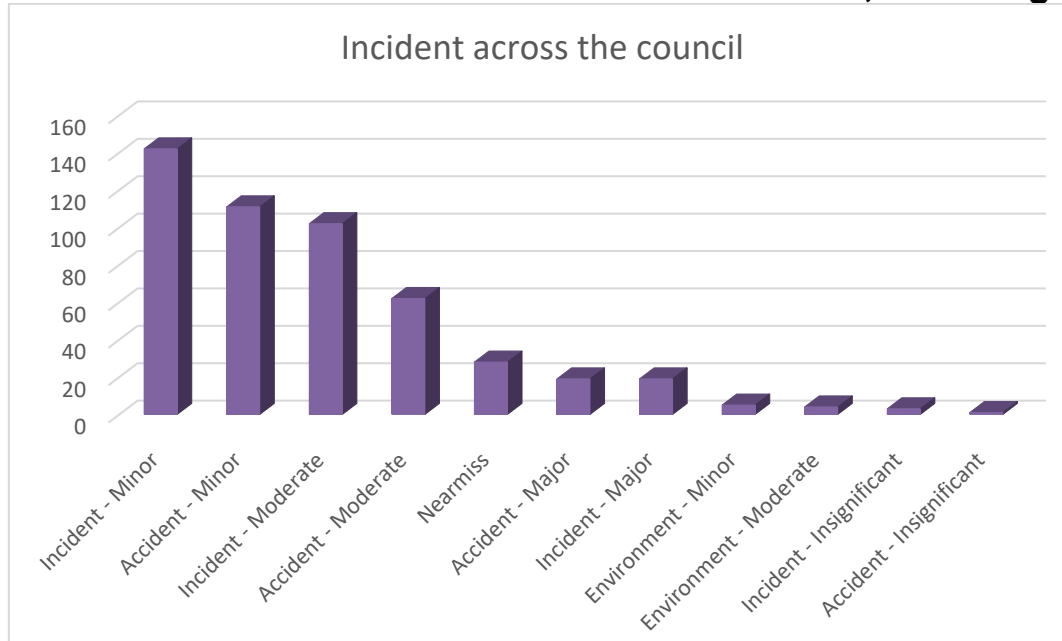


**Appendix 1 of the H&S Year End Report - Accident / Incident Analysis Report
for Q1 to Q4 (2023/24) - All Directorates**

Number of incidents recorded across the council, including maintained schools (in the H&S SLA)



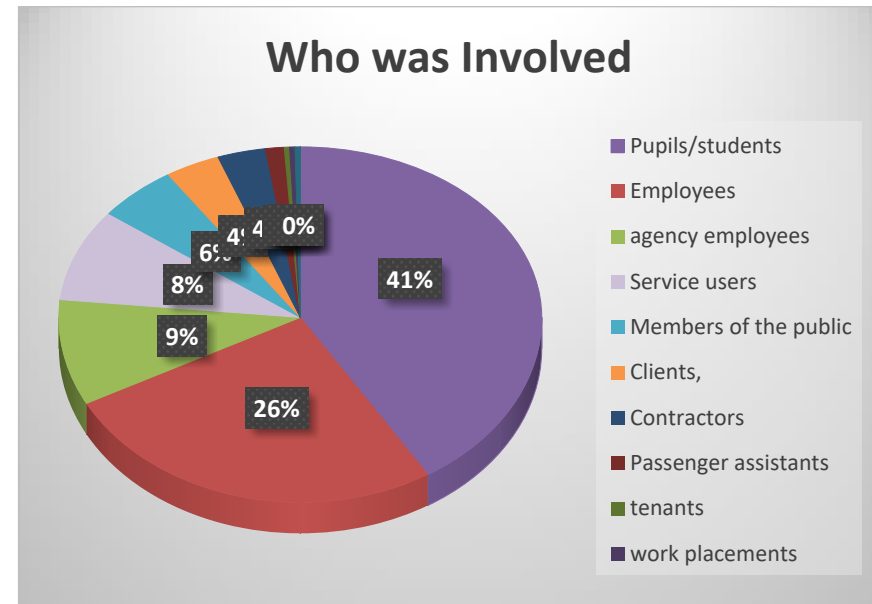
Total reported incidents reported across the council was 558 which is an increase of 192 (52%) from the previous year. This increase could be attributed to the relaunch of the Evtixx Assure.

