Contract** (Pages 143 - 158)

Report of the Corporate Director, Community.

- KEY 15. Q1 Revenue & Capital Budget Monitoring** (Pages 159 - 208)

Report of the Director of Finance and Assurance.

- 16. Any Other Urgent Business**

Which cannot otherwise be dealt with.

- 17. Exclusion of the Press and Public**

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

Agenda Item No	Title	Description of Exempt Information
18	Rough Sleeping Accommodation Programme – Appendix 1	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).
19	Q1 Revenue and Budget Monitoring – Appendices 7 and 8	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).

## Agenda - Part II

### 18. Rough Sleeping Accommodation Programme (RSAP) (Pages 209 - 210)

Appendix 1 to the report of the Divisional Director, Housing Services.

### 19. Q1 Revenue & Capital Budget Monitoring (Pages 211 - 278)

Appendices 7 and 8 to the report of the Director of Finance and Assurance.

#### \* Data Protection Act Notice

The Council will record the meeting and will place the recording on the Council's website.

[**Note:** The questions and answers will not be reproduced in the minutes.]

Deadline for questions	3.00 pm on 20 September 2021
Publication of decisions	24 September 2021
Deadline for Call in	5.00 pm on 01 October 2021
Decisions implemented if not Called in	02 October 2021