

# Governance, Audit, Risk Management and Standards Committee Agenda

**Date:** Tuesday 13 July 2021

**Time:** 6.30 pm

**Venue:** Virtual Meeting - Online

## Membership (Quorum 3)

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<b>Chair:</b>	Councillor David Perry
<b>Labour Councillors:</b>	Dean Gilligan Kairul Kareema Marikar Antonio Weiss
<b>Conservative Councillors:</b>	Philip Benjamin Amir Moshenson Kanti Rabadia
<b>Labour Reserve Members:</b>	1. Niraj Dattani 2. Chloe Smith 3. Vacancy 4. Vacancy
<b>Conservative Reserve Members:</b>	1. Pritesh Patel 2. John Hinkley 3. Chris Mote

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Scan this code for the electronic agenda:



# Useful Information

## Meeting details

This meeting is open to the press and public and can be viewed on [www.harrow.gov.uk/virtualmeeting](http://www.harrow.gov.uk/virtualmeeting)

## Filming / recording of meetings

Please note that proceedings at this meeting may be recorded or filmed. If you choose to attend, you will be deemed to have consented to being recorded and/or filmed.

The recording will be made available on the Council website following the meeting.

**Agenda publication date: Monday 5 July 2021**

# Agenda - Part I

## 1. Attendance by Reserve Members

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the **whole** of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

## 2. Declarations of Interest

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee;
- (b) all other Members present.

## 3. Minutes (Pages 5 - 12)

That the minutes of the meeting held on 27 April 2021 be taken as read and signed as a correct record.

## 4. Appointment of Vice-Chair

To consider the appointment of a Vice-Chair to the Governance, Audit, Risk Management and Standards Committee for the Municipal Year 2021/22.

## 5. Public Questions \*

To receive any public questions received in accordance with Committee Procedure Rule 17 (Part 4B of the Constitution).

Questions will be asked in the order in which they were received. There will be a time limit of 15 minutes for the asking and answering of public questions.

**[The deadline for receipt of public questions is 3.00 pm, Thursday 8 July 2021. Questions should be sent to [publicquestions@harrow.gov.uk](mailto:publicquestions@harrow.gov.uk)**

**No person may submit more than one question].**

## 6. Petitions

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

## 7. Deputations

To receive deputations (if any) under the provisions of Committee Procedure Rule 16 (Part 4B) of the Constitution.

## 8. References from Council and other Committees/Panels

To receive references from Council and any other Committees or Panels (if any).

9. **Information Report - Change to evidence verification process for Housing Benefit and Council Tax Support** (Pages 13 - 40)  
Report of the Director of Finance
10. **Information Report - Annual Health and Safety Report** (Pages 41 - 142)  
Report of the Corporate Director of Resources
11. **Information Report - Internal Audit Year end report 2020/21** (Pages 143 - 158)  
Report of the Director of Finance
12. **Information Report - Draft Annual Governance Statement** (Pages 159 - 180)  
Report of the Director of Finance
13. **Any Other Urgent Business**  
Which cannot otherwise be dealt with.
14. **Exclusion of the Press Public**  
To resolve that the press and public be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
15.	Information Report – Quarter 1 Corporate Risk Register 2021/22	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

## Agenda - Part II

15. **Information Report - Quarter 1 Corporate Risk Register 2021/22** (Pages 181 - 212)  
Report of the Director of Finance

### \* Data Protection Act Notice

The Council will audio record item 5 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]