- Place 285
- Schools 188
- People 78
- Resources 7

Classification by 'Who' was Involved (Total Incidents)

The incidents involved:

- 214 Pupils/students
- 136 Employees
- 48 agency employees
- 43 Service users
- 28 Members of the public
- 20 Clients,
- 18 Contractors
- 7 Passenger assistants
- 2 tenants
- 2 work placements
- 2 young persons
- 2 cases with no one involved



RIDDORS

Ref	Row Labels	Reason	Who	Directorate
1	Slip, Trip, and fell on the same level	Over 7-day injury	Staff	School
2	Slip, Trip, and fell on the same level	Over 7-day injury	Staff	Place
3	Hit by a moving object (collapsible table)	Taken to hospital for treatment (broken toe)	Pupil	School
4	Incident involving a vehicle (PTS hit lamppost)	Specified injury (fracture)	Staff	Place

Lost Time Incidents for Q1-Q4 -Employees

Person Injured	Days Lost
Employees	492

Accident Incident Rate = 9.42

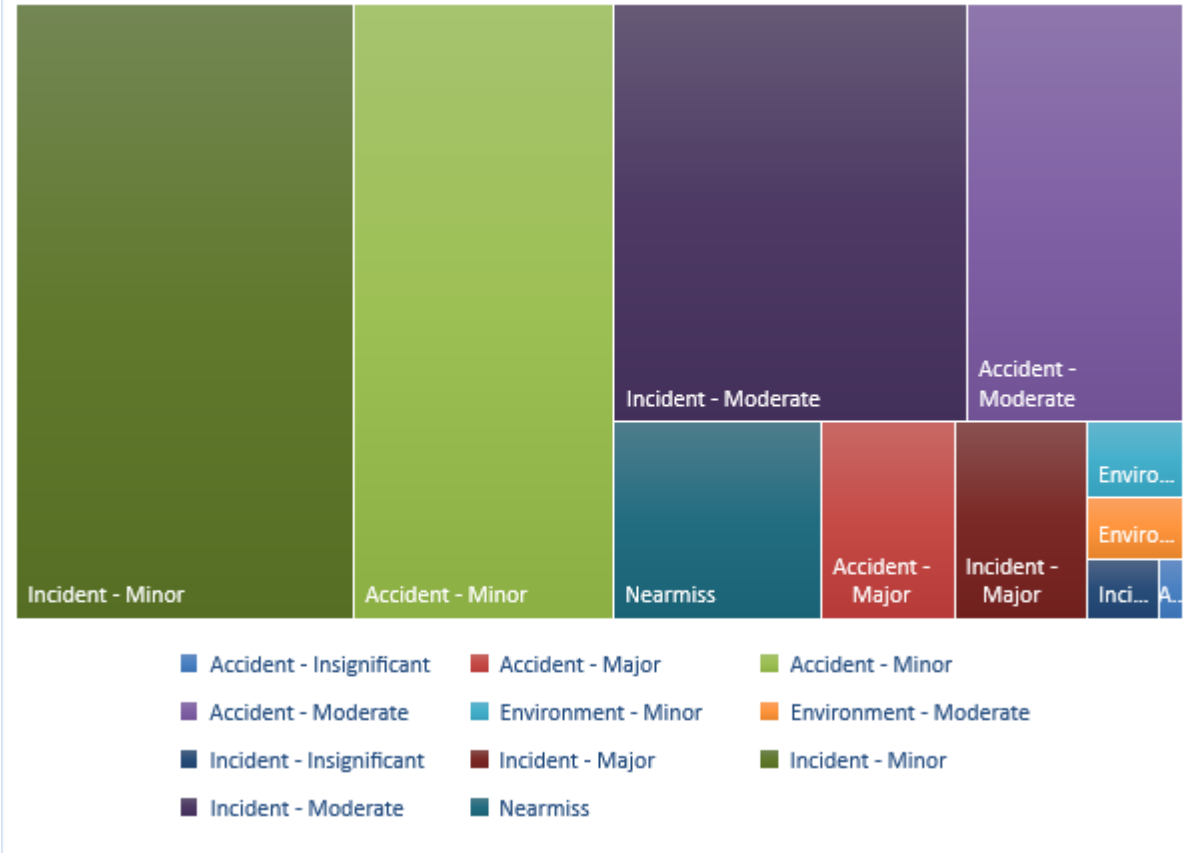
Accident Incidentce Rate is calculated by the No of lost time defined accidents per thousand employees:

$$\frac{\text{No of defined accidents}}{\text{Average number of employees}} \times 1000 \quad \left(\frac{20}{2,125} \times 1000 = 9.42 \right)$$

