

# Call-In Sub-Committee **AGENDA**

**DATE:** Monday 5 February 2018

**TIME:** 6.00 pm

**VENUE:** Committee Room 5, Harrow Civic Centre, Station Road, Harrow, HA1 2XY

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## **MEMBERSHIP** (Quorum 3)

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**Chair:** Councillor Phillip O'Dell

**Councillors:**

Jeff Anderson  
Jo Dooley

Richard Almond  
Norman Stevenson

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## **Reserve Members:**

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|---------------------------|-------------------|
| 1. Jerry Miles            | 1. Kam Chana      |
| 2. Kairul Kareema Marikar | 2. Lynda Seymour  |
| 3. Ms Pamela Fitzpatrick  | 3. Stephen Wright |

**Contact:** Manize Talukdar, Democratic and Electoral Services Officer  
Tel: 020 8424 1323 E-mail: [manize.talukdar@harrow.gov.uk](mailto:manize.talukdar@harrow.gov.uk)

## **Useful Information**

### **Meeting details:**

This meeting is open to the press and public.

Directions to the Civic Centre can be found at:  
<http://www.harrow.gov.uk/site/scripts/location.php>.

### **Filming / recording of meetings**

The Council will audio record Public and Councillor Questions. The audio recording will be placed on the Council's website.

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

### **Meeting access / special requirements.**

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

**Agenda publication date: Tuesday 30 January 2018**

## **AGENDA - PART I**

### **1. ATTENDANCE BY RESERVE MEMBERS**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

### **2. DECLARATIONS OF INTEREST**

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Sub-Committee;
- (b) all other Members present.

### **3. APPOINTMENT OF VICE CHAIR**

To appoint a Vice-Chair for the 2017/18 Municipal Year.

### **4. MINUTES (Pages 5 - 10)**

That the minutes of the meeting held on 8 February 2016 be taken as read and signed as a correct record.

### **5. PROTOCOL FOR THE OPERATION OF THE CALL-IN SUB-COMMITTEE (Pages 11 - 12)**

### **6. CALL-IN OF THE CABINET DECISION (18 JANUARY 2018) - LIBRARY MANAGEMENT CONTRACT EXTENSION (Pages 13 - 66)**

- a) Notice invoking the Call-In;
- b) Minutes of the Cabinet meeting held on 18 January 2018;
- c) Report submitted to Cabinet on 18 January 2018.

## **AGENDA - PART II - NIL**

## **REASONS FOR LATENESS & URGENCY**

In accordance with the Local Government (Access to Information) Act 1985, this meeting is being called with less than 5 clear working days' notice by virtue of the special circumstances and grounds for urgency stated below:-

Under Committee Procedure Rule 45.6 a meeting of the Call-In Sub-Committee must be held within 7 clear working days of the receipt of a request for call-in. This meeting therefore had to be arranged at very short notice and it was not possible for the agenda to be published 5 clear working days prior to the meeting.