



PORTFOLIO HOLDER DECISION MEETING

**FRIDAY 4 JULY 2008
7.45 AM**

**COMMITTEE ROOM 5,
HARROW CIVIC CENTRE**

MEMBERSHIP

Leader

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

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HARROW COUNCIL
PORTFOLIO HOLDER DECISION MEETING
FRIDAY 4 JULY 2008

AGENDA - PART I

PROCEDURAL

1. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

2. **Arrangement of Agenda:**

To consider whether any item on the agenda should be considered with the press and public excluded because it contains confidential information as defined in the Local Government Act 1972.

Enc

3. **Minutes:** (Pages 1 - 2)

That the minutes of the meeting held on 17 March 2008 be taken as read and signed as a correct record.

4. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 15 (Part 4D of the Constitution).

5. **Public Questions:**

To receive questions (if any) under the provisions of Executive Procedure Rule 16 (Part 4D of the Constitution).

(Note: Paragraph 16 of the Executive Procedure Rules stipulates that questions will be asked in the order notice of them was received and that there be a time limit of 15 minutes).

6. **Matters referred to the Executive Member:**

In accordance with the provisions contained in Overview and Scrutiny Procedure Rule 23 (Part 4F of the Constitution).

7. **Reports from the Overview and Scrutiny Committee or Sub-Committees:**
(if any)

8. **Any Other Urgent Business:**

Which cannot otherwise be dealt with.

AGENDA - PART II

Enc

9. **Street Lighting PFI:** (Pages 3 - 8)

Local Government (Access to Information) Act 1985: In accordance with the Local Government (Access to Information) Act 1985, this meeting is being called with less than 5 clear working days' notice by virtue of the special circumstances and ground for urgency stated below:-

Special Circumstances/Ground for Urgency: Under Access to Information Procedure Rule 5.2, where a meeting is convened at shorter notice than set out in Rule 4, copies of the agenda and reports shall be open to inspection from the time the meeting is convened.

The approval contained in this report is required in order to enable Harrow's revised Outline Business Case for a Street Lighting PFI to be submitted to DfT. The report is urgent in order to comply with DfT's timetable for submission to the Treasury Programme Review Group (PRG) in September 2008. Delay would result in increased costs to the Council in respect of procurement costs in respect of external advisors and also the annual Affordability Gap that the Council must meet. It may also jeopardise the approval of the scheme.

The report has been excluded from public inspection on the grounds that it contains information that is considered exempt by virtue of paragraph 3 as specified in schedule 12a (as amended) of the Local Government Act 1972 in that it relates to information relating to the financial or business affairs of any particular person (including the authority holding that information).

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PORTFOLIO HOLDER DECISION MEETING

17 MARCH 2008

Councillors: * David Ashton

* Denotes Member present

PART I - RECOMMENDATIONS - NIL

PART II - MINUTES

49. **Declarations of Interest:**

RESOLVED: To note that no interests were declared in relation to the business to be transacted at this meeting.

50. **Matters referred to the Executive Member:**

RESOLVED: To note that no matters had been referred to the Executive Member for reconsideration in accordance with the provisions contained in the Overview and Scrutiny Committee Procedure Rule 22 (Part 4F of the Constitution).

51. **Award of Council's Motor Insurance Contract:**

On 13 March 2008, the Cabinet authorised the Portfolio Holder for Finance and Portfolio Co-ordination to make any such decision as might be necessary to enter into a new insurance contract for motor insurance with the most favourable tender submission. This was to ensure that the Council met its statutory requirements with respect to insurance of vehicles.

It was noted that this meeting had been convened at short notice. It was noted that this meeting had been convened at short notice in order to comply with the Office of Government Commerce (OGC) 10 day mandatory standstill period for contracts awarded following an Official Journal of the European Union (OJEU) tender process, the Portfolio Holder decision, which was delegated by Cabinet on 13 March 2008, needed to be made on 17 March 2008. The agreement of the Chairman of the Overview and Scrutiny Committee that the decision would not be subject to call-in had been obtained. The agreement of the Chairman of the Overview and Scrutiny Committee that the decision would not be subject to call-in had been obtained.

An officer introduced the confidential report, which set out the process for seeking quotations for the Council's motor insurance for the 2008/09 year. It was stated that a robust tender exercise had been undertaken using the Official Journal of the European Union negotiated tender process.

RESOLVED: That the Council's insurance contract be placed with Zurich Municipal Insurance for 2008/09 through a consortium offer provided through the London Authorities Mutual Limited.

Reason for Decision: To secure the Council's motor insurance premium for the 2008/09 year.

[Note: The item was included in Part II as it was considered exempt by virtue of paragraph 3 as specified in Schedule 12a (as amended) of the Local Government Act 1972 in that it related to information relating to the financial or business affairs of any particular person (including the authority holding that information).]

(Note: The meeting having commenced at 4.30 pm, closed at 4.35 pm)

(Signed) COUNCILLOR DAVID ASHTON

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