Note, the below

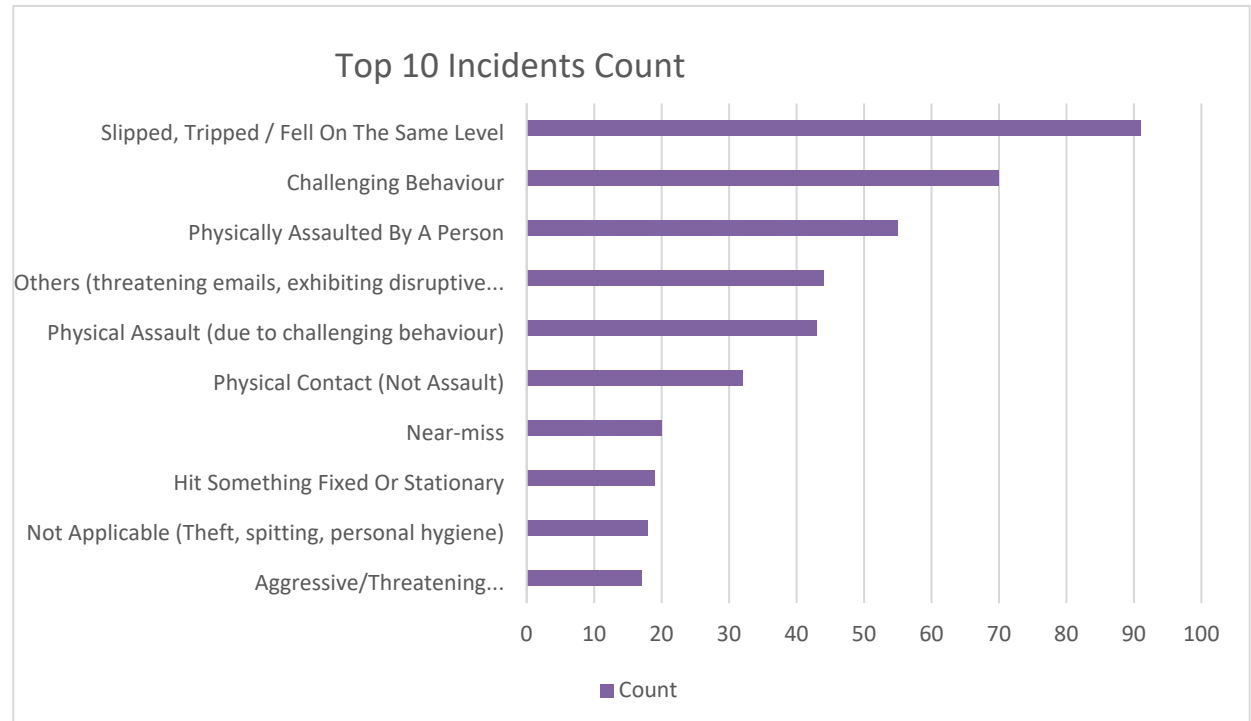
- The Number of employee accidents (20) includes all incidents, injuries, or accidents that involve employees and result in lost work time or medical treatment.
- The Average number of employees (2,125 according to HR) working in the organization during the time period being considered.

Incidents Severity for Q1 - Q4



Top 10 Categories of Accidents/Incident across the Council-Including Maintained Schools (in the SLA)

Categories of Accidents/Incidents	Count
Slipped, Tripped / Fell On The Same Level	91
Challenging Behaviour	70
Physically Assaulted By A Person	55
Others (threatening emails, exhibiting disruptive behaviour, etc).	44
Physical Assault (due to challenging behaviour)	43
Physical Contact (Not Assault)	32
Near-miss	20
Hit Something Fixed Or Stationary	19
Not Applicable (Theft, spitting, personal hygiene)	18
Aggressive/Threatening Behaviour	17

