

Personnel Appeals Panel AGENDA

DATE: Monday 18 March 2013

TIME: 10.00 am *

VENUE: Committee Room 5,
Harrow Civic Centre

* **Please note:** There will be a briefing for Members of the Panel at 9.30 am in Committee Room 5

MEMBERSHIP

Councillors:

Margaret Davine John Nickolay
Bill Phillips

Contact: Manize Talukdar, Democratic & Electoral Services Officer
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AGENDA - PART I

1. APPOINTMENT OF CHAIRMAN

To appoint a Chairman for the purposes of this meeting.

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from all Members of the Panel.

3. MINUTES

[Note: Personnel Appeals Panel minutes are:-

- (1) approved following each meeting by the Members serving on that particular occasion and signed as a correct record by the Chairman for that meeting;
- (2) not submitted to the next panel meeting for approval.

Reasons: The Personnel Appeals Panel is constituted from a pooled membership. Consequently, a subsequent Panel meeting is likely to comprise a different Chairman and Members who took no part in the previous meeting's proceedings. The process referred to at (1) above provides appropriate approval scrutiny].

4. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
5.	Disciplinary Hearing	Information under paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972, relating to any individual.

AGENDA - PART II

5. DISCIPLINARY HEARING

- (i) Procedure for Hearing & Conduct Procedure (pages 1 - 10)
 - (ii) Appellant's Case Statement (pages 11 - 18)
 - (iii) Management's Case Statement (pages 19 - 118)
- o Appendix 1 (pages 25 - 28)

- Appendix 2 (pages 29 - 36)
- Appendix 3 (page 37 - 38)
- Appendix 4 (page 39 - 46)
- Appendix 5 (pages 47 - 50)
- Appendix 6 (pages 51 - 100)
- Appendix 7 (pages 101 - 118)

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