

## **APPENDIX 1 – EVALUATION REPORT (Anonymised)**

### **Introduction**

There is no tender process under the G-Cloud 13 Framework. The customer conducts a search or number of searches on G-Cloud using relevant keywords and filters to produce a shortlist of potential suppliers. Through study of the suppliers G-Cloud service summary and more detailed service description, and then discussions and clarifications with suppliers, followed by an evaluation, the customer identifies the supplier whose G-Cloud offering (including service description and service and pricing definition documents) best fits its requirements.

### **Number of Expressions of Interest Received and Key Procurement Dates**

#### **G-Cloud Search and Shortlisting**

A combined search on G-Cloud (Lot 2 – Cloud Software) provided a long list of 9 service offerings from 9 different suppliers. 5 service offerings were eliminated as their G-Cloud service summary was not a good fit to the Council's requirements.

The remaining 4 service offerings were shortlisted. Clarification documents consisting of Introduction & Instructions, Background, Clarification Questions and Demo Scenarios, and Pricing Clarifications were issued to the respective suppliers via the London Tenders portal on 6<sup>th</sup> December 2023, with a return date of 2<sup>nd</sup> January 2024, which was subsequently extended to 12<sup>th</sup> January 2024.

2 responses were received on 12<sup>th</sup> January 2023.

### Full detail of Evaluation

Criteria	Weighting	Supplier A	Supplier B
Technical Merit & Functional Fit	25%	10%	15%
After Sales Service Management	25%	15%	20%
Non Functional	20%	8%	12%
<b>Quality Total</b>	<b>70%</b>	<b>33%</b>	<b>47%</b>
Pricing	30%	26.55%	30%
<b>Total</b>	<b>100%</b>	<b>59.55%</b>	<b>77%</b>

The recommended provider is Supplier B