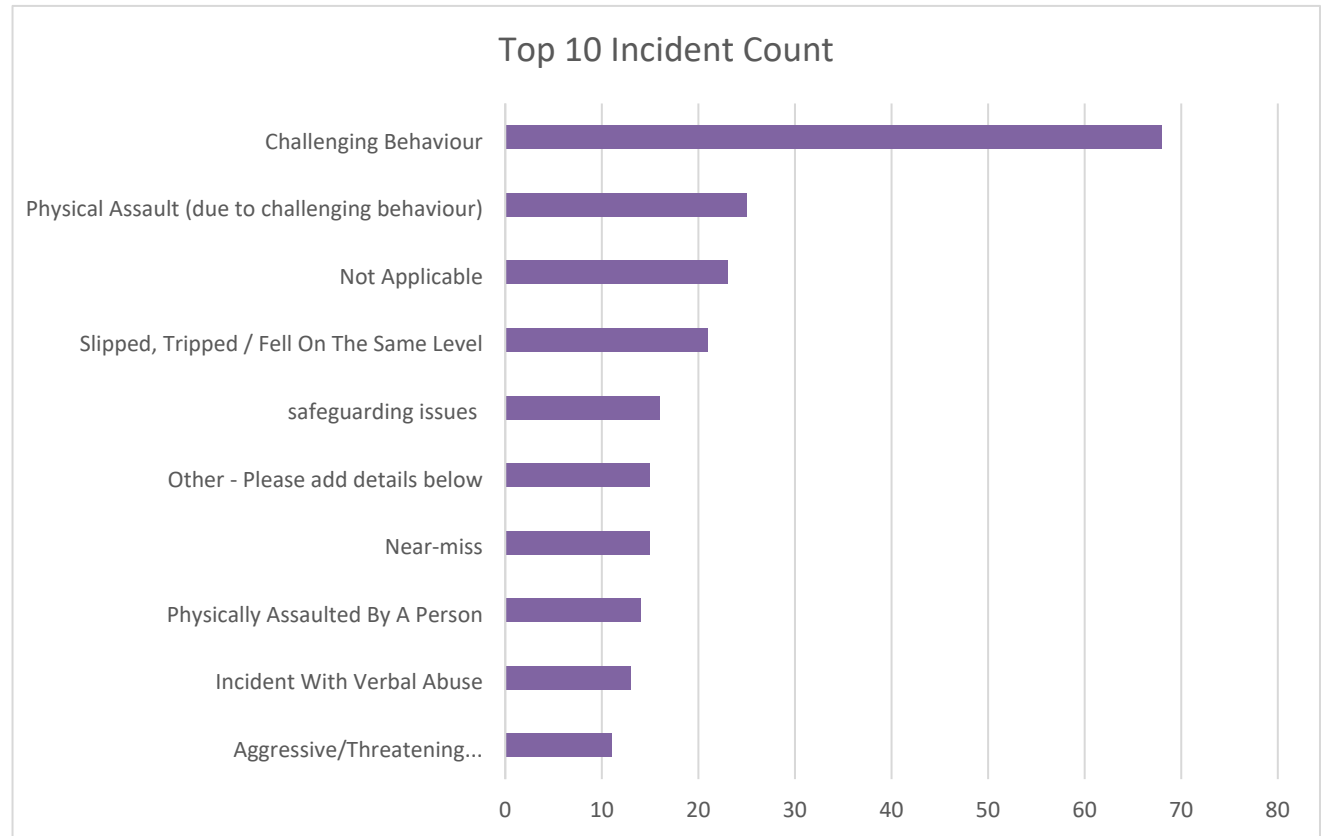


Types of Accidents/Incidents	Other Directorates	Schools	Grand Total
Slipped, Tripped or Fell On The Same Level	39	52	91
Challenging Behaviour	70	0	70
Physical Assault (due to challenging behaviour)	34	9	43
Physical Contact (Not Assault)	5	27	32

