

Cabinet Agenda

Date: Thursday 10 March 2022

Time: 6.30 pm

Venue: Council Chamber, Harrow Civic Centre,
Station Road, Harrow, HA1 2XY

Membership:

Chair: Councillor Graham Henson (Leader of the Council;
Portfolio Holder for Strategy, Regeneration,
Partnerships and Devolution)

Portfolio Holders:	Portfolio:
Councillor Sue Anderson	Community Engagement, Accessibility & Customer Services
Councillor Peymana Assad	Community Cohesion, Crime & Enforcement
Councillor Simon Brown	Adults and Social Care
Councillor Keith Ferry	Business, Property and Leisure
Councillor Phillip O'Dell	Housing
Councillor Varsha Parmar	Environment and Climate Change
Councillor Natasha Proctor	Finance & Resources (Deputy Leader)
Councillor Christine Robson	Education and Social Services for Children and Young People
Councillor Krishna Suresh	Equalities and Public Health

Non-Executive Members:	Role:
Councillor Adam Swersky	Non-Executive Cabinet Member
Councillor Antonio Weiss	Non-Executive Cabinet Member
John Higgins	Non-Executive Voluntary Sector Representative

Quorum 3, including the Leader and/or Deputy Leader)

Contact: Nikoleta Kemp, Senior Democratic & Electoral Services Officer
Tel: 07761 405898 E-mail: nikoleta.kemp@harrow.gov.uk

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Useful Information

Joining the Meeting virtually

The meeting is open to the public and can be viewed online at www.harrow.gov.uk/virtualmeeting

Attending the Meeting in person

Directions to the Civic Centre can be found at: www.harrow.gov.uk/contact. It is accessible to people with special needs, with accessible toilets and lifts to the meeting rooms. If you have specific requirements, please contact the officer listed on the front page of this agenda.

You will be admitted on a first-come-first basis and directed to seats.

Please:

- (1) Take a Covid 19 test before travelling and do not attend in person if you test positive.
- (2) Wear a face covering and use the provided hand sanitiser.
- (3) Stay seated.
- (4) Access the meeting agenda online at [Browse meetings - Cabinet – Harrow Council](#)
- (5) Put mobile devices on silent.
- (6) Follow instructions of the Security Officers.
- (7) Advise Security on your arrival if you are a registered speaker.

Filming / recording

This meeting may be recorded or filmed, and if you choose to attend, you will be deemed to have consented to this. Any recording may be published on the Council website.

Agenda publication date: Wednesday 2 March 2022

Agenda - Part I

1. Apologies for Absence

To receive apologies for absence (if any).

2. Declarations of Interest

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub-Committee or Panel;
- (b) all other Members present in any part of the room or chamber.

3. Petitions

To receive any petitions submitted by members of the public or Councillors.

4. Public Questions *

To receive any public questions received in accordance with paragraph 16 of the Executive Procedure Rules.

Questions will be asked in the order in which they were received. There will be a time limit of 15 minutes for the asking and answering of public questions.

[The deadline for receipt of public questions is 3.00 pm, 7 March 2022. Questions should be sent to publicquestions@harrow.gov.uk No person may submit more than one question].

5. Councillor Questions *

To receive any Councillor questions received in accordance with paragraph 17 of the Executive Procedure Rules.

Questions will be asked in the order agreed with the relevant Group Leader by the deadline for submission and there be a time limit of 15 minutes.

[The deadline for receipt of Councillor questions is 3.00 pm, 7 March 2022.]

6. Key Decision Schedule March - May 2022 (Pages 7 - 12)

7. Reference from the Overview and Scrutiny Committee - Harrow Strategic Development Partnership Progress Update (To Follow)

For consideration.

8. Progress on Scrutiny Projects (Pages 13 - 14)

For consideration

9. **Covid-19 Update (To Follow)**

Presentation from the Chief Executive.

Community

KEY 10. Harrow Strategic Development Partnership (HSDP) Update (Pages 15 - 72)

Report of the Chief Executive.

People

KEY 11. Careers Information, Advice, Guidance (IAG) and Support Services to Young People in Harrow (Pages 73 - 82)

Report of the Corporate Director, People.

Resources and Commercial

KEY 12. Procurement of new contract for corporate IT software including Microsoft (Pages 83 - 92)

Report of the Director of ICT.

KEY 13. Low Carbon Procurement Policy, Charter and Toolkit (Pages 93 - 112)

Report of the Corporate Director, Community and the Director of Finance and Assurance.

KEY 14. Water Services Procurement (Pages 113 - 124)

Report of the Corporate Director, Community.

KEY 15. Authority to Procure Civil Enforcement Agents (CEA) (Pages 125 - 156)

Report of the Director of Finance.

KEY 16. Authority to Award £150 Energy Rebate to households occupying properties within Council Tax Bands A to D & to design and implement a Discretionary Energy Rebate Scheme in line with Government guidance. (Pages 157 - 224)

Report of the Director of Finance and Assurance.

17. Any Other Urgent Business

Which cannot otherwise be dealt with.

18. Exclusion of the Press and Public

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

Agenda Item No	Title	Description of Exempt Information
10	Harrow Strategic Development Partnership Update – Appendix I	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).
12	Procurement of new contract for corporate IT software including Microsoft – Appendix 1	
13	Low Carbon Procurement Policy, Charter and Toolkit – Appendix 3 (part 1 and 2)	

Agenda - Part II

19. Harrow Strategic Development Partnership (HSDP) Update (Pages 225 - 230)

Appendix I to the report of the Chief Executive.

20. Procurement of new contract for corporate IT software including Microsoft (Pages 231 - 232)

Appendix 1 to the report of the Director of ICT.

21. Low Carbon Procurement Policy, Charter and Toolkit (Pages 233 - 250)

Appendix 3 (part 1 and 2) to the report of the Corporate Director, Community and the Director of Finance and Assurance.

*** Data Protection Act Notice**

The Council will record the meeting and will place the recording on the Council's website.

[**Note:** The questions and answers will not be reproduced in the minutes.]

Deadline for questions	3.00 pm on 07 March 2022
Publication of decisions	11 March 2022
Deadline for Call in	5.00 pm on 18 March 2022
Decisions implemented if not Called in	19 March 2022