

SOCIAL SERVICES APPEALS PANEL**8 OCTOBER 2004**

Chair: * G Elford (Independent Person)

Councillors: * Blann * Mrs R Shah

* Denotes Member present

PART I - RECOMMENDATIONS - NIL**PART II - MINUTES**6. **Appointment of Chair:****RESOLVED:** That Geoff Elford be appointed Chair of the Panel for the purposes of this meeting.7. **Arrangement of Agenda:****RESOLVED:** That the item listed in Part II of the agenda be considered with the press and public excluded for the reason set out below:

<u>Item</u>	<u>Reason</u>
4a. Formal Complaint About the Provision of Social Services	This item was considered to contain exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1985 in that it contains information relating to a particular applicant for or recipient of a Service provided by the Authority.

8. **Terms of Reference:****RESOLVED:** That the terms of reference of the Panel be noted.9. **Guidance Notes:****RESOLVED:** That the guidance notes setting out the nature of the Panel be noted.10. **Formal Complaint about the Provision of Social Services:**

The Panel considered a response from the Head of Community Care (People First) and the Independent Investigator which set out the background to the Community Care complaint.

The Panel carefully reviewed the case, and after taking into account views expressed by the Complainant, the Investigating Officers and the Social Services Department, the Panel

RESOLVED: That a copy of the Panel's decision be provided to the Director of Social Services.

(Note: The meeting having commenced at 2.00 pm, closed at 4.02 pm)

(Signed) GEOFF ELFORD
Chair

(Note: Minutes of Social Services Appeals Panels:

The minutes of each Appeals Panel meeting are signed by the relevant Chair, to confirm their accuracy, shortly after the meeting has taken place. Minutes of such previous meetings appropriately are not submitted to subsequent Appeals Panels which will be considering relevant cases under different Chairmanships.)