Place

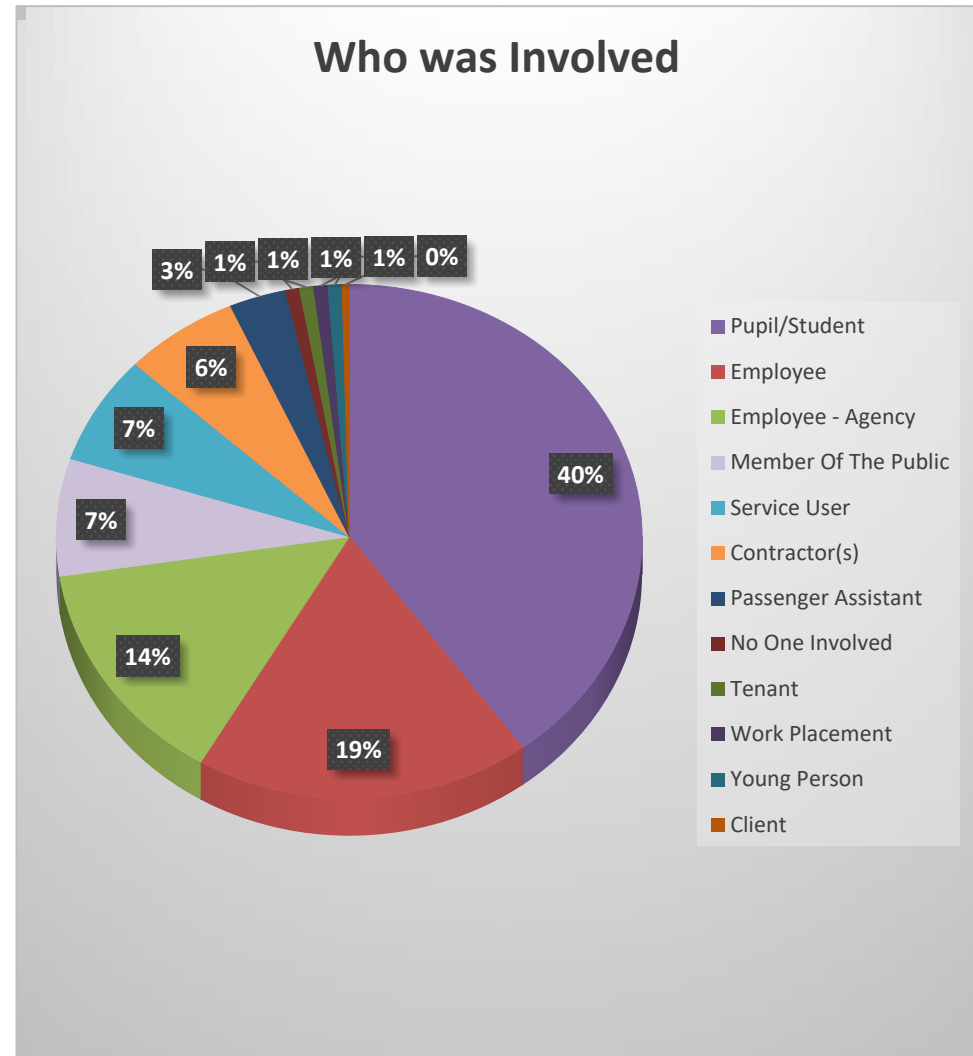
Accident / Incident Analysis Report for Quarter 1 to Quarter 4 (1st April 2023 – 31st March 2024)

Categories of Accidents/Incidents	Count
Challenging Behaviour	68
Physical Assault (due to challenging behaviour)	25
Not Applicable	23
Slipped, Tripped / Fell On The Same Level	21
