

Traffic and Road Safety Advisory Panel Supplemental Agenda

Date: Wednesday 14 July 2021

. Agenda - Part I

4. **Appointment of Advisers** (Pages 3 - 6)
Report of the Director of Legal and Governance.

Agenda Item	Special Circumstances/Grounds for Urgency
4. Appointment of Advisers	Members are asked to consider the late report in order to make an informed decision. The report was not ready at point of publish.

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**Report for: Traffic and Road Safety
Advisory Panel**

Date of Meeting:	14 July 2021
Subject:	Appointment of (non-voting) Advisers to the Traffic and Road Safety Advisory Panel 2021/22
Responsible Officer:	Hugh Peart, Director of Legal and Governance Services
Exempt:	No
Wards affected:	N/A
Enclosures:	None

Section 1 – Summary and Recommendations

This report advises Members about the appointment of advisers to the Panel for the Municipal Year 2021/22. Members are requested to consider the report and agree the nominations for the 2021/22 Municipal Year.

Recommendations:

That the Panel recommend to the Portfolio Holder for the Environment and Climate Change that the nominations for Advisers to the Panel set out in the report at paragraph 2.2 be agreed.

Reason: (For recommendation)

To appoint advisers to the Panel for the Municipal Year 2021/22, to assist in the work of the Panel.

Section 2 – Report

2.1 Rule 35.4 of the Executive Procedure Rules of the Constitution provides for the appointment of advisers to assist in the work of the Panel either generally or on specific matters.

2.2 The term of the advisers appointed to assist with the work of the Panel for the Municipal year 2020/21 has now expired. The existing advisers have been contacted and asked to confirm whether they wish to continue to act as advisers for the Municipal Year 2021/22. The following adviser has confirmed his wish to continue as an adviser to the Panel for the 2021/22 Municipal Year:

- Anthony Wood – Harrow Public Transport Users' Association

The Panel is asked to note that Dr Anoop Shah had stepped down from his position as an adviser representing Harrow Cyclists. A nomination for a replacement to represent Harrow Cyclists has been received and the nominee has confirmed her wish to act as an adviser to the Panel for the 2021/22 Municipal Year:

- Veronica Chamberlain - Harrow Cyclists

The Panel is asked to note that there are currently two vacancies as no nominations have been received from London Living Streets and the Harrow Association of Disabled People.

2.3 If appointed, the advisers will be required to comply with the Council's Protocol on Co-optees and Advisers (Part 5H of the Council's Constitution).

Ward Councillors' comments

Not applicable.

Legal Implications

There are no legal implications arising from this report.

Financial Implications

There are no financial implications arising from this report.

Risk Management Implications

Risks included on corporate or directorate risk register? **No**

Separate risk register in place? **No**

The relevant risks contained in the register are attached/summarised below.

n/a

The following key risks should be taken into account when agreeing the recommendations in this report:

Risk Description	Mitigations	RAG Status
If not appointed, the Panel may not have access to expert external advice when conducting its business.	<ul style="list-style-type: none"> ▪ The appointment of the proposed advisors 	
The advisors may not have appropriate skills or knowledge to provide sound advice to the Panel.	<ul style="list-style-type: none"> ▪ 1 advisor has worked successfully with the panel over the past year. With a new adviser having the appropriate background. ▪ Advisors have appropriate skills and knowledge to enable sound advice to be provided. 	
Non-compliance with the Council's Protocol on Co-optees and Advisers.	<ul style="list-style-type: none"> ▪ Advisers are required to sign and confirm that they have understood The Protocol on Co-Optees and Advisers and the Members Code of Conduct. 	

Equalities implications / Public Sector Equality Duty

It is anticipated that appointing the proposed advisers will support the Council in meeting its Public Sector Equality Duty based on the advice they will be able to contribute.

Council Priorities

Contributes to the following Corporate Priority: 'Improving the environment and addressing climate change' and 'Addressing health and social care inequality' in a general sense by enabling more people to actively engage in sporting activities in ways that improve health and creating transport infrastructure that supports economic growth.

Section 3 - Statutory Officer Clearance

Statutory Officer: Sharon Daniels
Signed on behalf of the Chief Financial Officer
Date: 13/07/2021

Statutory Officer: Hugh Peart
Signed by the Monitoring Officer
Date: 12/07/2021

Mandatory Checks

Ward Councillors notified: NO, as it impacts on all Wards

Section 4 - Contact Details and Background Papers

Contact: Andrew Seaman, Senior Democratic Services Officer
Tel: 020 8424 1060

Background Papers:

- [Council's Constitution](#)