Safeguarding issues	16
Near-miss	15
Other - Please add details below	15
Physically Assaulted By A Person	14
Incident With Verbal Abuse	13
Aggressive/Threatening Behaviour	11



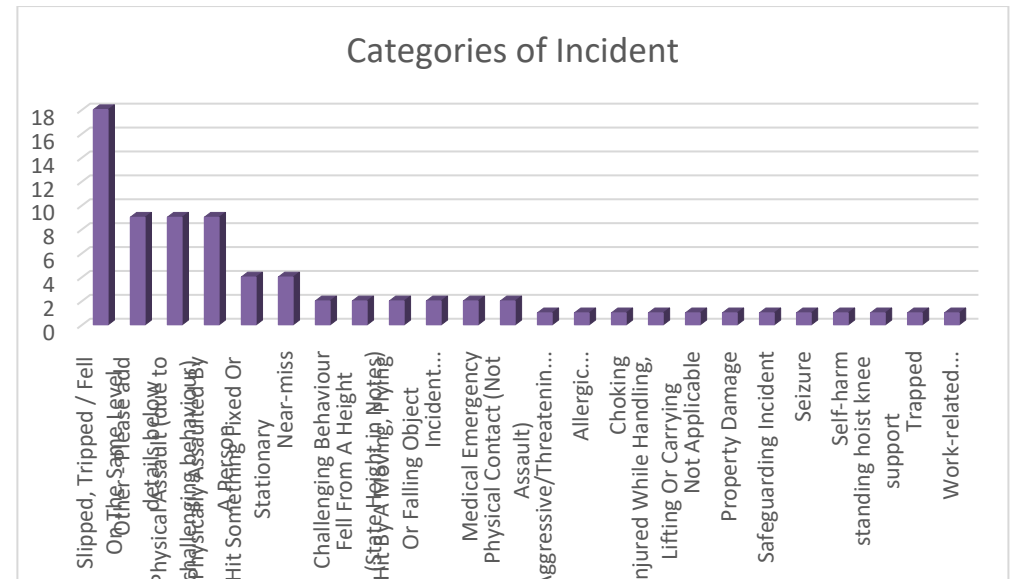
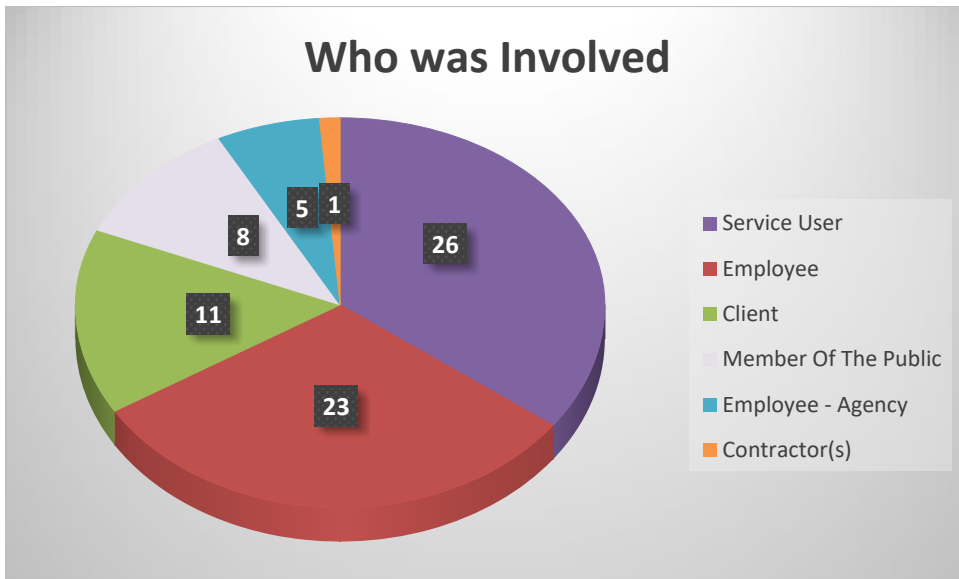
Classification by Who was Involved

Who was involved	Count of Who Was Involved
Pupil/Student	99
Employee	46
Employee - Agency	35
Member Of The Public	18
Service User	17
Contractor(s)	16
Passenger Assistant	8
No One Involved	2
Tenant	2
Work Placement	2
Young Person	2
Client	1



People

Accident / Incident Analysis Report for Quarter 1 to Quarter 4 (1st April 2023 – 31st March 2024)

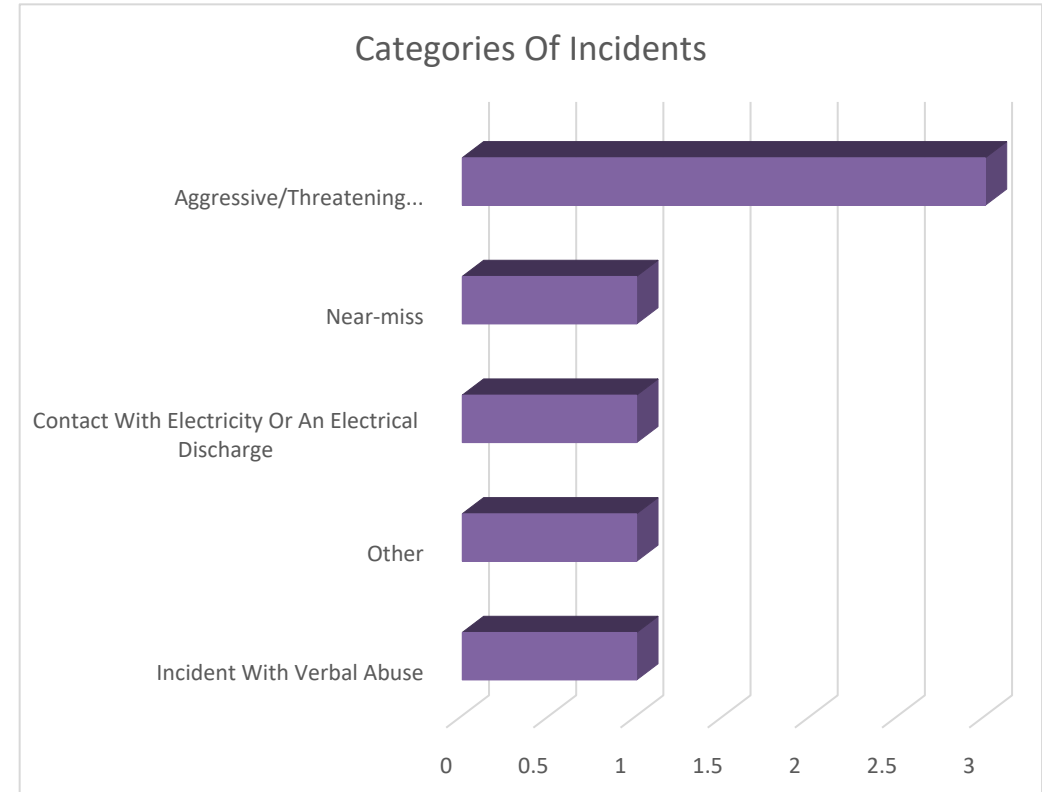


Top 5 Accidents/Incidents - People		
Cause	Count	Breakdown
Slipped, Tripped / Fell On The Same Level	18	7 of these incidents occurred in Adult Social Service, and 11 in Children and Young People Services. They resulted in minor, and moderate incident severity.
Physically Assaulted By A Person	9	2 of these incidents occurred in Adult Social Service, and 7 in Children and Young People Services Children and Young Peoples. They resulted in minor, major, and moderate incident severity.
Physical Assault (due to challenging behaviour)	9	2 of these incidents occurred at Children and Young People services, and 7 occurred in Adult Social Service. They resulted in minor, and major incident severity.
Near-miss	4	3 of these incidents were in Adult social services, and 1 in Children and Young People Services Children and Young Peoples. They resulted in minor, major and moderate incident severity.
Hit Something Fixed Or Stationary	4	3 of these incidents were in Children and Young Peoples Services and 1 in adult social service. These resulted in near misses

Resources

Accident / Incident Analysis Report for Quarter 1 to Quarter 4 (1st April 2023 – 31st March 2024)

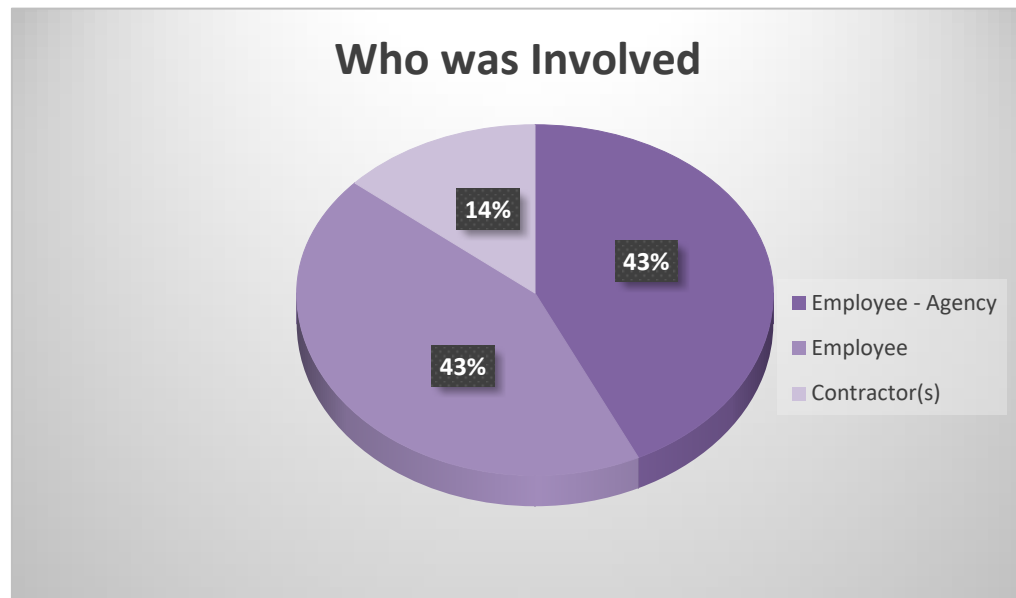
Accident/Incident Categories	Count
Aggressive/Threatening Behaviour	3
Incident With Verbal Abuse	1
Others	1
Contact With Electricity Or An Electrical Discharge	1
Near-miss	1
Grand Total	7



Top Accidents/Incidents	Count	Commentary
Aggressive/Threatening Behaviour	3	100% of these incidents occurred in Customer Services & Business Support.

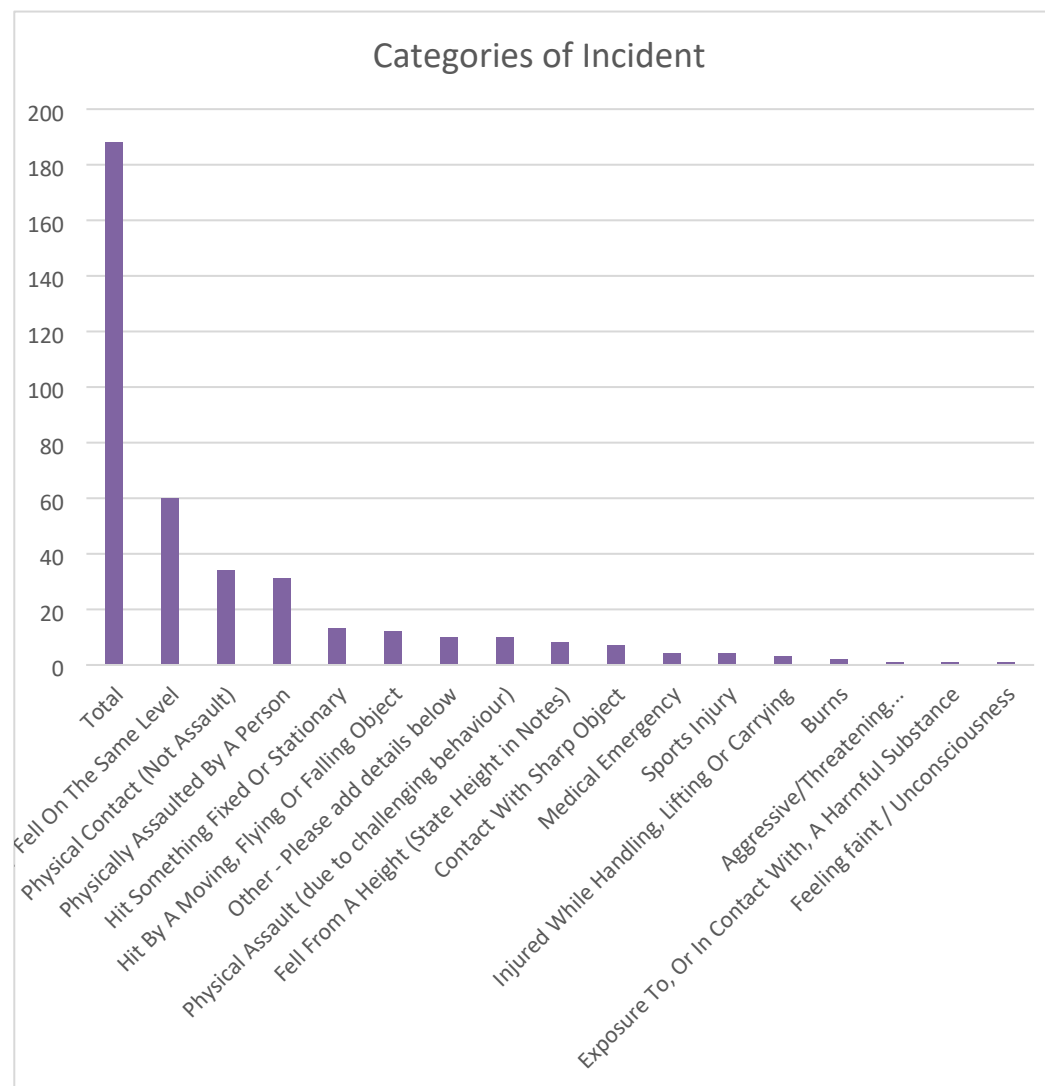
Classification by Occupation

Row Labels	Count of Who Was Involved
Employee	3
Employee - Agency	3
Contractors	1
Total	7



Maintained Schools (in the SLA) Accident / Incident Analysis Report for Quarter 1 to Quarter 4 (1st April 2022 – 31st March 2023)

Categories of Accidents/Incidents	Count of Type of Incident
Slipped, Tripped / Fell On The Same Level	60
Physical Contact (Not Assault)	34
Physically Assaulted By A Person	31
Hit Something Fixed Or Stationary	13
Hit By A Moving, Flying Or Falling Object	12
Other - Please add details below	10
Physical Assault (due to challenging behaviour)	10
Fell From A Height (State Height in Notes)	8
Contact With Sharp Object	7
Medical Emergency	4
Sports Injury	4
Injured While Handling, Lifting Or Carrying	3
Burns	2
Aggressive/Threatening Behaviour	1
Exposure To, Or In Contact With, A Harmful Substance	1
Feeling faint / Unconsciousness	1
Work-related Injury/Illness	1
Total	188



Who was Involved	Count of Who Was Involved
Pupil/Student	114
Employee	64
Employee - Agency	5
Member Of The Public	1
Total	188

